



# ***City of Boiling Spring Lakes***

**Boiling Spring Lakes, NC 28461**

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## **Parks and Recreation Advisory Board**

### **Meeting Minutes**

**November 16, 2022**

**6:00 P.M.**

**City Hall**

Attendance: Claudia Duncan, Joene Conley, Sheryl Johnson, Kathy Curtis  
Stephen Dunn, Barbara Bennett-Snyder  
Bruce Pennington – absent

Parks & Recreation Director: Chris Sims  
BOC Liaison – Tom Guzulaitis entered at 6:03 pm

#### **I. Call to Order**

Claudia Duncan called the meeting to order at 6:00 pm

#### **II. Introductions**

Bruce's wife is attending in his absence, to take notes.

Motion was made by Barbara to amend the agenda to add one item on Ordinances (IX D.)  
Cheryl seconded. Vote was 6-0 in favor.

#### **III. Approval of Agenda**

Approved

#### **IV. Approval of Minutes**

Approved

#### **V. Director's Monthly Report**

See handout

#### **VI. Committee Selection & Reports**

- A. Facilities – Stephen reports that the dock was relocated and is being used. Great press on WWAY about this. No movement on park address signs yet. Stephen asked a question for Mrs. Pennington about damage at Community Center that she

- witnessed by the Baptist church children, (paint/crayon on tables, broken water fountain) She shared that this happened after the church burned down.
- B. Master Plan Review –

VII. Public Comments

None

VIII. Old Business

- A. Maintenance Updates- Electrical Contractor has been sick, fan work has been rescheduled. Chris is ordering replacement decals for vehicles.
- B. Remind & Report to BOC – Barbara – December, Kathy – January, Joene - February

IX. New Business

- A. New and Upcoming Program Highlights – Winter Wonderland at Pancake Breakfast- Dec. 3, Saturday Shenanigans – Dec. 10, Family Movie Night – cancelled due to lack of interest, Gardening is taking a break for the winter.
- B. Vacancy – Youth Program Coordinator – there are some promising candidates
- C. FY24 Budget Planning
- D. Ordinance- changing the makeup of the Parks and Recreation Board. Possibly using ex -officio members. We need to fill Bruce Pennington’s position as per the ordinance.

X. Next Meeting Agenda Items – Drafts of New Signage, Motion to meet on December 14<sup>th</sup> instead of December 21<sup>st</sup> was made by Stephen, seconded by Kathy. Vote was 6-0

XI. Announcements – None

XII. Adjourn –Kathy moved to adjourn, Sheryl seconded it. Vote 6-0. Time 7:00pm