



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

**Parks and Recreation Advisory Board
Meeting Minutes
January 17, 2024
6:00 P.M.
City Hall**

Attendance: Joene Conley, Kathy Curtis, Staci Wood, Bob Smith, Claudia Duncan
Stephen Dunn entered at 6:07pm
Director: Sara Goodwin
BOC Liaison: Justin Lovin

I. Call to Order

Chairwoman, Claudia Duncan, called the monthly meeting of the Parks and Recreation Advisory Board to order at 6:00PM.

II. Introductions – Elisa and Patrick Garmyn were here to learn more about plans for the Community Garden.

III. Approval of Agenda

Joene asked that her last name be corrected to Conley on the Agenda. Bob moved to approve the agenda as amended, Kathy seconded. Vote 5-0

IV. Approval of Minutes

Kathy moved to approve the minutes of the last meeting; Bob seconded.
Vote 5-0

V. Director's Monthly Report -

Sara reported that until February 2nd the Community Center is fully staffed. Amy is planning her first overnight trip, to Savannah, May 21-23. The staff is planning concerts in the park and movie nights at the Community Center. Discussion by the board brought up timing of these, possibly in Spring/Fall instead of Summer. The staff has 6 concerts and 6 movies planned. Youth programs are going well, after school is full. Pancake breakfast had 180 participants and made approximately \$480, which goes to the Sunshine Fund. We got a donation from a senior

who passed away last year of \$10,000 toward a new van. Sara shared that she received an email from a woman that has concerns about the Nature Trail.

VI. Standing Committee Reports -

- A. Communications – Staci saw an article about a grant for Communication. She will send it on to Joene, who is also on the committee.
- B. Facilities – Stephen reports that Mirror Lake Park looks good. Sara had the signed moved. Schneiders Park needs mulch, Sara said that will happen in the Spring. Seminole Lake Park is in good condition except park boundary signs are illegible. Tate Lake Park looks good. Community Center playground looks good. Building itself looks good except automatic door switch is not working, Sara says it is being fixed. Muse Park handicapped porta potty needs cleaning, pickleball court still has basketball goals and the gate near Miller Road is not secured. Spring Lake Park appears to be in good shape. There is still no signage showing addresses at any of the parks. The Community Garden looks run down, doesn't appear to be much going on there. He was reminded that this is normal for the Winter.
- C. Department – has nothing to report.

VII. Public Comments – Elisa states that she is here to learn about the plans for the Community Garden and is interested in taking over the whole garden and possibly starting a Farmer's Market.

VIII. Old Business

- A. **501c3 Update** – Claudia reports that the website is 75% done, and she needs two more members on the board. Staci will get back to Claudia about being on the board, Joene offered to be on the board.
- B. **Founders Day Update** – Sara assigned her staff separate tasks and has ordered new banners. The date for the event is April 6, 2024.
- C. **Next BOC Report** -February is Kathy, March is Joene.

IX. New Business –

- A. **Community Garden**-Discussion took place during Public Comments
- B. **Prioritization of fundraising items** – The board looked at all the options put forth by Claudia and it was decided that we would table this until next meeting.

XI. Announcements – none

XII. Adjournment – Bob moved to adjourn the meeting; Kathy seconded. Vote 6-0
Time 7:29 pm

Respectfully submitted,

Joene Conley
Secretary
Parks & Recreation Advisory Board