



## ***City of Boiling Spring Lakes***

**9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461**

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Parks and Recreation Advisory Board

Meeting Minutes

February 17, 2021 at 6:00 PM

City Hall

**Members Present:** Sheryl Johnson, Joene Williamson, Stephen Dunn, Bruce Pennington

**Members Absent:** Chastity Rosebrook (resigned), Marsha Stone and Barbara Bennett Snyder (unexcused)

**City Staff:** Parks & Recreation Director, Mary Green

**I. Call to Order:**

The meeting was called to order at 6:04 PM by Sheryl Johnson

**II. Introductions:**

There was no one to introduce.

**III. Approval of Agenda:**

A motion was made by Bruce Pennington to approve the agenda, second by Joene Williamson.

**Vote 4-0**

**IV. Approval of Minutes:**

A motion was made by Bruce Pennington to approve the minutes with a second by Stephen Dunn.

**Vote 4-0**

**V. Director's Monthly Report**

Mary reports that we remain under limited capacity for the fitness room. It is currently 7 at a time, with social distancing protocols in place. We remain by appointment only, with daily

passes issued only after 1:00 PM. The need for appointments will be eliminated in the upcoming months when it is safe to raise our capacity. There are currently no P&R vacancies. The Before and After School program has resumed. Congregate meals remain M,W,F through the drive thru lane at the CC. We anticipate the earliest we will go back to seated meals will be in April. M,T,W &F senior exercise continues at the CC. Parks & Rec is participating in a citywide salary study with the MAPS Group. Mary reports that the City is collaborating with New Hope and came up with a list of 38 residents for the COVID vaccine that they are administering. The list consists also of childcare staff and staff working with seniors, and city staff. So far there are 17 appointments booked. If we know anyone that needs a vaccine we are to provide them with name, phone number and date of birth. Mary also reports that the Community Center is supporting a nighttime disc golf tournament Friday, February 19, with 20-30 players expected at this event. Muse Park Redevelopment Project is covered elsewhere in these notes. Sara Goodwin, the Recreation Program Supervisor, is currently planning our Spring/Summer Concert Series in May, June & July. Additional info to come.

Joene moved to approve the report, with Stephen seconding.

**Vote 4-0**

#### **VI. Committee Selection & Reports**

- A. Communications – nothing to report
- B. Facilities – McGill and Carmichael have reported that lower static pressure has caused springs to start popping up (which is causing the erosion seen and noted last month). They think they've solved the problem at North Lake at this time. There is still no power to the poles for lighting, and this is being looked into by Duke Energy.
- C. Department – will meet soon, by the first week of March.

Motion to accept these reports was made by Stephen, with Bruce seconding the motion.

**Vote 4-0**

#### **VII. Public Comments**

None

#### **VIII. Old Business**

- A. The Eagle Scout was at the garden working. The beds have been removed. The compost beds have been broken down and discarded. Currently he is working with Bruce Pennington to procure mulch donations.

- B. Muse Park PARTF update – Phase I & II were done in January. Phase III had 1 bid by Carmichael. It now goes to the Board of Commissioners meeting on March 2<sup>nd</sup> to accept or go for more bids.
- C. Shadow Lake – There was much lively discussion about this project and pictures by Sheryl, with the outcome being that Joene will start a conversation with Bonner Stiller (who owns the property adjacent to the city lot) and with the neighbors on either side. We will continue to keep Shadow Lake on the Agenda.
- D. BOC Review and Remind: March is Sheryl, April is Joene

Motion to approve the old business was made by Stephen, second by Joene.

**Vote 4-0**

**IX. New Business**

- A. 2021-2022 Fee Schedule – The fees are on the city website, and we had them explained to us by Mary Green. There has been no fee increase for the fitness room in three years, and there was some discussion as to if there is any maintenance needed for the equipment. Mary says that the equipment is holding up very well, and we have added a new piece. The Fee Schedule will be discussed in a meeting of the Department committee, which is yet to be set.
- B. 2021-2022 Budget – There is not much in the way of new information. Mary will be meeting with the new Finance Director for the City in the 2<sup>nd</sup> week of March. The Department Committee will go over it all.

Motion to accept this info was made by Joene, with Bruce seconding it.

**Vote 4-0**

X. **Next Meeting Agenda Items** – same for next month as this month

XI. **Announcements** – No Announcements

Motion to adjourn the meeting was made by Bruce Pennington, with a second by Sheryl Johnson. Time 7:05PM

**Vote 4-0**

Respectfully submitted,

Joene Williamson

Parks & Recreation Advisory Board Member