



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Parks and Recreation Advisory Board

Meeting Minutes

September 15, 2021

6:00 P.M.

City Hall

Attendance: Bruce Pennington, Barbara Bennett Snyder, Sheryl Johnson, Claudia Duncan, Joene Williamson, Stephen Dunn, in the audience new member (not sworn in) Kathy Curtis

Commissioner Liaison: Tom Guzulaitis

Staff: Mary Green - P&R Director

I. Call to Order

Chairman Barbara Bennett Snyder called the monthly meeting of the Parks and Recreation Advisory Board to order at 6:03 p.m.

II. Introductions

New member Kathy Curtis was introduced

III. Approval of Agenda

A motion was made by Sheryl Johnson with a second by Claudia Duncan to add item D to new business. Motion then made by Claudia Duncan and seconded by Sheryl Johnson to approve the agenda.

Vote: 6-0

III. Approval of Minutes

A motion was made by Sheryl Johnson with a second by Claudia Duncan to approve the May 19, 2021 minutes.

Vote: 6-0

IV. Director's Report

There has been a complete inability to find (hire) P/T, workers for the 5 current openings, Mary Green has gotten approval to combine this into a F/T position that will be filled by one of the summer helpers.

Senior/Adult Programs – in person congregate meals are on M,W & F, senior exercise is at the Community Center, senior transportation continues. Line dancing on Tuesday night has strong numbers. Final concert of 2021 will be held Oct. 29 at Spring Lake Park.

Youth Programs – 14 students are enrolled in before school program, 27 students in the after school program. Trunk or Treat will be held Sat., Oct. 30th from 5-7:30pm at Spring Lake Park. Currently seeking businesses and individuals to hand out candy to our local youth. Interested parties should contact Ian McLeod at 910-363-0017 or at imcleod@cityofbsl.org.

Covid 19 – No staff currently exposed or infected with Covid 19. CDC guidelines are being followed in cleaning of facilities and vehicles.

Staff continue to require proof of completed quarantine from Brunswick County Health Department prior to staff, participants returning to work, or programs post exposure. Staff continues to have direct communications with Brunswick County Health Department for any and all exposure with staff and participants as well as quickly providing any contract tracing information needed per health department guidelines. Masks are required for all areas of Community Center & in vehicles. Staff is preparing for any possible virtual learning ordered by Brunswick County Schools, though it is not anticipated at this time, they are planning for any possibility prior to the spring semester.

The MAPS Group study has been completed and all full time Parks & Rec staff have received grade and compensation adjustments comparable to other agencies in our immediate area. Muse Park is in the final stages, with an anticipated completion date of Oct. 15th.

There was discussion among the board about Trunk or Treat. Stephen Dunn suggested that we go back to the way it was done last year, at the Community Center. Barbara, Bruce and Sheryl agreed, Joene dissented, and Claudia suggested that we mandate masks. Mary said she would discuss it with her staff.

VI. Public Comment

None

VII. Committee Reports

- A. Communications –
- B. Facilities – Lakes are nice and full, from rainfall, says Bruce. Sheryl asked about the benches from Spring Lake Park, Mary said that they were taken down due to aging, and will be replaced by recycled plastic benches. Stephen brought up that the floating dock at North Lake looks like it is deteriorating. Mary will look at it.
- C. Department – nothing to report

VIII. Old Business

- A. Learning Garden – Barbara would like to see something happen. The boxes don't have enough dirt, inside the boxes needs to be rototilled to get rid of roots. Perhaps get something going in the Spring. Mary asked if Joene would help Sarah with programming for the garden. Mary also suggested putting straw over the planter box soil, and that Barbara could get some labor for that project. Claudia has volunteered to go and weed and Kathy will help in the garden as well.
- B. Muse Park- Mary says we are very close to completion and would like to have us plan a Grand Opening. Suggestions for how it is done....photo op? Contact Newspaper. Possibly the first Saturday in November, 10am. November 6.
- C. BOC Review and remind – Oct. – Sheryl, Nov. -Barbara, Dec. – Joene, Jan. - Claudia

IX. New Business

- A. Mirror Lake Dog Regulations – Bruce says we just need bag dispensers, signs Mary says this takes an ordinance change, and must go before the BOC. Mary asks if this will be a temporary change, and if there will be different hours for people swimming and for dogs. Bruce suggests from daylight to noon for dogs. Tom opens a discussion about possibly using Spring Lake, with its natural separate area, Mary then suggests for the winter months, sunrise to 9am and 6pm to sunset as good times for dogs to be there. Nov – March (temporarily)
- B. Community Center Staffing/Vacancies (already discussed in Director's Report)
- C. Communications from department –Roles and Responsibilities of the BSL Parks & Recreation Advisory Board were handed out.
- D. Discussion on roles, and whether members want their phone numbers posted on the City website

X. Next Meeting Agenda Items

Recommendation to BOC for dog park

XI. Announcements

Litter pick up 9-1 this Saturday, Sheldon Herb Farm having a native plant sale 10-4 this Saturday at the farm.

X. Adjourn

A Motion was made by Bruce Pennington with a second by Sheryl Johnson to adjourn the meeting at 7:15 p.m.

Vote: 6-0