



Board of Commissioners Budget Workshop Minutes
Monday, June 5, 2023 at 6:00 PM
City Hall

1. Call to Order - Mayor Jeff Winecoff

Mayor Winecoff called the meeting to order at 6:00 p.m.

Attendance:

Mayor Jeff Winecoff
Commissioner Tom Guzulaitis
Commissioner Teagan Hall
Commissioner David Mammay
Commissioner Kim Sherwood
City Manager Gordon Hargrove
Finance Director Suzanne Tungate
City Clerk Nancy Sims

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Approval of Agenda

Motion to approve the special agenda as presented

Moved by: Tom Guzulaitis

Seconded by: Kimberly Sherwood

Motion Carried 5-0

4. Budget Workshop Discussion

Commissioner Guzulaitis wanted to again go over the process for the proposed tax for 2021. It was 2 cents for Parks and Recreation, 2 cents for paving and 1 cent for Public Works that was supposed to be set aside. We now have been reimbursed for some FEMA expenses. At the last workshop there were some questions about spending for Parks and Recreation and I believe those have since been answered. My question is, if we go back to what we had said, we should be moving \$100,000 for Parks and Recreation this year and another \$100,000 for Parks and Recreation next year. There should also be \$50,000 for Public Works. **Ms. Tungate** added except next year the tax

rate falls. **Mayor Winecoff** said Public Works already has that penny so that money should be allocated to something else in the future. **Commissioner Hall** stated the reason we chose those two departments was because they got left behind. That penny should stay with Public Works. **Commissioner Sherwood** listed the Public Works capital outlay. **Mayor Winecoff** said if Public Works doesn't use it they need to transfer it. Further discussion then took place about the past and upcoming budget for Public Works and the projects to be completed there.

Ms. Tungate said each budget needs to stand on its own. If you pass the 2023 budget and they don't use it, you will need to budget it again in 2024 unless we have a PO. **Mayor Winecoff** opined whatever Public Works didn't spend last year we need to leave in there so they can get it done. **Mr. Hargrove** added he will push Public Works on getting projects completed. Public Works is mindful about spending money.

Ms. Tungate explained what a capital fund can be used for and that it is separate. Further conversation took place about Public Work's upcoming budget. The BOC wants to make sure money is there for projects and expenditures.

Commissioner Guzulaitis inquired how much is being added to the General fund. **Mr. Hargrove** responded we will be adding \$261,155 this year to the fund balance. The total fund balance is \$2,858,957 without the budget amendments on the agenda tomorrow night. **Ms. Tungate** added that the \$2 Million reimbursed came in as revenue for the dam and got paid out from the general fund.

Discussion then happened about what items were paid for with the tax increase for paving.

Discussion also touched upon what the motor vehicle tax was used for and that the Powell bill funds are only for paving.

Mayor Winecoff requested putting \$100,000 in capital reserves because something will need to be done with the old police building. The Library Commission wants it, and Parks and Recreation wants it. Why not bring childcare over here to the old police building and that leaves the Community Center for the seniors. With that money we can get things started. Discussion then took place about the old police building update, renovation, and leaks being fixed. Structurally it is good. Consensus by the Board to do this.

Mr. Hargrove said he can talk to the County to renovate the old fire department to make that a library, if the County is interested in that. **Commissioner Mammay** stated the fire department has to turn it back over to the County. There is nothing that we can do until they decide what they want to do with it.

Further discussion took place about the used bus for Parks and Recreation and the non-capital outlay for security cameras and lights for the Community Center.

Mr. Hargrove said staff built this budget very conservatively. If you manage this budget throughout the year, there should not be much money left over. He discussed that any leftover savings from each department for the year, they can use as they wish. However, when you take money and put it in a capital project ordinance that money is committed. That is not a bad thing, but there is not a whole lot it can be used for. He

then suggested deferring 25% or 30% from the leftover from each department and give it back to the fund balance. The bad part of that is, he doesn't want to see a department doing very well then need to turn that over to departments that have not been doing a good job all year. If we put money back into capital projects, we will not build up the fund balance. **Commissioner Guzulaitis** said he would be in favor of a 50- 50 split. **Mayor Winecoff** wanted to make sure departments doing a good job are rewarded. **Commissioner Mammay** added if a department saves money each year, they should have it for the future. Consensus by the Board to do this. **Mr. Hargrove** added we can also adjust this year to year.

Commissioner Guzulaitis stated Parks and Recreation asked for \$90,000 for part time salaries for the Parks and Recreation Department and the budget only gives them \$60,000. Will they be able to keep the summer camp fully staffed with that? **Mr. Hargrove** replied the reason we put only \$60,000 in the budget is because we felt \$90,000 was overkill. **Commissioner Hall** added the department was over budget on that this year. They have 5 full time and 6 part time employees. Discussion was held about salaries for part time staff. **Mr. Hargrove** stated the bottom line is they should only offer the programs they can support.

Commissioner Sherwood wanted to leave the senior fees the way they were and not increase them. **Mayor Winecoff** said if you do that for seniors you have to do it for parents as well because they all struggle. **Ms. Tungate** added parents already pay 100%, seniors are not. **Commissioner Hall** added summer camp should be bringing in more than putting out.

Mayor Winecoff confirmed \$100,000 is in this year's budget and in next year's budget \$100,000 will be added for a capital project ordinance for that 2 cent increase a while back. And another \$100,000 for this year's budget is to be put in the Powell Bill.

Commissioner Hall said she is pro employee. During CityVision there were classes about retaining employees. She would like to suggest giving three additional days off to the employees, i.e., extend their holidays or have their birthday off. **Commissioner Guzulaitis** said he didn't know if the citizens would agree with that. **Commissioner Mammay** felt all staff should not be off at the same day. No Board consensus to this.

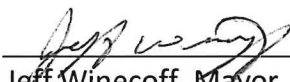
5. Adjourn

Motion to adjourn the meeting at 7:05

Moved by: Tom Guzulaitis

Seconded by: Kimberly Sherwood

Motion Carried 5-0


Jeff Winecoff, Mayor




Nancy Sims, City Clerk