



City of Boiling Spring Lakes

**9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461**

Parks and Recreation Advisory Board

Meeting Minutes

June 15, 2022

6:00 P.M.

City Hall

Attendance: Barbara Bennett Snyder, Claudia Duncan, Stephen Dunn, Joene Conley, Sheryl Johnson (excused herself at 7:30 due to a prior commitment)

Absent: Bruce Pennington and Kathy Curtis, excused

Commissioner Liaison: Tom Guzulaitis entered at 6:21

Parks & Recreation Director: Chris Sims

I. Call to Order

Barbara Bennett-Snyder called the meeting to order at 6:00 pm

II. Introductions

Everyone introduced themselves to those in attendance in audience: Gayle Haley, Nancy Tagliaferro, Randy Vernon, and Marge Pennington (taking notes for Bruce).

III. Approval of Agenda

Claudia made a motion to amend the agenda to allow discussion on appointing new chair and vice chair. Sheryl seconded it. Vote 5-0

Claudia then made a motion to approve the amended agenda, Sheryl seconded it. Vote 5-0

IV. Approval of Minutes

Claudia moved to approve the minutes; Sheryl seconded it. Vote 5-0

V. Director's Monthly Report

The first Concert in the Park had 100 in attendance, the most that have ever attended. Senior Meals have relocated to the church for the summer, and the numbers have been consistent, with no drop off due to this change. Cinco de Mama had 16 in attendance and was well received by all attendants. The Blood Drive exceeded their goal of 24 donors, with 34 donors over all! One rental in the last month had a problem with the alcohol permit, which led

to some issues. Chris and Sara are reviewing the policy to strengthen it, so this doesn't happen again. May revenue was \$19,797.86. Youth Summer Camp maxed out at 30. Chris added another counselor, which opened it to 8 more children. That maxed out. She hopes to increase it to 50 children next year.

6:21 Tom arrives

New Experiences – Fitness on Demand will start in July. This is a super versatile way to expand on our fitness programming with low overhead and revenue production. It is basically fitness classes on the screen for people to sign up for at their convenience. Vehicle issues are still a concern.

VI. Committee Selection & Reports

A. Communications

Sheryl and Barbara posted some things on social media this month.

B. Facilities

Stephen has nothing to report. He reminded Chris about bike racks. She said she would check on that.

C. Department

Nothing currently

VII. Public Comments – Nancy and Gayle reported that the port a johns at both Muse Park and Spring Lake were in very poor condition. At Muse Park there was feces on the toilet seat, and no toilet paper. Chris let us know that we are not bound by a contract with the provider and would look into a new provider. The ladies also gave a big thanks to Barbara for all her work on the Learning Garden.

VIII. Old Business

A. Disc Golf Update – Chris says there has been much progress by the volunteers on clearing more land for the course, and so far, there has been some realignment of holes, which has greatly improved the course. There have been great reviews by golfers who have played the new/improved course.

B. RecDesk Update – Chris gave a lengthy, thorough, demonstration of RecDesk.

Accounts can be created now, but the reservation part of the program is not live yet but will be soon.

C. Maintenance Updates- Chris reports that the Interior repaint of the Community Center is complete. They have started the LED upgrade of all lights. The lobby furniture has been updated, and the upstairs office has been completed. Bathroom floors are also completed. She is still waiting on the exterior lighting and will hopefully meet with the vendor this week.

IX. New Business

A. Fees & Charges – Chris covered all of the fee schedules and the use of the excel spreadsheet to dictate them.

- B. Fitness Center Ages & Waiver – The Board’s recommendation of the age policy being changed to 15 years old, and no one younger than that being allowed in the Fitness Center, was met with resistance by the Board of Commissioners. She would like to bring it up to them again as a non-negotiable policy.
- C. Fitness on Demand – Sara Goodwin spoke on this program and what it is and the benefits to using it. She pointed out our trouble at finding teachers for fitness classes and sees this as a wonderful solution.

Sheryl excused herself at 7:30 pm

- D. Community & Learning Garden Procedures – Chris passed out a draft of the City of Boiling Spring Lakes Community & Learning Garden Guidance, which outlines the creation of a 5-person Garden Committee appointed by the Parks & Recreation Director. She also passed out a Learning Garden Plot Agreement, which in 5 pages gives detailed rules and responsibilities that must be signed by each participant. On the fees and schedules hand out is the cost to participants, which varies depending on the size of the box. Barbara commented that the weeds are out of control. We need more mulch to discourage the weeds. Chris said that fund raising could be done, or in-kind donations taken, for more mulch. (At this time Robin, who was sitting with the audience members entered into the discussion and commented that the City used to fertilize and prep boxes)
- E. Vote on new Chair and Vice Chair. Claudia moved to postpone this until next meeting, Stephen seconded it. Vote 4-0

X. Next Meeting Agenda Items – To add to Chris’ list, Barbara would like a BOC Review and Remind (Kathy forgot to attend this month). Joene would like a short review for the Board, of Robert’s Rules of Order to be added to the agenda.

XI. Announcements – Barbara says the Garden is awash in green beans, and has produced it’s first loofah!

XII. Adjourn – Claudia moved to adjourn, Stephen seconded it. Vote 4-0. Time 7:50pm