



Board of Commissioners Minutes
Tuesday, September 7, 2021 at 6:30 PM
City Hall

1. Call to Order ~ Mayor Craig Caster ~

Mayor Caster called the meeting to order at 5:45 p.m.

Motion to enter closed session.

Moved by: Tom Guzulaitis

Seconded by: Dana Witt

Motion Carried.

Motion to come out of closed session.

Moved by: Bill Clark

Seconded by: Dana Witt

Motion carried. No action taken.

2. Pledge of Allegiance ~

Pledge led by Commissioner Clark.

Attendance:

Mayor Craig Caster

Commissioner Teagan Hall

Commission Tom Guzulaitis

Commissioner Dana Witt

Commissioner Bill Clark

City Manager David Andrews

Police Chief Greg Jordan

City Clerk Jane McMinn/City Clerk Nancy Sims

3. Approval of Regular Agenda ~

Motion to approve the September 7, 2021 Regular Meeting Agenda.

Moved by: Dana Witt

Seconded by: Teagan Hall

Motion Carried.

4. Public Hearing ~

Motion to open Public Hearing.

Moved by: Dana Witt

Seconded by: Tom Guzulaitis

Motion Carried.

4.1. Lowering speed limits on all City roads.

Roger Samson, 651 Trevino Road. After listening to Ms. Hall, he agreed with lowering the speed limits. Enforcing the speed limit is what is needed.

Eric Maynes, 83 Cherry Road. This is something we have needed to do for a while. The police are not used to stopping drivers who are 5 miles over the limit. He believes it should be lowered to 25 MPH.

4.2. Consideration of adopting the Venus Fly Trap as the City's official Plant; and potentially adopting the Venus Fly Trap as the slogan 'Home of the Venus Fly Trap.'

Roger Samson, 651 Trevino Road. He did not think we have any right to call this the Venus Fly Trap Home. This is an advertisement that just invites a protected plant for people to poach.

Karen Hartigan, 801 S. Shore Road. She was opposed to adopting the plant as the official plant. Venus Fly Traps were recently planted at the Community Center and as soon as it was advertised, they were gone.

Stephanie Bodmer, 600 Barber Road. She would like the Venus Fly Trap as our City plant. It is bringing awareness. They are

mostly concentrated in this area. We should bring the plant to the forefront and further the education about them.

Motion to move out of public hearing.

Moved by: Tom Guzulaitis

Seconded by: Teagan Hall

Motion Carried.

5. Public Comments ~ Comments are limited to 5 minutes

None.

6. Approval of Minutes ~

6.1. Board of Commissioners Meeting Minutes dated August 8, 2021

Motion to approve the August 3, 2021 Board of Commissioners Meeting Minutes.

Moved by: Dana Witt

Seconded by: Tom Guzulaitis

Motion Carried.

7. Consent Agenda ~

All Reports and Minutes were distributed with the agenda packet.

Motion to approve the Consent Agenda.

Moved by: Teagan Hall

Seconded by: Bill Clark

Motion Carried.

- 7.1. Public Works
- 7.2. Public Safety / Animal Control
- 7.3. Parks & Recreation Department
- 7.4. Finance Department
- 7.5. Planning and Zoning
Building Inspections/Code
Enforcement

8. Committee / Board Reports and Minutes ~

- 8.1. BSL Fire / Rescue
There were 67 EMS calls and 22 fire calls.
- 8.2. Community Appearance Commission
The August Minutes were distributed with the agenda packet.
Ms. Hollingsworth advised they recognized three properties and those properties were uploaded on the website. At the last meeting members discussed having the Christmas decorations out of storage by Thanksgiving. The Commission is also in the process of organizing a Candidate's Forum.
- 8.3. Planning Board
Planning Board did not meeting in August.
- 8.4. Parks & Recreation Advisory Board
The Minutes for the May 2021 meeting were distributed with the agenda packet.
The Parks and Recreation Board met in August and discussed Muse Park. We hope to have a grand opening in October. Muse Park will be open until 10:00 p.m. Discussion also took place about Mirror Lake becoming a dog park.
- 8.5. Special Events Committee
The Minutes for the July 2021 Meeting were distributed with the agenda packet.
The Special Events Committee worked with the Lakes Golf Club on the Mayor's Cup Golf Tournament which was held on August 21. The event was a huge success with 96 golfers participating. Our 50/50 raffle raised \$500 for the Special Events Special Account. We also expect an additional \$480.00 from the Lakes for our work on the event. With money from past events, the committee purchased coozies with the BSL logo for the players. We also shared a supply of those coozies to the City for distribution to city employees. We will be working with the Appearance Committee on the Candidates Forum, which is schedule for next month. As 2021 progresses, we will determine the viability of other events in the coming months.
- 8.6. Library Commission

