



City of Boiling Spring Lakes

Boiling Spring Lakes, NC 28461

Parks and Recreation Advisory Board

Meeting Minutes

December 14, 2022

6:00 P.M.

City Hall

**Attendance: Claudia Duncan, Joene Conley, Kathy Curtis, Barbara Bennett-Snyder
Sheryl Johnson excused absence**

Parks & Recreation Director: Chris Sims

I. Call to Order

Claudia Duncan called the meeting to order at 6:00 pm

II. Introductions

Connor Pate – new youth program coordinator

Brian Frey – youth program assistant

Stacey Wood – community member 14 years

Anne Marie Charette moved here in 2020

Robert Minami – moved here a couple months ago

III. Approval of Agenda

Amend agenda to add items F. Community Gardening G. Friends of Park and Rec. H. Senior Sunshine Fund . Motion made to approve as amended made by Barbara, Kathy seconded. Vote 4-0

IV. Approval of Minutes

Joene states that the date should read November 16

Approved as corrected. Vote 4-0

V. Director's Monthly Report

See handout

VI. Committee Selection & Reports

A. Facilities – No report

- B. Master Plan Review – Chris and Claudia will get together to look at the existing document and finalize before Feb. 1, 2023. The City Manager will be invited to join them.**

VII. Public Comments

Anne Marie Charette likes the pickle ball court, but the nets are not regulation, and reports that the courts are usually full, with people waiting. She would like us to look into regulation nets. She also stated that the Parks & Rec Facebook page is a great communications tool for those working.

Robert Minami claims these pickleball courts are better than Oak Island. He has asked to cut the middle of the net to even it out. He was told no. He shared some solutions, and would like one to be a permanent court. Chris will look at nets, and see if they can be modified.

VIII. Old Business

- A. Maintenance Updates- Electrical Contractor has gotten the fans in the Lakes room. Did get replacement decals on the vehicles. Chris met with a flooring specialist about the epoxy floor looking unclean. He says it would need a mechanical scrubber to be cleaned properly. That would cost \$2400, but his service once would cost \$3800.**
- B. Remind & Report to BOC – Kathy – January, Joene – February. Suggestion was made for the PRAB to set up a schedule rotating who will speak each month. Claudia said she would have that ready in January.**
- C. Impact Fees follow-up – Chris brought research from five different cities in North Carolina and will discuss with Commissioner Tom G since he was not at this meeting before deciding on next steps.**
- D. FY24 Budget Planning –Chris presented a Capital Report**

IX. New Business

- A. New and Upcoming Program Highlights –Youth Winter Break Camp starts Monday, low on attendance right now. Adult Programs: Nashville trip is full at 45**
- B. Holiday Event Report –
Pancake Breakfast had 185 attendees
Christmas Shenanigans for the Youth had 23 participants
Sandy Paws Fun Run had 18 runners
Christmas Cookie Exchange & Calls from Claus were cancelled**
- C. Introduction moments – Youth Programs**
 - 1. Brian Frey**
 - 2. Connor Pate**

- D. Holiday Schedule – Center is closed Dec. 23-27, and Dec. 31- Jan. 2**
- E. Rent.fun briefing – a program of self serve kayaks and other sports equipment, Chris has put up in the budget**
- F. Community Gardening – Barbara says we now have only 3 or 4 gardeners, we have 9 16 footers available. We need a drive to entice gardeners. Possibly say that you don't have to pay until July. Chris says we need to take to the city manager and then BOC that fees are on a calendar year not fiscal. First six months free, then next 6 months are prorated.**
- G. Friends of Parks and Rec. - Non-profit department to function in a capacity to apply for grants. Chris will email us the pdf of Park Advocate Handbook to read before next meeting**
- H. Senior Sunshine Fund -a fund like Dream Makers, except for Seniors instead of children.**

X. Next Meeting Agenda Items – Review the Ordinance for Park and Rec.

XI. Announcements – None

XII. Adjourn –Barbara moved to adjourn, Kathy seconded it. Vote 6-0. Time 8:05pm