



City of Boiling Spring Lakes

9 E. Boiling Spring Road

Boiling Spring Lakes, NC 28461

SPECIAL EVENTS COMMITTEE MEETING MINUTES

September 21, 2022

5:30 P.M.

City Hall

Attendance: Brenda Hogan (Chair), Lucille Launderville, Mary Pongonis, Karen Hartigan, Honey Martin. Joan Kinney, Brittany Tapp (excused)

Commissioner Liaison: David Mammay

I. Call to Order

Brenda Hogan called the regular (rescheduled) monthly meeting to order at 5:30 p.m.

II. Approval of Agenda

Karen made a motion to approve the agenda. The motion was seconded by Brenda.

Vote 5-0

III. Approval of Minutes

A motion was made by Mary, with a second by Lucille to approve the August 10, 2022 minutes as written.

Vote 5-0

IV. Public Comment

Chris Sims, Sara Goodwin and Sara Vroman, representing Parks and Recreation were present. The representatives expressed an interest in taking part in future Special Events Committee Eggstravaganza, Mayor's Cup, etc., and this year, combining Trunk or Treat with the Special Events Fall Festival (October 22, 2022). Chris Sims explained her 30 years of involvement (in her previous neighborhood), stating "community involvement is

key.” She explained how in her 30 years of involvement and experience with Parks and Recreation she has never witnessed Parks and Recreation and Special Events Committee being two separate entities. Stating “it’s very unusual.”

Parks and Recreation representatives agreed that Special Events could hold the Fall Festival, utilizing the area to the left of the Community Center building, as well as the inside bathrooms. Disc golf will cease during the hours of the Fall Festival.

Chris also indicated that last year Trunk or Treat provided treats to 250 trick or treaters.

Brenda pointed out that Trunk or Treat has always been on Halloween.

Parks and Recreation representatives agreed to move Trunk or Treat to October 29, as Halloween is on a Monday this year.

It was decided that both Committee and Department would table combining Trunk or Treat with the Fall Festival until 2023.

On April 1, 2023 Parks and Recreation will host Founder’s Day.

V. Old Business

Lucille has calculated monies from the Mayor’s Cup and the Committee will be presenting the Boiling Spring Lakes Fire Department with a check for \$1536.50, during the Commissioners Meeting at City Hall Tuesday October 4. Arrive by 6:15 p.m. in your blue Committee t-shirt.

We will expand our soliciting next year!

Brittany will do photography while riding the course in a golf cart.

It was decided that Joan will write “Thank You” notes for the 2022 sponsors.

Lucille has a meeting set for Monday September 26, at City Hall to go over our budget.

The 50/50 raffle winner donated \$140 back to our Committee.

Karen made a motion that the Committee retain the \$140 donation, with a second by Brenda.

Vote 5-0

VI. New Business

Fall Festival will be held Saturday October 22, 2022, rain or shine, from 4:00 p.m. – 8:00 p.m. Wear Committee blue t-shirt. Set up 9:00 a.m. – 12:00 p.m. Committee members will check the trailer for props September 27, 2022 at 10:00 a.m.

Brenda will request that the BSL Police Department move the trailer.

We discussed whether candy should be donated (ie: Lowe's / Walmart) or purchased from Oriental Trade.

Mary will create an announcement for Facebook, Next Door and the City of Boiling Spring Lakes sites by October 1, 2022. Brenda volunteered to distribute them around the city.

We would like a commitment from the Fire Department or the VFW if we buy the food (Costco) and they prepare it and they keep the proceeds.

Lucille gave Mary the name and phone number of the fortuneteller from prior Fall Festivals.

Joan will contact her South Brunswick High School Key Club advisor, in an attempt to have volunteers/helpers for the activities. Musical chairs, Costume contest-best girl/best boy (0 mos. – 4 yrs., 5yrs. – 8yrs., 9 yrs. – 13yrs.)

Honey will do the tombstone walk, with mini cupcake prizes!

Karen will get 40 solar powered lights for the trail.

We will have face painting.

Lucille will contact previous spooky scene creators (Ernie, PD, FD). In the past the first prize winner of the Spookiest Scene was awarded \$200. A motion was made by Mary with a second from Brenda to increase the prize to \$250.

Vote 5-0

VII. Announcements/Discussions

Wednesday October 5, 2022 South Brunswick High School will be holding its Homecoming event, beginning at 6:00 p.m. Our Committee members will arrive at 5:30 p.m. and back our vehicles up to the tennis court fence. Wear Committee blue t-shirt.

Table Christmas activities and shopping for new ornaments until our next meeting.

Coordinate decorating the tree at City Hall with the Fire Department, Sunday November 27, 2022.

Next meeting October 12, 2022 at 5:30 p.m.

VIII. Adjournment

A Motion was made by Karen with a second by Lucille to adjourn the meeting at 7:05 p.m.

Respectfully submitted,

Mary E. Pongonis
Special Events Committee Member