



*City of Boiling Spring Lakes*

9 East Boiling Spring Road

Boiling Spring Lakes, NC 28461

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**Library Commission Meeting Minutes**

**City Hall**

**November 4, 2021**

**10:00 AM**

**ATTENDANCE:** Sherrie Kuzian, Tammy Sollenberger, Martha Samson, Sarah Cusick, Donna Morgan

**COMMISSIONER LIAISON:** Dana Witt (excused)

**I. CALL TO ORDER**

Chairperson Sherrie Kuzian called the regular monthly meeting to order at 10:04 AM.

**II. APPROVAL OF AGENDA**

- a. Upon motion by Martha Samson and second by Sarah Cusick, Donna Morgan opened discussion to add two items to the meeting's New Business: Prepare a letter for the Commissioners and plan workday(s) for inventory. Tammy Sollenberger made a motion to accept the Meeting Agenda as amended, seconded by Martha Samson.

Vote: 5-0

**III. APPROVAL OF MINUTES**

Donna Morgan moved to accept the 10.14.2021 Minutes, seconded by Sarah Cusick.

Vote: 5-0

**IV. PUBLIC COMMENT**

There were no public comments.

**V. OLD BUSINESS**

- a. Classics Shelf discussion is tabled until Inventory is done.
- b. Inventory is planned at an upcoming Workshop.
- c. Tammy will do a presentation on the new Libib software at the next meeting.

**VI. NEW BUSINESS**

- a. City Manager David Andrews advised the Library Commission to write a letter to the Board of Commissioners requesting space for a Library be part of the plans for the old Police Station. Donna Morgan will compose the letter with input from fellow Members,
- b. A Workshop was scheduled for January 5, 2022 beginning at 9:30 AM.

**VII. PURCHASES & DONATIONS & BUDGET**

- a. Sarah received donated books, refreshed the contents of the Little Free Library and stored excess inventory upstairs.
- b. Tammy and Donna checked donations at The Office; Tammy brought \$17 to City Hall for deposit in the Library Capital Fund.
- c. Sherrie will email budget information from Finance Director Suzanne Tungate.
- d. Donna Morgan submitted a check request and receipt for books.

**VIII. ANNOUNCEMENTS**

- The next Library Commission Meeting will be 1-13-2022.
- New Creations Fellowship in BSL has a Little Free Library with Christian books in its parking lot. Unused books in that genre can be donated there.
- Due to uncertainty about coordination between the Special Events Committee's Children's Christmas part with the Fire Department's tree lighting ceremony, the Library Commission will not participate in 2021.

**IX. NEXT MEETING AGENDA ITEMS**

- a. Report from Workshop
- b. Software presentation
- c. Letter to Board of Commissioners

**X. ADJOURNMENT**

Tammy Sollenberger made a motion to adjourn the meeting, seconded by Martha Samson; upon unanimous vote the meeting was adjourned at 10:55 AM.

Vote: 5-0

Respectfully submitted,

*Donna Morgan*

Donna Morgan

Library Commission Member