



City of Boiling Spring Lakes

**9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461**

Special Events Committee
Meeting Minutes
May 10, 2023
5:30 PM
City Hall

ATTENDANCE: Brenda Hogan (Chair), Lucille Launderville, Joan Kinney, Mary Pongonis, Karen Hartigan, David Mammay, Commissioner Liaison

I. CALL TO ORDER

Brenda Hogan called the regular monthly meeting to order at 5:30 PM.

II. APPROVAL OF AGENDA

Joan moved to add d. Parade under Old Business and a. Groundbreaking for Dam Construction under New Business.

Lucille made a motion to approve the agenda as amended and Mary seconded the motion.

VOTE: 5-0

III. APPROVAL OF MINUTES

A motion was made by Karen and seconded by Mary to approve the April 12, 2023 minutes as written.

VOTE: 5-0

IV. PUBLIC COMMENT

None

V. BUDGET REPORT

Lucille reported there is no change in the budget since our last meeting and she asked Commissioner Mammay if he had discussed our Capital Account balance with the City Manager. Commissioner Mammay said the City Manager has the information from our last month's minutes and will be discussing it with the Financial Officer.

VI. OLD BUSINESS

a. Eggstravaganza – May 19, 2023

Committee members are to meet at Spring Lake Park at 3:00 PM and Brenda will ask the Police Department to bring our trailer over to the park by 2:30. Brenda will also talk to Becky Farrar about face painting. Jim Martin will be the Easter bunny. Lucille suggested making a barrier between the two group areas so there will not be a problem with one age group going over into the other age group area. To help with this problem, there will be a 5 minute break between starting time for each group with the smaller age group starting at 5:00 PM and the older age group starting at 5:05PM. Mary agreed to be the announcer. Brenda let the committee know that Morgan from the State Port Pilot will be at the event to take pictures.

Committee members will meet at the trailer on Friday, May 12th to make sure we have everything we need for the event.

Responsibilities for members the day of the event are as follows:

Lucille – Baskets, lawn chair, blanket and golden eggs

Brenda – Eggs

Mary – Signs and box for empty eggs

Karen will post the event on Next Door.

b. Recap of Graduation Ribbons

All committee members were pleased with how the ribbons being placed on the white fence around the high school turned out. Ribbons will be removed on June 8th at 10:00 AM and all agreed to meet at the school.

c. Decision Regarding Graduation Balloons

Joan made a motion to not get balloons for the day of the parade and Mary seconded the motion.

VOTE: 5 – 0

d. Parade

The parade will be Thursday, May 11, 2023 at 6:00 PM and committee members will meet at 5:30 PM by the tennis courts on Cougar Drive.

VII. NEW BUSINESS

a. Groundbreaking for Dam Construction

The committee has been requested to assist in the planning of the groundbreaking for the dam construction project. A motion was made by Karen and seconded by Brenda that the Special Events Committee participate in the planning of the groundbreaking for dam construction.

VOTE: 5 – 0

The committee will meet and coordinate with Nancy Sims, City Clerk, as to how our committee can help with this event.

VIII. ANNOUNCEMENTS

None

IX. NEXT MEETING AGENDA ITEMS

- a. Recap Eggstravaganza
- b. Parade
- c. Groundbreaking for Dam Construction
- d. Mayor's Cup Golf Tournament

X. ADJOURNMENT

A motion was made by Joan and seconded by Mary to adjourn the meeting.

VOTE: 5 – 0

The meeting adjourned at 6:10 PM.

Respectfully submitted,

Joan Kinney
Special Events Committee Member