The Minutes for the June 2021 Meeting were distributed with the agenda packet.

Ms. Kuzian advised the Commission tabled most of their items as they were missing members. They will be meeting in the near future.

9. City Manager's Monthly Report ~ City Manager David Andrews

The City Manager's Report consisted of updates on the following:

- City's Dam Restoration Project
- Railroad Culverts.
- Streambed Restoration Project
- Road Improvements
- Police Building Proposals

10. Old Business ~ No old business listed.

11. New Business ~

- 11.1. Order approving the Board of Commissioners to hold an informal quarterly Citizens Forum beginning Thursday, September 16, 2021 from 6:00 to 7:00 p.m. at City Hall to receive questions, comments, suggestions, thoughts and ideas with the Board. The second Forum would be scheduled for December 16, 2021.

Motion to approve Order.

Moved by: Teagan Hall

Seconded by: Tom Guzulaitis

Motion Carried.

- 11.2. Order reducing vehicular traffic on all city owned streets within city limits from 35mph to 25mph unless otherwise posted.

Motion to approve Order.

Moved by: Bill Clark

Seconded by: Dana Witt

Motion Carried.

- 11.3. Order adopting the Venus Fly Trap as the City's official plant and, also adopting the slogan 'Home of the Venus Fly Trap'

Motion to amend Order to adopt Venus Fly Trap as the City's official plant, but drop the slogan "Home of the Venus Fly Trap.

Moved by: Dana Witt

Seconded by: Bill Clark

Ayes: Bill Clark, Dana Witt, and Tom Guzulaitis

Nays: Craig Caster and Teagan Hall

Motion Carried 3-2

- 11.4. Order approving the addition of the position title of "Executive Assistant to the City Manager" and the attached position description to the City's Plan & Classification Plan at Grade 16.

Motion to approve Order.

Moved by: Teagan Hall

Seconded by: Tom Guzulaitis

Motion Carried.

- 11.5. Order appointing Brittany Tapp to the Special Events Committee as 1st Alternate for a 3 year term beginning September 8, 2021.

Motion to approve Order.

Moved by: Dana Witt

Seconded by: Teagan Hall

Motion Carried.

- 11.6. Order awarding the contract for the railroad culvert replacement project to Carmichael Construction Co. Inc. in accordance with the attached revised submittal dated August 16, 2021 totaling \$705,637.17.

Motion to approve Order.

Moved by: Tom Guzulaitis

Seconded by: Dana Witt

Motion Carried.

- 11.7. Resolution Declaring September 11, 2021 a Day of Remembrance

Motion to approve Resolution.

Moved by: Teagan Hall

Seconded by: Tom Guzulaitis

Motion Carried.

12. Announcements ~

- 12.1. OPERATION CLEAN SWEEP ~ Saturday September 18, 2021
From 9:00 a.m. to 1:00 p.m.

13. Adjourn ~

Motion to adjourn the meeting 7:45 p.m.

Moved by: Dana Witt

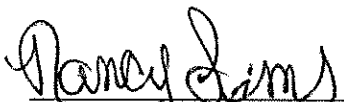
Seconded by: Bill Clark

Motion Carried.





