

# MEMO



To: Project File

From: Jeff Repp, City Manager

Date: 5.6.2016

Exemption from Mini-Brooks

Re: Act

CC: City Engineer

## Comments:

For the project file, the Tuscarora Road Connection Project includes a Study and Report phase that will be performed in advance of design. The City has requested that Engineering firms provide a fee for conducting this study phase, along with their qualifications and experience.

Fees for this study and report phase are anticipated to be well below the \$50,000 threshold per the Act. Therefore the City has determined that this first phase of work shall be exempt from the requirements of the Mini-Brooks Act.

  
Jeffrey Repp, City Manager