



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

**Special Events Committee
Meeting Minutes
August 11, 2021 at 5:30 P.M.
City Hall**

ATTENDANCE: Brenda Hogan(Chair), Lucille Launderville, Mary Pongonis, Joan Kinney, Brittany Tapp (member waiting to be reappointed so her vote cannot be reflected in these minutes)

ABSENT: Ernie Siriani (excused), Teagan Hall, Commissioner Liaison (unexcused)

I. CALL TO ORDER

Brenda Hogan called the regular monthly meeting to order at 5:30 PM.

II. APPROVAL OF AGENDA

Lucille made a motion to approve the agenda and seconded by Mary.

VOTE: 4 - 0

III. APPROVAL OF MINUTES

A motion was made by Mary and seconded by Joan to approve the August 11, 2021 minutes as written.

VOTE: 4 – 0

IV. PUBLIC COMMENT

There was no public comment.

V. OLD BUSINESS

a. Mayor's Cup Golf Tournament

Lucille reported that she had received a text from Steve that we have 100 registered golfers. She has received the coozies but were not what she

ordered and the correct ones are due in by the 16th. She will get the raffle tickets out of the trailer and will email Steve to see if he will be making the signs. 50/50 tickets will be 5 for \$5.

Mary asked if we were going to have tip jars as many of the golfers want to leave a tip at the drink stations. Everyone agreed not to have tip jars and, if someone still wants to tip, the tip will be included in the 50/50 money.

Everyone is to be at the golf course at 8:00AM to get ready for registration.

Gift cards were discussed. Lucille reported we have \$3,091.00 in our account after paying for the coozies. Mary made a motion that we get ten (10) various kinds of \$25.00 gift cards. Brenda seconded the motion.

VOTE: 4 – 0

Lucille reported that she has spoken to the Mayor and he plans to attend. Extra coozies were discussed and all agreed after the golfers have received their coozies, the balance left would be distributed within the city. Ideas were – people attending city meeting, city staff, committee members.

VI. New Business

d. Candidates Forum with Appearance Commission

A motion was made by Lucille and seconded by Mary to move discussion regarding the Candidates Forum to the top of New Business.

VOTE: 4 – 0

The Candidates Forum will be October 19, 2021 from 6:30 PM to 8:00 PM. The following was agreed upon by all:

- Appearance Commission will be responsible for the flag.

- Special Events Committee will make the flyer to hand out the night of the event (Brittany).

- Joan will check on getting the school for the event and will email all with results

- Appearance Commission will introduce candidates (Ann)

- Appearance Commission will supply the timekeepers (Mary and Carmen)

- Format will be five (5) minutes per candidate to speak with each having 1 minute at the end for any final statement they might want to make.

a. Future Events

Lucille made a motion to cancel the bike run and for the committee to think about helping the Community Center for Halloween.

VOTE: 4 – 0

Lucille brought up that we definitely need more lights for the Christmas Tree Lighting. We have \$700 budgeted for Christmas and we will need at least 5 more strands. This subject was left open for future discussion.

All agreed to offer the Fire/Rescue Department our tents for their 50th birthday celebration. Joan will check with Chief Tickle to see if they want to use them.

b. Jackie's Thumb Drive and Items Returned

Brittany has a box from Jackie which Brenda will take to store at her house. Brittany gave Mary the thumb drive and Mary will download what we want from it. Mary and Brittany will work together.

Brenda will check with Pam regarding a lanyard for Brittany to wear and she will also email Ernie to check on the status of the plaque for Steve.

VII. ANNOUNCEMENTS

There were no announcements.

VIII. NEXT MEETING AGENDA ITEMS

- Mayor's Cup Golf Tournament Results
- Candidates Forum
- Fall Festival/Halloween
- Tree Lighting
- Christmas with Fire/Rescue Department

IX. AJOURNMENT

A motion was made by Joan and seconded by Lucille to adjourn the meeting. The meeting was adjourned at 6:20 PM

VOTE: 4 – 0

Respectfully submitted,
Joan Kinney, Special Events Committee Member