



City of Boiling Spring Lakes

**9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461**

Special Events Committee

Meeting Minutes

June 10, 2026

5:30 PM

City Hall

ATTENDANCE: Brenda Hogan (Chair), Lucille Launderville, Joan Kinney, Cathy Spence, Sonja Schneider, Veronica Foley (Volunteer), Theresa Shuping (Volunteer)

ABSENT: Clark Sizemore – Excused
Teagan Hall, Commissioner Liaison- Excused

I. CALL TO ORDER

Brenda called the meeting to order at 5:30 PM.

II. APPROVAL OF AGENDA

Lucille made a motion to approve the agenda. The motion was seconded by Sonja.

VOTE: 5 – 0

III. APPROVAL OF MINUTES

Lucille moved to approve the minutes of the May 13, 2026 meeting. The motion was seconded by Cathy.

VOTE: 5 – 0

IV. PUBLIC COMMENTS

None

V. BUDGET REPORT

Lucille reported there were no changes in the budget since last month's report. She noticed on the upcoming budget that the Eggstravaganza was not included so she will check and let us know the status at our next meeting

VI. OLD BUSINESS

a. Mayor's Cup Golf Tournament

Lucille has sent out the letters to prior sponsors and some who might be interested that would be new sponsors. She also let the committee know the expenses for the tournament total \$828.82 which includes napkins, chips, foil, tee signs, koozies, and 10 - \$25 gift cards. Sonja suggested we get the koozies from Amazon and use vinyl to print on the koozies which would save a considerable amount of money. Lucille will order the koozies and the needed vinyl and Sonja and Theresa will work together to put The Lakes logo and the Mayor's Cup Golf Tournament on the koozies. Theresa will check with Sheila at The Lakes to see whether they want to have the club's phone number on the koozies.

Theresa will take pictures of the teams and have them ready to hand out at the end of the tournament. The gold sponsors will have their pictures taken with their tee sign. Joan will send out thank you notes to the gold sponsors with a picture of the team they represented and the silver sponsors will get a thank you note without a picture enclosed.

Theresa will take care of putting a tournament flyer on the Next Door site.

b. Halloween Fall Festival

The Halloween Fall Festival will be October 17, 2026. Brenda will ask the Fire/Rescue Department if they would be interested in selling food at the festival. She will also ask David Mammay if he would help us with his equipment and assistance as he did last year. Prizes will be discussed at next month's meeting. All agreed to limit the number of people going down the trail so there would be small groups at a time instead of everyone being released at once to go. We may need additional lights which will have to be checked.

In addition to having our regular flyers, it was decided an additional flyer explaining the scenes with possibly a picture of a scene from last year so it is clearer as to what a scene is for those who might want to participate.

VII. NEW BUSINESS

- a. Graduation Bows

Graduation bows will be taken down on Monday, June 15, 2026 at 11:00 am

VIII. ANNOUNCEMENTS

None

IX. NEXT MEETING AGENDA ITEMS

- a. Mayor's Cup Golf Tournament
- b. Halloween Fall Festival

X. ADJOURNMENT

A motion was made by Joan with a second by Brenda to adjourn the meeting.

VOTE: 5 -0

The meeting adjourned at 6:25 PM

Respectfully submitted,
Joan Kinney
Special Events Committee Member