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|  | ***City of Boiling Spring Lakes***9 East Boiling Spring Road**Boiling Spring Lakes, NC 28461** |

Parks and Recreation Advisory Board

Meeting Minutes

July 19, 2023

6:00 P.M.

City Hall

Attendance: Claudia Duncan, Stephen Dunn, Joene Conley, Staci Wood, Kathy Curtis, Bob Smith, Ann Marie Charette

I. Call to Order

 Chair Claudia Duncan called the monthly meeting of the Parks and Recreation Advisory Board to order at 6:00PM.

II. Introductions

 None

III. Approval of Agenda

 Stephen moved to approve the agenda; Kathy seconded. Vote 7-0 to approve.

IV. Approval of Minutes

 Minutes were approved as distributed.

V. Director’s Monthly Report

 Included with Total Revenue from FY 2022-2023, and monthly attendance (amended). Also the last 4 holes of the Disc Golf Course have been sponsored by the Brunswick County Disc Golf Club.

VI. Committee Selection & Reports

1. Facilities – (See Director’s Report)
2. Master Plan Review – No update

VII. Public Comment – None

VIII. Old Business

1. Remind & Report to BOC – No one showed up for July, Bob is August, Kathy is September. It was pointed out by Tom that someone should be there for those meetings.
2. Lake Ordinance and Wake Regulations – Aug 1st – this is out to the board for the Aug 1 meeting.
3. Friends group – subcommittee report – (See Director’s Report) Tom said that the 501 C 3 is on the Aug agenda for the BOC.

IX. New Business

1. Resignation and Transition – Chris informed the board that Friday, July 21, is her last day. Sara Goodwin will be interim director.
2. New & Upcoming Program Highlights-

a.

i. Founder’s Day – The City Manager told Sara to come up with ideas, and to scale it down and do it at the Community Center since the detour on that side of town takes the traffic flow right through the original site. At this time, it is still scheduled for August 26, 2023.

ii. Family Camp Out at Spring Lake Park is scheduled for Oct. 14 and is open to 8 families. The event runs from Saturday at 1 pm until Sunday morning.

 b. Youth Programs

 i. Before and after school registration begins after the BOC decide on rates/staffing.

 ii. Youth surf fishing outing takes place Aug 12

 iii. Trunk or Treat is Oct. 28

 iv. Winter Ball is Dec. 8

1. New CC Supervisor – posted for hiring again – Melissa lasted a week; Sara did some interviews this week

X. Next Meeting Agenda Items – Stephen brought up the question of why we have to have 100% recapture for seniors (who are usually on a fixed income), since we have exceeded budget on revenue for this last year. Tom said there could be a budget amendment.

XI. Announcements – none

XII. Adjourn

 Ann Marie made the motion to adjourn, Stephen seconded. Vote 7-0 Time 7:15 pm

Respectfully submitted,

Joene Conley

Secretary

Parks & Recreation Advisory Board