



**Board of Commissioners Budget Workshop Minutes
Thursday June 4, 2026, at 10:00 a.m.
City Hall**

A. Call to Order

Mayor Winecoff called the meeting to order at 10:05 a.m.

Attendance:

Mayor Jeff Winecoff
Commissioner Kim Sherwood
Commissioner Todd Ausborn
City Manager Gordon Hargrove
Brandon Stevens, Finance Director
City Clerk Tanya Shannon

Absent

Commissioner Justin Lovin
Commissioner Teagan Hall

The budget review meeting focused on finalizing the city's upcoming budget, with special attention to personnel structure, salaries, cost of living adjustments (COLA), departmental funding, fee schedules, and infrastructure projects.

Key Points:

1. Finalization and Public Review

The budget is nearly complete, with only minor adjustments remaining.

Plans are set to advertise the budget and make it available for public review at City Hall.

2. Personnel and Department Structure

The city is adjusting its management structure due to a new city manager with a planning background.

The development services director position is being eliminated, and a planner role will report to the city manager.

Salary adjustments and COLA are being considered, with a focus on competitive compensation and employee evaluations.

3. Cost of Living Adjustment (COLA)

A 3% COLA is discussed to keep salaries in line with inflation and regional standards.

Merit raises are not currently practiced but may be considered for the future.

4. Departmental Funding and Projects

The planning department's funding is recalculated based on new staffing.

Increased funding for community center maintenance is approved due to aging HVAC systems.

The board discusses capital expenditures and contingency funds for future needs.

5. Fee Schedules and Development Impact

The board debates increasing certain fees, especially for commercial and residential development, to offset the impact on city resources.

Legal limitations prevent direct impact fees, but development agreements and permit fee increases are explored as alternatives.

Strategies to balance the tax burden between commercial and residential properties are reviewed.

6. Grants and Special Events

The board plans to pursue grants for infrastructure projects and considers matching funds depending on eligibility.

A new line item is added to support the Venus Flytrap Festival.

7. Equipment and Software Upgrades

Funds are allocated for new microphones and improved audio-visual equipment due to community feedback about poor sound quality at meetings.

The city is evaluating new financial software and considering equipment purchases over leasing for cost efficiency.

8. Penalties and Ordinances

The board reviews and proposes increases to civil penalties for repeat code violations, burning violations, and unregistered vehicles.

Amendments to the Unified Development Ordinance (UDO) are discussed to address recurring issues.

9. Voting and Next Steps

The board moves to recommend approval of the proposed budget with the discussed changes.

A public hearing is scheduled for the finalized budget.

Overall, the meeting demonstrated a focus on strategic financial planning, transparency, and responsiveness to community and operational needs.

Commissioner Sherwood moved to schedule a Public Hearing for the Budget on Monday, June 22, 2026, at 6:00 p.m. at City Hall, and to adjourn the workshop. Commissioner Ausborn seconded the motion.

Vote 3-0; Motion Carried.

Adjournment– 10:52 a.m.

Jeff Winecoff, Mayor

Tanya Shannon, City Clerk