



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Parks and Recreation Advisory Board

Meeting Minutes

April 20, 2022

6:00 P.M.

City Hall

Attendance: Barbara Bennett Snyder, Claudia Duncan, Stephen Dunn, Kathy Curtis, Joene Conley, Sheryl Johnson

Absent: Bruce Pennington, excused

Commissioner Liaison: Tom Guzulaitis

Parks & Recreation Director: Chris Sims

I. Call to Order

Barbara Bennett-Snyder called the meeting to order at 6:00 pm

II. Introductions

Everyone introduced themselves to Chris Sims, our new director.

III. Approval of Agenda

Sheryl moved to approve the agenda, Stephen seconded it. Vote 6-0

IV. Approval of Minutes

Sheryl moved to approve the minutes, Claudia seconded it. Vote 6-0

V. Director's Monthly Report

Chris comes to us with a wealth of experience in facilities management which she has used to identify problems with the Community Center and has already contacted contractors to rectify. She would like to expand our fitness offerings including teen classes, group and evening classes. She reports that there are 2 openings for staff one is Youth Program Coordinator (interim is currently Sara Vroman, who is expected to apply for the full time position). If Sara gets the position as Youth Program Coordinator then there will be an opening for Senior Site Supervisor (P/T) who handles the senior meal program 12 hours a week. Chris reports that there were 249

congregate meals served in March. Spring Break camp was attended by 26-30 children (which was the max), Chris would like to be able to expand this number to 50 in order to serve new children who have not been in the program previously. She has also met with the Board of Commissioners already.

VI. Committee Selection & Reports

A. Communications

Sheryl and Barbara have had problems posting official business on the Parks and Rec Facebook page, they can only post as individuals. Chris said she would look into what it would take for them to be able to post as Parks and Rec. It was reported that Cassie Simmons (a reporter) wants to do a piece on the Learning Garden.

B. Facilities

Chris reports that there are problems with the upkeep of the park Port a Johns, and has contacted the company we use to rectify this.

C. Department

Nothing at this time

VII. Public Comments – None

VIII. Old Business

A. Learning Garden - Tom reports that there will be a class at the Learning Garden, April 21, about watering, planting, and organic pesticides.

B. Stop Signs- The “Think Before you swim” signs have been installed at the lakes.

C. BOC Review and Remind – May – Claudia, June - Kathy

D. Senior Games Report – Sara G. took a group of four seniors to the Senior Games, and they came back ‘dripping with medals’! Chris would like to keep that focus and the energy going for next year, hoping to take a much larger group in the future.

IX. New Business

A. Disc Golf Course Revitalization – Chris has already started a proposal for revitalization of our course, and has contacted someone (actually a walk in!) who has agreed to be a course marshal. Currently all previous whole sponsors (who are still in business) are being contacted about sponsoring again. There is a recommendation to make the course truly 18 holes, create better signage, and better web presence with accurate information, put out cigarette disposal pots at each hole (in the original agreement but not there now), put more trash cans out, provide maps and scorecards at the beginning of the course, possibly use flyover photography for marketing, and rebrand the course, with a Grand Reopening on August 6, 2022, which is National Disc Golf Day.

B. Revenue & Pricing Policy – Chris proposes a standardized approach which is based on cost recovery. The previous recovery factors she has used were: 25% cost recovery for senior programs, 50% cost recovery for youth programs, and 75% cost recovery for adult programs. This avoids arbitrary fee scheduling.

C. New Park Signage – Chris visited all the parks and noticed that signage with the address (and the new logo for P&R) needs to be posted at all the parks. These signs need to include the park hours and full street address, for emergencies.

D. Facility Maintenance Concerns – As mentioned before, Chris has looked at all the facilities and come up with quite a few things that need fixing. The Community Center building needs paint on the interior, especially the ceilings where there had been water damage. The flooring in the bathrooms needs to be replaced. The men’s restroom is not ADA compliant. There is not a lot of space in the office, so she is having the upstairs office divided into two offices, one of them for Sara G. The exterior security lights are on 24/7, and need a dusk/dawn sensor and/or motion sensor so they don’t have to be on all the time. Barbara pointed out that the Learning Garden sign needs to be changed to reflect the new policies.

X. Next Meeting Agenda Items

Updates on the new business! Bat houses – we need more. Bike Racks are needed at the Community Center and at Muse Park. Floating Docks that are sitting on the ground, could they be moved to a location out of the elements (sun).

XI. Announcements - There will be a class at the Learning Garden at 6pm tomorrow.

XII. Adjourn – Claudia made a motion to adjourn, Stephen seconded, vote 6-0. Meeting was adjourned at 7:15pm