



City of Boiling Spring Lakes

**9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461**

**Parks and Recreation Advisory Board
Meeting Minutes
October 20, 2021
6:00 P.M.
City Hall**

Attendance: Sheryl Johnson, Claudia Duncan, Stephen Dunn, Kathy Curtis, Joene Williamson

Excused Absent: Barbara Bennett-Snyder, Bruce Pennington

Staff: Mary Green – P& R Director

Board of Commissioner Liaison: Tom Guzulaitis (arrived at 6:19pm)

- I. Call to order
Sheryl Johnson called the meeting to order at 6:01 pm.
- II. Introductions
Everyone introduced themselves
- III. Approval of Agenda
A motion was made by Claudia to approve the agenda, it was seconded by Stephen. Vote 5-0
- IV. Approval of Minutes
A motion was made to approve the minutes by Stephen, seconded by Claudia. Vote 5-0
- V. Director's Monthly Report
The budget is good. Sarah is transporting people on trips and excursions. The new fee structure is good, late payment measures are working. The City is looking to hire a grant writer at this time. The P&R 2004 Mini Bus is on its last legs, with a leaking head gasket, and the a/c is on its way out. Repairs are looking like \$10,000-\$12,000, with the hope of getting another 2 years out of the bus. In 2019 Mary looked at

purchasing one at a cost of \$58,000; now that same one, new, is \$82,000 and they want all the money up front. There is one opening for after school staff at this time.

- VI. Committee Selection & Reports
 - A. Communications – Barbara is doing a great job of getting information out on Facebook
 - B. Facilities – Stephen went and looked at the dock at North Lake
 - C. Department – nothing to report
- VII. Public Comments – no public present
- VIII. Old Business
 - A. Learning Garden Work Day – Saturday 10am
 - B. Muse Park PARTF Update & Grand Opening – Muse Park is officially open, people are using it. Some things need to be changed; the contractors will work around the public. Ribbon cutting will be Dec. 4, 2021, 11am.
 - C. Spring Lake Dog Park Recommendation -Claudia moves to approve the recommendation, Joene seconded. Vote 5-0
 - D. BOC Review and Remind - Nov. – Barbara, Dec. – Joene, Jan. – Claudia
- IX. New Business
 - A. Outdoor Christmas Movie Selection – The board chooses Elf for the Christmas movie!
- X. Next meeting agenda items – Kathy volunteered at the Learning Garden last weekend and is interested in putting in native plants again. She has learned about a possible grant for native plants for the native plant garden. Mary suggested perhaps a Beautification Committee to replace the defunct Garden Club. Kathy also suggested that the city might need a Volunteer Coordinator. Claudia is interested in starting a bicycling club, teaching safety and bike fit. Sheryl has asked about a kayak rack for Spring Lake.
- XI. Announcements – Final Concert is Oct. 29th 6-8 pm at Spring Lake. Trunk or Treat is Oct. 30th at Spring Lake Park, 5-7:30 pm
- XII. Adjourn – Claudia makes a motion to adjourn, Kathy seconded. Vote 5-0. Time is 6:43 pm