



## **City of Boiling Spring Lakes**

9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461

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Special Events Committee  
Meeting Minutes  
March 8, 2023  
5:30 PM  
City Hall

**ATTENDANCE:** Brenda Hogan (Chair), Lucille Launderville, Mary Pongonis, Joan Kinney, Karen Hartigan, 1st Alternate, Honey Martin, 2<sup>nd</sup> Alternate, David Mammay, Commissioner Liaison

**ABSENT:** Brittany Tapp (excused)

**I. CALL TO ORDER**

Brenda Hogan called the regular monthly meeting to order at 5:30 PM.

**II. APPROVAL OF AGENDA**

Lucille made a motion to approve the agenda. The motion was seconded by Karen.

**VOTE: 5-0**

**III. APPROVAL OF MINUTES**

A motion was made by Mary and seconded by Lucille to approve the February 8, 2023 minutes as written.

**VOTE: 5-0**

**IV. PUBLIC COMMENT**

None

**V. BUDGET REPORT**

Lucille reported the committee has spent \$831.11 for the Eggstravaganza. The budget line item for this event is \$1,000.00.

There was discussion regarding the cost for having the city tree trimmed every February and all members felt it would be a good idea to add money in our Christmas line item to cover the cost of the tree trimming. It was discussed to add a budget line item for expenses we incur for the graduating seniors at South Brunswick High School.

## **VI. OLD BUSINESS**

### **a. Eggstravaganza**

Everyone is to be at Spring Lake Park at 9:00AM to set up for the event. Brenda has taken care of the trailer being delivered by the Police Department by 9:00AM also. Mary will bring black tape to repair trailer. Yellow caution tape will be needed which will require a check in the trailer to make sure we still have some.

Both age groups will be starting the egg hunt at the same time. Only one big prize egg per child will be allowed. Jim Martin will be our Easter Bunny.

### **b. Review February 16, 2023 Workshop**

Brenda announced that our portion of the workshop went well. See gave a presentation at the workshop giving information about each member of the committee and that they are all volunteers. She requested \$200 - \$300 to have the city Christmas tree in front of the Police Department trimmed. This request was approved. She gave a list of activities we would be putting on for the year and the committee didn't see any changes in our budget for next year and the committee will keep the city informed of any other potential events we may have.

### **c. Graduation Banner and Ribbons**

Lucille moved we have the banner hung the first week of May. The motion was seconded by Brenda.

**VOTE: 5 – 0**

There was discussion regarding the ribbons and the committee will see if they can combine the ribbons they have to make a bigger ribbon and hang them only along Cougar Drive. Joan will bring ribbons to the April meeting to see if they can be reused. Commissioner Mammay suggested we get balloons for the day of the parade. All members liked that suggestion and it will be discussed further at the April meeting.

**VII. NEW BUSINESS**

None

**VIII. ANNOUNCEMENTS**

None

**IX. NEXT MEETING AGENDA ITEMS**

- a. Budget Report
- b. Recap Eggstravaganza
- c. Graduation Banner and Ribbons

**X. ADJOURNMENT**

A motion as made by Lucille and seconded by Mary to adjourn the meeting

**VOTE: 5 – 0**

The meeting adjourned at 6:00 PM.

Respectfully submitted,

Joan Kinney  
Special Events Committee Member