



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Community Appearance Committee

Meeting Minutes

March 13, 2023

6:00 P.M.

City Hall

Attendance:

Present: Kevin Higgins, Barbara Bennett Snyder, Thomas Modafferi, Juanita Sizemore,
Paul Rousseau

Absent: Shellie Tuebner, excused

Commissioner Liaison: Teagan Perry Hall

Staff Liaison: Ruth Bek

I. Call to Order:

Ruth Bek, acting Chair, called the meeting to order at 6:07 pm

II. Introductions:

Everyone introduced themselves to each other.

III. Approval of Agenda:

Barbara Snyder moved to approve the agenda,

Thomas Modafferi seconded it.

Motion passed 5-0.

IV. Approval of Minutes from January meeting:

Barbara Snyder moved to approve the minutes.

Juanita Sizemore seconded it.

Motion passed 5-0.

V. Public Comments:

None

VI. Election of Officers:

Ruth Bek called for nominations for Chair.

Thomas Modafferi nominated Kevin Higgins,

Barbara Snyder seconded the nomination.

Vote in favor 5-0

Ruth Bek called for nominations for Vice-Chair.

Kevin Higgins nominated Barbara Snyder.

Thomas Modafferi seconded it.

Vote 5-0 in favor

Ruth Bek called for nominations for secretary.

Since no others wanted to do it, Barbara moved to withdraw as Vice-Chair.

Kevin Higgins seconded it.

Motion passed 5-0.

Ruth Bek called for nominations for Vide-Chair again.

Kevin Higgins nominated Tom Modafferi.

Barbara Snyder seconded it.

Vote 5-0 in favor.

Ruth Bek called for nominations for Secretary again.

Tom Modafferi nominated Barbara Snyder as secretary.

Juanita Sizemore seconded it.

Vote 5-0 in favor.

Officers:

Chair: Kevin Higgins

Vice-Chair: Thomas Modafferi

Secretary: Barbara Snyder

Kevin Higgins took his seat as Chair and conducted the remainder of the meeting.

VII. Old Business:

- A. Ruth Bek explained a recommendation to amend Chapter 2, Article III-Boards Committees and Commissions, Division 3-Community Appearance Commission, Section 2.84-Powers and duties of the City Ordinances. After some discussion, Juanita Sizemore made a motion to accept this recommendation. The motion was Barbara Snyder seconded the motion. Motion passed 5-0 in favor.**
- B. Ruth Bek explained a recommendation to amend Chapter 4, Buildings and Building Regulations of the City Ordinances by adding Article VI-Minimum Housing Code Regulation. After some discussion, Barbara Snyder made a motion to accept this recommendation. Tom Modafferi seconded the motion. Motion passed 5-0.**

These recommendations to be forwarded to Commissioners to consider and vote on.

VIII. Meeting Agenda Items for 10 April 2023:

Discuss fee schedule

IX. Announcements:

**Volunteers needed for Founders Day and sprucing up the Native Garden at Spring Lake.
One open seat on this committee.**

X. Adjourn:

Thomas Modafferi made a motion to adjourn.

Juanita Sizemore seconded it.

Motion passed 5-0 in favor.

Meeting adjourned at 7:15pm