



City of Boiling Spring Lakes
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Planning Board
February 13 2024
6:30 P.M. ~ City Hall

➤ **CALL TO ORDER:**

- The Planning Board meeting was held at City Hall on February 13 2024. Chair, Lucille Launderville, called the meeting to order at 6:30 p.m.

➤ **PLEDGE OF ALLEGIANCE**

➤ **ATTENDANCE:**

- **Members Present:** Lucille Launderville, Sharon Zakszeski, Carrie Moffett, Travis Cruse, and David Van der Vossen, Stephanie Bodmer, Chip Herring

Staff Present:

- Nicole Morgan, Assistant City Manager
- Anthony Forte, Administrative Assistant

➤ **AGENDA:**

- **A motion was made by Chip Herring, and seconded by Stephanie Bodmer, to amend the agenda to include, under new business, the election of chair and co-chair. Motion carried 5-0**

➤ **MINUTES: December 19th, 2023**

- **A motion was made by Sharon Zakszeski and seconded by Carrie Moffett to amend the minutes to reflect, to approve the minutes of the December 19, 2023 with amendments. Motion carried 5-0**

➤ **PUBLIC COMMENT:** None.

➤ **OLD BUSINESS:**

None.

➤ **NEW BUSINESS:**

- 1. Voting a New Chair and Co – Chair**

- **A motion was made by Sharon Zakszeski to nominate Lucille Lauderville as chair of the Planning Board, and seconded by Stephanie Bodmer. Motion carried 5-0**
- **A motion was made by Lucille Lauderville to nominate Carrie Moffett as co-chair, and seconded by**

2. Text Amendment – Driveway Requirements

The board reviewed a citizen’s request to amend Article 7, Section 7.9.4 of the city’s Unified Development Ordinance (U.D.O) to reduce the minimum culvert diameter requirement from fifteen inches to twelve inches. The applicant explained how he believes this will provide the city’s Public Works department flexibility in situations where a 15” pipe would not be suitable. Mr. Van der Vossen questioned how Public Works staff are installing culvert pipes due to being told pipes are dug down. Ms. Morgan indicated that question would need to be addressed by Public Works.

- **A motion was made by Sharon Zakszeski, and seconded by Stephanie Bodmer, to approve the text amendment on driveway requirements. Motion carried 4-1**

3. Text Amendment – Model Homes

The board reviewed staff initiated requests to amend U.D.O. Article 5, Section 5.5, Table of Permitted/Special Uses, to allow Model Homes within R-1, R-2, R-3, R-4, R-5, R-6 and PRD zoning districts, subject to supplemental regulations.

- **A motion was made by Carrie Moffett, and seconded by Stephanie Bodmer, to approve the text amendment on model homes. Motion carried 5-0**

➤ **OTHER BUSINESS:**

Lucille requested an update on the grocery store. Nothing to share at this moment. The board wanted more information on unsightly eyesores. The board requested the Public Works department attend the April meeting to discuss culvert installations. Nicole explained we have a new code enforcement officer and she is handling each lot that comes in and has closed several cases so far.

➤ **Announcements:**

None

➤ **Adjourn**

A motion was made by Sharon Zakszeski, and seconded by Chip Herring, to adjourn the meeting at 7:31 P.M.

Motion carried 5-0

*Respectfully submitted by,
Anthony Forte*