



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Parks and Recreation Advisory Board

Meeting Minutes

July 15, 2026

6:00 P.M.

City Hall

Attendance: Joene Conley, Mike Sollenberger, Robin Balda, Stephen Dunn, Gretchen Stephens, Shannon Biggs, Jason Biggs

Director: Sara Goodwin

BOC Liaison – Teagan Hall - Absent

I. Call to Order

Joene Conley, Chairwoman called the monthly meeting of the Parks and Recreation Advisory Board to order at 6:00 PM.

- II. Introductions** – Introductions provided for new member Jason Biggs, who is excited to be part of the Board and eager to help.

III. Approval of Agenda

Robin moved to approve the agenda, Shannon seconded. Vote 7-0

IV. Approval of Minutes

Gretchen moved to approve the minutes. Mike seconded. Vote 7-0.

V. Director's Monthly Report

- Summer Camp: Began on 6/8 and kicked off with an indoor picnic for the kids and seniors. Both groups enjoy joint activities so Connor and Amy will coordinate more programs that incorporate both groups.
- Exercise Classes: Gretchen's Yoga class outgrew the Carolina Room and has moved to the Joan Kinney Building. Move and Groove and Fit 4 Life are also growing in attendance.
- Fall/Winter Planning:
 - Amy is working on some overnight trips, and her programs have been well attended.

- After summer camp, attention will be given to development of some teen programs. Interest and participation are key as six or more participants are required to justify holding the program.
- Connor and Kayla are already brainstorming and have a great idea. Stay tuned!
- **Financial:**
 - Closing out June, Sara reported that P&R surpassed their revenue goal by \$23k.
 - Additional \$10 donation was received for disc golf.
 - Over \$1,000 was able to be returned to Brunswick Senior Resources, Inc. (BSRI) for the past quarter. BSRI provides lunches on MWF for the senior adults and donations are collected.
- **City Manager:** The team had the opportunity to meet with Matt Kirkland, and they are excited to work with him. He has tasked the team with working on a strategic plan. Sara welcomes feedback from the Board.

VI. Standing Committee Reports

- a. **Facilities:** Mike and Steve divided up the community parks and submitted the following reports. **All parks were inspected, however only action items are recorded.**
 - i. **Muse Park:** The single basketball court backboard support has ripped padding; consider repair, replace, or removal – carryover from June, to be addressed. Fire ant mound next to walkway adjacent to basketball court.
 - ii. **Spring Lake:** Shelter 1 has uncovered electrical outlets. Mole and fire ant activity near the dock.
 - iii. **Community Center:** The picnic tabletop at the nature trail entrance needs painting. The playground sandbox may have rotting wood.
 - iv. **Tate Lake Park:** Picnic table missing.
 - v. **Seminole Lake Park:** Porta Potty urinal was stopped up with trash.
 - vi. **Charles Schneider Park:** No lock on the toilet paper dispenser. Fire ant mound by large playground
- b. **Communications:** No report.
- c. **Planning:** A motion was made by Gretchen and seconded by Jason to form a planning subcommittee. Vote 7-0.

VII. Public Comments – None

VIII. Old Business –

- a. **Ad hoc group for teen programs** – This initiative will be managed under the Planning committee.

IX. New Business –

- a. **Cornhole Tournament:** Scheduled for 10/23, to be announced at BOC meeting on 8/4, proceeds to be donated to Venus Flytrap project, registration to be setup

on Rec Desk. Tournament will be executed by P&R Advisory Board in conjunction with P&R Staff.

- X. Next Meeting Agenda Items – Cornhole Tournament Planning**
- XI. Announcements – Robin will present the Advisory Board report for August.**
- XII. Adjournment**
Mike moved to adjourn the meeting; Shannon seconded. Vote 7-0. Time 6:52 PM.

Respectfully submitted,

Robin Balda, Secretary
Parks & Recreation Advisory Board