



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Special Events Committee

Meeting Minutes

February 9, 2022

5:30 P.M.

City Hall

ATTENDANCE: Brenda Hogan (Chair), Lucille Launderville, Mary Pongonis, Brittany Tapp, Joan Kinney, David Mammay, Commissioner Liaison

I. CALL TO ORDER

Brenda Hogan called the regular monthly meeting to order at 5:30 PM.

II. APPROVAL OF AGENDA

Lucille made a motion to approve the agenda and seconded by Mary.

VOTE: 5 - 0

III. APPROVAL OF MINUTES

A motion was made by Mary and seconded by Brenda to approve the November 10, 2021 minutes as written.

VOTE: 5 – 0

IV. PUBLIC COMMENT

There was no public comment.

V. OLD BUSINESS

a. Tree Lighting

Joan suggested that we have Christmas music and hot chocolate and cookies. Mary said we need more decorations – big and shatterproof. Brenda announced that the Fire/Rescue Department has stated that they are on call

to help us. We will encourage the children to bring ornaments when we advertise for the tree lighting. Another possibility is to have the after school children who go to the Community Center make ornaments to put on the tree.

b. Christmas with Fire/Rescue Department

All agreed it was a successful event.

VI. New Business

a. Donation to Fire/Rescue Department

Lucille reported that we have \$4,287.52 in our Special Account. Joan made the motion to donate \$300 out of the Special Account to the Fire/Rescue Department for helping us decorate and undecorate the city Christmas tree. The motion was seconded by Brenda. Discussion followed with Lucille suggesting we donate \$500. Mary felt like we might be setting a precedent and we might not have the funds at that time.

VOTE: 5 – 0

Brenda will take care of getting the check ready for presentation at the March Board of Commissioners meeting.

b. Easter

The Eggstraganza will be held on April 9, 2022 from 11AM to 1PM at Spring Lake Park. The park will be reserved from 10AM to 2PM to allow time to get ready for the event and cleanup time. Brittany will take care of reserving the park. Lucille suggested we have crafts along with the Easter Egg Hunt. Age groups will be infant – 5 and 6 – 10. We will ask Clark Sizemore to be the Easter bunny and pictures will be taken with the bunny. Need to coordinate with the Police Department to move the trailer to Spring Lake Park. Lucille moved we spend up to \$650 for candy filled eggs and up to \$300 for the 12 baskets, 6 for each age group. The motion was seconded by Brenda. Eggs will be ordered from Oriental Trading by Joan.

VOTE: 5 – 0

Brittany will make the flyers along with forms to fill out for anyone interested in joining our committee as we are two short. We will hand these out at the Eggstraganza.

c. Ribbons and Banner for 2022 High School Graduates

The Banner will be the same as last year except it will say 2022. Joan will take care of ordering the banner.

Brittany suggested we use the ribbons we have but add streamers of holographic tinsel which would make a glittering effect. Brittany found a neon iridescent fringe curtain which can cut strips from and Lucille will order.

VII. ANNOUNCEMENTS

There were no announcements.

VIII. NEXT MEETING AGENDA ITEMS

- Finalize Extravaganza
- Ribbons & Banners

IX. ADJOURNMENT

A motion was made by Joan and seconded by Brenda to adjourn the meeting.

VOTE: 5 – 0

The meeting was adjourned at 7:00 PM.

Respectfully submitted,

Joan Kinney
Special Events Committee Member