



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Special Events Committee

Meeting Minutes

June 8, 2022

5:30 PM

City Hall

ATTENDANCE: Brenda Hogan (Chair), Lucille Lauderville, Mary Pongonis, Brittany Tapp, Joan Kinney, and David Mammay, Commissioner Liaison

I. CALL TO ORDER

Brenda Hogan called the regular monthly meeting to order at 5:30 PM.

II. APPROVAL OF AGENDA

Mary made a motion to approve the agenda. The motion was seconded by Lucille.

VOTE: 5-0

III. APPROVAL OF MINUTES

A motion was made by Lucille and seconded by Brenda to approve the May 11, 2022 minutes as written.

VOTE: 5-0

IV. PUBLIC COMMENT

There was no public comment

V. OLD BUSINESS

a. Golf Tournament

Brenda reviewed that the Mayor's Cup Golf Tournament will be held August 13th at 9:00AM with committee members being there at 8:00AM. Members

of David's church will sell hamburgers and hot dogs. Registration fee will be \$60, The Lakes will provide drinks with 2 stations set up, we will sell 50/50 raffle tickets and mulligans, 3 tents will be needed, 10 - \$25 gift cards. Lucille will check on possible handouts at registration.

Sponsorship was discussed and a motion was made by Joan and seconded by Brenda to have a \$100 Silver sponsor or a \$350 Gold sponsor which would include a team of 4 players in the tournament.

VOTE: 5 – 0

Mary and Lucille will draft a letter explaining the purpose of the tournament, when and where it will take place and the different sponsorships which will be handed out when requesting a sponsor. The letter will be ready for review by Friday.

Mary made a motion which was seconded by Brenda to meet at City Hall on June 15th at 10:00 AM to start recruiting sponsors for the tournament.

VOTE: 5 – 0

A poster board with all the sponsor's names should be displayed near the registration table.

Brittany will prepare the flyers to be distributed throughout the city along with being presented to prospective sponsors.

b. Night Out With Police Department

Brenda let the committee know that she had talked to the Police Chief and the Night Out with Police Department is planned for August 2, 2022 from 6 – 9 PM. Since this is the same night as the City Meeting, the date may change. She will keep in touch with the Chief and keep us up to date on the event.

VI. NEW BUSINESS

None

VII. ANNOUNCEMENTS

None

VIII. NEXT MEETING AGENDA ITEMS

- a. Golf Tournament
- b. Night Out with Police Department
- c. Fall Festival

IX. ADJOURNMENT

A motion was made by Mary and seconded by Brenda to adjourn the meeting.

VOTE: 5 – 0

The meeting adjourned at 6:20 PM.

Respectfully submitted,

Joan Kinney,
Special Events Committee Member