Craig M. Caster, Mayor



Nancy Sims, City Clerk

September 7, 2021 Public Meeting

Board of Commissioners of the City of Boiling Spring Lakes

Call to Order

Mayor Craig Caster

Pledge of Allegiance

Approval of the Regular Agenda

Public Hearing

- a. Lowering Speed Limits on all City Roads
- b. Consideration of adopting the Venus Fly Trap as the City's official plant; and potentially adopting the "Home of the Venus Fly Trap" as the City's slogan

Public Comments

Comments are limited to 5 minutes per speaker

Approval of Minutes

- Approving the Board of Commissioners Meeting Minutes August 3, 2021

Consent Agenda

- a. Public Works
- b. Public Safety / Animal Control
- c. Parks & Recreation Department
- d. Finance Department
- e. Planning & Zoning
- f. Building Inspections / Code Enforcement

Committee / Board Reports and Minutes

- a. BSL Fire / Rescue
- b. Community Appearance Commission
- c. Planning Board
- d. Parks & Recreation Advisory Board
- e. Special Events Committee
- f. Library Commission

City Manager's Monthly Report Dam Restoration Project

- Still in holding pattern
- Final technical approval by FEMA near completion; final notices posted
- Next: administrative reviews by FEMA and then State for final agreements.
- Critical Path / Schedule – unchanged at this point

City Manager's Monthly Report

Dam Restoration Project

- **FEMA**

- Design and cost approved for both projects (four dams).
- EHP (FEMA internal review per Federal Compliance) - hearing completion
- FEMA Admin Approval
- Final Agreement
- NCDPS (Dam Safety)
- NC Legislature

City Manager's Monthly Report

Dam Restoration Project

- State Funding: \$14 million included in reconciled budget
- FEMA: \$17.6 million approved at technical level
- **Local Share: \$12 million**
- USDA Loan – based on repay ability
- Interim Financing – third party construction loan
- Local Government Commission Approval – timing/scheduling

City Manager's Monthly Report

Dam Restoration Project

- **USDA**

- Preliminary Engineering Report
- Engineering Service Agreement
- Environmental (*additional comments: CAMA*)
- All completed, submitted and accepted

City Manager's Monthly Report

Dam Restoration Project

- **NC Flood Mapping Request**
 - Response to comments submitted
 - Fee (\$8,000+) waiver justification submitted. FEMA funded project 55%

City Manager's Monthly Report

Dam Restoration Project

• **Power Line Relocation**

- Duke Energy moving toward construction contract
- Agreement with City; Costs to Board of Commissioners likely in October (\$800,000)
- Included in Dam Project Budget
- Short-term funding is a challenge

City Manager's Monthly Report

- **Railroad Culverts**

- Contract Award on Agenda
- Accompanying Memo outlines details

City Manager's Monthly Report

- **Streambed Restoration Project**

- Project ready for bid
- Easements needed for 18 properties, 15 owners (initially 69 properties)
- Fourth letter sent
- Funding recently extended to March 17, 2022

City Manager's Monthly Report

- **Road Improvements**

- Contract with Highland Paving nearing completion
- Southern Asphalt work complete; clean-up remaining

City Manager's Monthly Report

- **Police Building**

- Three responses to second Request for Proposals received
- Remaining items:
 - Interviews with firms / contract negotiations – September 3 – 10, 2021
 - Board of Commissioners award contract – October 5, 2021
 - Project Substantial Completion – October 1, 2022

Old Business

No Old Business has been listed

New Business

- a. **Order** approving the quarterly *Citizen's Forum* beginning on September 16, 2021
- b. **Order** reducing vehicular traffic on all city owned public streets within City limits from *35 mph to 25 mph unless otherwise posted*
- c. **Order** adopting the Venus Fly Trap as the City's official plant and also adopting the slogan "Home of the Venus Fly Trap"
- d. **Order** approving the addition of the position title "Executive Assistant to the City Manager," and the attached position description to the City's Plan & Classification Plan at Grade 16.

New Business

- e. **Order** appointing Brittany Tapp to the Special Events Committee as 1st Alternate for a 3 year term beginning September 8, 2021
- f. **Order** awarding contract for the railroad culvert replacement project to Carmichael Construction Co., Inc., in accordance with the attached revised submittal dated August 16, 2021 totaling \$705,637.17.
- g. **Resolution** declaring September 11, 2021 a Day of Remembrance

Discussion / Announcements

- Announcement ~ Operation Clean Sweep

Saturday, September 18, 2021

9 am to 1 pm

Adjourn