



City of Boiling Spring Lakes

**9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461**

Parks and Recreation Advisory Board

Meeting Minutes

May 18, 2022

6:00 P.M.

City Hall

Attendance: Barbara Bennett Snyder, Claudia Duncan, Stephen Dunn, Kathy Curtis, Joene Conley, Sheryl Johnson

Absent: Bruce Pennington , excused

Commissioner Liaison: Tom Guzulaitis

Parks & Recreation Director: Chris Sims

I. Call to Order

Barbara Bennett-Snyder called the meeting to order at 6:00 pm

II. Introductions

Everyone introduced themselves to Marge Pennington, who sat in the audience and took notes for Bruce.

III. Approval of Agenda

Sheryl moved to approve the agenda, Claudia seconded it. Vote 6-0

IV. Approval of Minutes

Kathy moved to approve the minutes, Sheryl seconded it. Vote 6-0

V. Director's Monthly Report

Position vacancies are being filled. Chris is looking to hire summer camp counselors (4) and bus drivers (2). If more counselors can be found then we can increase the amount of campers and be able to allow the ones on the waiting list to come to camp. The Fitness Center had 369 people use it last month. The policy in place for youth use of the center was reviewed and amended by Chris and Sara Goodwin, to have the minimum age raised to 15 years old. New people have joined the Senior Meals, helping the numbers climb back up towards pre Covid numbers. Water Aerobics are Thursday at 10 am at Spring Lake, with the cost to attend

being \$1. The Bullying Workshop that Sara Vroman set up last month saw 63 people (a mix of parents and youth) attend. There was excellent feedback from the parents, who would like to see more workshops on varying topics. Revenue last month was \$21,653, lots of it from summer camp registrations. There were new experiences this month, with a trip to a youth theater program facilitated by Sara Vroman! The new yoga class has 16 people, leaving only space for 8 more! There were 21 new members to the gym. Junk in the Trunk went well, with the Center raising \$390 toward the new scholarship program for kids. This Friday, May 20, will be the first concert of the season at Spring Lake, at 6pm.

Discussion of this report brought a suggestion by Kathy that we raise donations toward a children's theater program that Chris would like to start, because of the great reviews by those that attended the theater performance.

VI. Committee Selection & Reports

A. Communications

Barbara says that the WECT reporter, Kassie Simmons, wants to do a story on the Learning Garden, but cannot attend on the weekends when classes are going. It was suggested that a staged class be done on a weekday so she can attend and report.

B. Facilities

Chris reports that repairs to the Port a Johns were supposed to have been done last week. Stephen will check. Stephen and Chris both reported that the mats are being moved at Muse Park by the public. Chris said that the mats were supposed to be buried under the mulch, and proposes that this be done clandestinely when we can get Public Works to help us. Bike racks are still needed at some of the parks and at the Community Center, Chris is pricing those. Bat boxes was once again a question posed by Kathy. Chris reported that the bird houses were taken down by the bird house guy to be repaired. She will have Myriam call him and see if he is the one responsible to do both.

C. Department

Nothing at this time

VII. Public Comments – Marge Pennington says she spent one day going back and forth across from Spring Lake (to help a friend) and noticed that there were dogs at Spring Lake, but not in the approved area, all on leashes, and no one seemed to mind. Discussion ensued about the possibility of changing the ordinance to allow dogs on leashes at the parks some time in the future. In the meantime Chris will alert the Police Dept. to keep an eye on this.

VIII. Old Business

A. Learning Garden - Chris told us that Barbara's layout was approved as submitted, as well as approval for a 20X20 shade structure. The Learning Garden will be open to guests before Friday night's concert.

B. Stop Signs- The "Think Before you Swim" signs have been installed at the lakes.

C. BOC Review and Remind – June – Kathy, July – Sheryl, Aug. – Joene. Nancy Sims needs the minutes and any changes, as well as what the person presenting will say at the BOC meeting.

D. Disc Golf Update – Chris shared a visual with the changes to the course, and shared that there will be a meeting tomorrow night with the focus group. Currently the tees are a mat that is nailed down, but allows sand to collect on top and make it slippery. The new idea is for boxes made of 2X4s filled with DOT fill and artificial turf on top. We need funding for all of this. The sponsorships that are being offered are \$100, small logo on directional sign, \$250, small logo on 3 directional signs, \$400, small logo on 5 directional signs, \$500, large logo on a hole sign. This is good for 5 years, and renewal will be at ½ off the price.

E. Park Signage -Park signs will be updated.

F. Maintenance Updates- Roof has been repaired, men's bathroom is now ADA compliant, the interior of the Community Center is being repainted. So far the entry and the Men's and Women's bathrooms are done. The chairs have been updated (new chairs acquired) which gives the entry a fresh new look. There are new LED light bulbs everywhere except the Lakes Room. An electrician is giving an estimate on the exterior lighting that needs to be fixed and updated. The addition of an office upstairs starts on Monday. Bathroom flooring will be replaced in the next 2 weeks and that will finish the renovation.

IX. New Business

- A. Revenue & Pricing Policy Review – The entire document was presented and discussed. Section 3 – Fee Adjustments (highlighted portions) which deals with the recovery of direct and indirect costs at a percentage for Adults – 100%, Youth – 100%, Seniors – 50%, and the surcharge of 50% for non-residents, was voted on by the board. Kathy made a motion to approve as written, Claudia seconded, vote was 5-1. Under Other Fee Adjustments, F. City of BSL Employees, Kathy made a motion to change the wording to include the employee's spouse and dependents, but exclude the extended family members. Stephen seconded, vote was 6-0 in favor. Under section I. Special Interest Groups, Stephen says that non-profits should get free use of the facilities. A motion was made by Kathy that it be a staffing expenses only plus a \$10 per hour indirect cost. Claudia seconded this motion. Vote was 5-1 in favor.
- B. Saturday Reduced Hours – Chris proposes that with the dwindling numbers on Saturday during the summer that the Community center shut down Saturday hours from June-Labor Day. Stephen made a motion to do this, Kathy seconded, vote was 6-0.
- C. Master Plan Review – Chris asked for 2 people from the board to look at the document we currently have and review what has already been done, and see if we

- can amend the plan we have instead of paying the \$20,000 for another to be drafted. Claudia and Kathy volunteered to do this.
- D. Property Research – Chris brought up that there was a parcel at N. Lake up for sale that bordered our property. She would have liked the city to buy this parcel so we have opportunity to expand. Unfortunately it has already sold. She asks that we become aware of places that go up for sale bordering our properties.
 - E. RecDesk Presentation – Chris gave a demonstration of the new software the Center will be using for all participants in programs. It is very easy to use and helpful, and will be able to take payments online!!!

X. Adjourn – Kathy made a motion to adjourn, Sheryl seconded, vote 6-0. Meeting was adjourned at 8:11pm