



## **City of Boiling Spring Lakes**

9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461

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Special Events Committee  
Meeting Minutes  
February 8, 2023  
5:30 PM  
City Hall

**ATTENDANCE:** Brenda Hogan (Chair), Lucille Lauderville, Mary Pongonis, Joan Kinney, Karen Hartigan, 1st Alternate, Honey Martin, 2<sup>nd</sup> Alternate, David Mammay, Commissioner Liaison

**ABSENT:** Brittany Tapp (excused)

### **I. CALL TO ORDER**

Brenda Hogan called the regular monthly meeting to order at 5:30 PM.

### **II. APPROVAL OF AGENDA**

Lucille made a motion to approve the agenda. The motion was seconded by Karen.

**VOTE: 5-0**

### **III. APPROVAL OF MINUTES**

A motion was made by Mary and seconded by Brenda to approve the November 9, 2022 minutes as written.

**VOTE: 5-0**

### **IV. PUBLIC COMMENT**

Assistant City Manager, Chris Frazer made a suggestion for us to consider having a Venus Fly Trap Festival. He also told the committee he had submitted the committee for Governor's Volunteer Service Award but it was turned down because as appointed individuals we were disqualified. He has made a nomination of an individual from our community, but does not know if that individual has been considered.

**V. OLD BUSINESS**

**a. Recap Tree Lighting and Decorations**

All agreed the tree lighting was a success and Karen remarked how much we appreciate the help from the Fire Department and Clark Sizemore. Joan moved to only have lights on the tree this year. Mary seconded the motion.

**VOTE: 5 – 0**

Commissioner Mammay suggested we hang candy canes on the bottom of the tree and have the children participate. All members liked that suggestion.

**b. Recap Christmas with Fire/Rescue Dept.**

The committee agreed the event was a success. We should plan on more glue for our craft project and maybe just have glitter. We also need to plan on increasing the number of cookies and the amount of hot chocolate mix.

**c. Budget**

Lucille reported as of December 7, 2022 our Special Account had \$3,282.00 which was verified by the City's Financial Officer, Suzanne Tungate. Chalk boards were purchased which now leaves the account balance at \$3,192.35.

**VI. NEW BUSINESS**

**a. Schedule for 2023**

The following is the 2023 Schedule for the committee:

Eggstravaganza – April 8, 2023 at Spring Lake  
Banner & Bows – Some time in the month of May  
Golf Tournament – August 12, 2023  
Fall Festival – October 21, 2023  
Tree Decorating – November 26, 2023  
Christmas with Fire/Rescue Dept. – December 1, 2023

**b. Eggstravaganza**

The committee will have 3,000 candy filled eggs, 6 baskets for ages 0 – 5 and 6 baskets for ages 6 – 10. Lucille agreed to purchase the baskets for the 6-10 year olds and shopping for the 0 – 5 years olds will be on May 7, 2023 at 10:00 AM. Members who plan to shop will meet at City Hall parking lot at 10:00 AM. Clark Sizemore has agreed to be our Easter Bunny. There will be face painting. Joan will get volunteers to help with the event. We will put up a banner to advertise the Eggstravaganza if it does not conflict with any other usage. We plan to discuss this at the February 16, 2023 workshop with other committees and boards. We will need a chair for the Easter Bunny to sit on for the picture taking. Brenda will contact the Police Department to have them move our trailer to Spring Lake. A flutter flag will need to be put up at Boiling Spring Rd to indicate where to turn for the event. The event will be from 10:00 AM to 1:00 PM. The committee should plan on being at the park from 9:30 AM to 2:00 PM. Brenda will reserve the park. Brittany will make the flyer adding that the children need to bring a basket to collect their eggs in and that the hours of the event are from 10AM to 1 PM.

**c. Graduation Banner and Ribbons**

Joan will order the banner. All agreed we need to make new bows and that we only decorate with the ribbons down Cougar Dr rather than down Hwy 87.

**VII. ANNOUNCEMENTS**

Lucille expressed her concern that citizens do not realize who we are and maybe we should be something other than Special Events. Commissioner Mammay brought up the complexity of changing the name and it was agreed that a name change would not make a difference. The committee would like for the Community Center to assign someone there to be a contact person for us in the event there are calls for information regarding our events. We would also like the Community Center to post Special Events info at the Community Center where it is visible. We plan to discuss these items at the joint workshop on February 16 2023.

**VIII. NEXT MEETING AGENDA ITEMS**

- a. Eggstravaganza
- b. Review February 16, 2023 Workshop
- c. Graduation Banner and Ribbons
- d. Budget

**IX. ADJOURNMENT**

A motion was made by Lucille and seconded by Karen to adjourn the meeting.

**VOTE: 5 – 0**

The meeting adjourned at 6:35 PM.

Respectfully submitted,

Joan Kinney  
Special Events Committee Member