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|  | ***City of Boiling Spring Lakes*** 9 East Boiling Spring Road **Boiling Spring Lakes, NC 28461** |

**Parks and Recreation Advisory Board**

**Meeting Minutes**

**November 17, 2021**

**6:00 P.M.**

**City Hall**

Attendance: Barbara Bennett-Snyder, Claudia Duncan, Stephen Dunn, Kathy Curtis, Joene Williamson

Excused Absent: Sheryl Johnson, Bruce Pennington

Staff: Mary Green – P& R Director

1. Call to order

Barbara Bennett-Snyder called the meeting to order at 6:00 pm.

1. Introductions

None needed

1. Approval of Agenda

A motion was made by Claudia to approve the agenda, it was seconded by Kathy. Vote 5-0

1. Approval of Minutes

A motion was made to approve the minutes by Stephen, seconded by Claudia. Vote 5-0

1. Director’s Monthly Report

Mary reports that the mask mandate has been lifted except for transportation. There is currently only one vacancy at the Community Center, in the after-school program. Sarah Goodwin is doing great with the senior adult program, the numbers are up. Youth programs – Trunk or Treat went well, looking from the outside in, but there were internal struggles. Staff announcements – Sara Goodwin has achieved her certification level 1, and Myriam Conley wrote a grant that was then awarded to the department, in the amount of $10,000, for senior transportation. Mary announced her retirement upcoming in December, 2021.

1. Committee Selection & Reports
2. Communications – Barbara is doing a good job of getting information out on Facebook
3. Facilities – Stephen went and looked at the dock at North Lake
4. Department – nothing to report
5. Public Comments – no public present
6. Old Business
7. Learning Garden Work Day – Saturday 10am
8. Muse Park PARTF Update & Grand Opening – Muse Park is officially open, people are using it. Some things need to be changed; the contractors will work around the public. Ribbon cutting will be Dec. 4, 2021, 11am.
9. Spring Lake Dog Park Recommendation -Claudia moves to approve the recommendation, Joene seconded. Vote 5-0
10. BOC Review and Remind - Nov. – Barbara, Dec. – Joene, Jan. – Claudia
11. New Business
12. Outdoor Christmas Movie Selection – The board chooses Elf for the Christmas movie!
13. Next meeting agenda items – Kathy volunteered at the Learning Garden last weekend and is interested in putting in native plants again. She has learned about a possible grant for native plants for the native plant garden. Mary suggested perhaps a Beautification Committee to replace the defunct Garden Club. Kathy also suggested that the city might need a Volunteer Coordinator. Claudia is interested in starting a bicycling club, teaching safety and bike fit. Sheryl has asked about a kayak rack for Spring Lake.
14. Announcements – Final Concert is Oct. 29th 6-8 pm at Spring Lake. Trunk or Treat is Oct. 30th at Spring Lake Park, 5-7:30 pm
15. Adjourn – Claudia makes a motion to adjourn, Kathy seconded. Vote 5-0. Time is 6:43 pm