



City of Boiling Spring Lakes

**9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461**

Special Events Committee

Meeting Minutes

July 13, 2022

5:30 PM

City Hall

ATTENDANCE: Brenda Hogan (Chair), Lucille Launderville, Mary Pongonis, Joan Kinney, and David Mammay, Commissioner Liaison

ABSENT: Brittany Tapp (Excused)

I. CALL TO ORDER

Brenda Hogan called the regular monthly meeting to order at 5:20 PM.

II. APPROVAL OF AGENDA

Lucille made a motion to approve the agenda. The motion was seconded by Mary.

VOTE: 4-0

III. APPROVAL OF MINUTES

A motion was made by Mary and seconded by Lucille to approve the June 8, 2022 minutes as written.

VOTE: 4-0

IV. PUBLIC COMMENT

There was no public comment

V. OLD BUSINESS

a. Golf Tournament

Brenda reported that she had checked on the Golfsignedepot.com website which sells 18 tee signs for \$195.00 (including stakes). The size of the signs is 12" x 18" and there is a 3 – 4 day delivery. The signs would just have the company name on it along with the city logo and the tournament name. We would automatically order 18 signs whether we have that many sponsors or not and if we get a sponsor after the signs are made we will make that sign up.

David reported he thought there were 9 teams signed up to play so far but felt many more would be registering closer to the date of the tournament.

Lucille shared samples of handouts that could be used for the tournament. One was a waterproof food bag which could be used in various ways. David suggested that we have a goodie bag to hand out to each player. It appeared to the committee that the waterproof bag could be filled with small items and handed out which Lucille will check on.

David reported the food is taken care of and that the committee did not have to be concerned about the food.

The Lakes Country Club will provide the drinks as has been done at our other tournaments.

We will need a poster made showing the sponsors and David suggested that we differentiate between the Silver and Gold sponsors. This poster should be ready for the August meeting. The committee would like Brittany to make the poster.

Brittany shared the meeting with us on cell phone and will put the information regarding the tournament on facebook for advertisement.

Brenda moved to move forward with ordering the signs and for Lucille to investigate the goodie bags. The motion was seconded by Joan.

VOTE: 4-0

b. Night Out With Police Department

Brenda reported that she had talked to Chief Kevin, who has passed this event over to Captain Brad Shirley. It is planned for the same night as the August City Board of Commissioners meeting. She let them know we are available to help them if they need us.

VI. NEW BUSINESS

a. Fall Festival

Karen Hartigan is a prospective member for our committee and joined us. We explained to Karen about the Fall Festival and what we do to put it all together. There was then discussion as to a date for the Fall Festival and Joan moved to hold the Fall Festival on October 22, 2022. The motion was seconded by Brenda.

VOTE: 4-0

VII. ANNOUNCEMENTS

None

VIII. NEXT MEETING AGENDA ITEMS

- a. Mayor's Cup Golf Tournament
- b. Fall Festival

IX. ADJOURNMENT

A motion was made by Joan and seconded by Lucille to adjourn the meeting.

VOTE: 4-0

The meeting adjourned at 6:30 PM.

Respectfully submitted,

Joan Kinney,
Special Events Committee Member