



## **City of Boiling Spring Lakes**

**9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461**

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Special Events Committee  
Meeting Minutes  
May 13, 2026  
5:30 PM  
City Hall

**ATTENDANCE:** Brenda Hogan (Chair), Lucille Launderville, Joan Kinney, Clark Sizemore, Teagan Hall, Commissioner Liaison, Veronica Foley (Volunteer), Theresa Shuping (Volunteer)

**ABSENT:** Cathy Spence – Excused  
Sonja Schneider - Excused

**I. CALL TO ORDER**

Brenda called the meeting to order at 5:30 PM.

**II. APPROVAL OF AGENDA**

Lucille made a motion to approve the agenda. The motion was seconded by Clark.

**VOTE: 4 – 0**

**III. APPROVAL OF MINUTES**

Lucille moved to approve the minutes of the April 8, 2026 meeting. The motion was seconded by Clark.

**VOTE: 4 – 0**

**IV. PUBLIC COMMENTS**

None

**V. BUDGET REPORT**

Lucille reported the balance in our Special Account is \$4,916.10 which includes the deduction of \$500.00 for the donation to Friends of Parks and Recreation for their Venus Flytrap Boardwalk.

Brenda made a motion to approve the budget report. The motion was seconded by Clark.

**VOTE: 4 - 0**

## **VI. OLD BUSINESS**

### **a. Recap Graduation Banner and Bows**

Bows have been put up on the fence at the high school and it took about 30 minutes to put them up. The graduation banner has been up until today when it was removed for other upcoming city events.

### **b. Update of BSL Friends of Parks and Recreation Donation for Boardwalk Presentation at the BSL Spring Fling Venus Trap Festival on May 30, 2026.**

Lucille reported that she has requested the \$500 check and Brandon will call her when it is ready.

After discussion regarding the check presentation at the festival, Lucille made a motion that we present the check at the June Board of Commissioners meeting rather than at the festival. Clark seconded the motion.

**VOTE: 4 – 0**

Everyone felt it would be more appropriate to present the check at the Board of Commissioners meeting, and we need to make sure the citizens realize this is from our Special Account of which proceeds come from the Mayor's Cup Golf Tournament.

Brenda told the committee that the BSL Fire/Rescue will be serving hot dogs and there will be an ice cream truck there. There will also be a shuttle from City Hall to the event.

### **c. Mayor's Cup Golf Tournament**

Brenda reported that there is a signup sheet on the counter at The Lakes along with a flyer.

Discussion followed regarding the prices for gold and silver sponsorships and whether we should increase the price. Lucille made a motion to leave the gold sponsorship at \$400 and silver sponsorship at \$100. Clark seconded the motion.

**VOTE: 4 – 0**

The Lakes will continue to receive all of the mulligan money as it has been in the past.

Lucille read the letter she will be sending out to prospective sponsors along with an attachment going into detail as to what the sponsorship entails.

Lucille showed the committee a sample of a koozie shaped like a golf ball as a possible handout to the golfers at registration. The cost of the koozies with The Lakes logo on them would be as follows:

150 - \$448.52

200 - \$572.38

After discussion regarding having the Special Events Committee also on the koozie, Lucille explained we have always just used The Lakes logo and the cost would increase if we added more. Brenda made a motion that we order 200 koozies for \$572.38 with only The Lakes logo. Clark seconded the motion.

**VOTE: 4 – 0**

Lucille will order the koozies

Theresa volunteered to take pictures during the tournament. Letters requesting sponsorships will be sent out by June 1<sup>st</sup> and Brenda and Joan will solicit for T-signs on June 25<sup>th</sup>. Theresa will take care of putting the flyer on Next Door and Brenda will get flyers out to the local businesses the week of June 1<sup>st</sup>. Lucille will order the chips, foil and napkins. Clark will hand out drink tickets. The Lakes will supply the drink tickets and we will need raffle and 50/50 tickets. Brenda and Clark will check in the trailer to see what tickets we have. Lucille will purchase ten (10) \$25 gift cards

## **VII. NEW BUSINESS**

None

**VIII. ANNOUNCEMENTS**

Brenda let the committee know that she had received a thank you note from the Library Commission a week after we presented them with a \$500 check.

**IX. NEXT MEETING AGENDA ITEMS**

- a. Mayor's Cup Golf Tournament
- b. Halloween Fall Festival

**X. ADJOURNMENT**

A motion was made by Clark with a second by Joan to adjourn the meeting.

**VOTE: 4 -0**

The meeting adjourned at 6:40 PM

Respectfully submitted,  
Joan Kinney  
Special Events Committee Member