



## ***City of Boiling Spring Lakes***

9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461

---

### **Special Events Committee Meeting Minutes June 13, 2018 5:30 P.M. City Hall**

**ATTENDANCE:** Connie Ruehl, Acting Chair, Lucille Launderville, Jackie Barker,

**COMMISSIONER LIAISON:** Steven Barger

**STAFF:** Pamela Bellina, Administrative Assistant

#### **I. CALL TO ORDER**

Connie Ruehl, Acting Chair called the regular monthly meeting of the Special Events Committee to order at 5:31 p.m.

#### **II. APPROVAL OF AGENDA**

A motion was made by Lucille Launderville and seconded by Jackie Barker to approve the agenda as written.

**Vote: 3 - 0**

#### **III. APPROVAL OF MINUTES**

A motion was made by Lucille Launderville and seconded by Jackie Barker to accept the May 9, 2018 regular meeting minutes and the minutes from the special meeting on June 4, 2018 as written.

**Vote: 3 - 0**

#### **IV. NOMINATE CHAIRPERSON**

The committee members at their last regular meeting asked for time to think about dissolution/merging of the committee with the Parks & Recreation Department and Commissioner Barger suggested the committee must regroup and nominate a chairperson if they wanted to stay a

committee. Commissioner Barger removed the Motion to dissolve/merge the committee from the table at the Board of Commissioners' meeting on June 5. Lucille moved to nominate Connie Ruehl to be Chairperson of the Special Events Committee with a second from Jackie Barker. Connie accepted the nomination.

**Vote: 3 - 0**

## **V. PUBLIC COMMENT**

Michelle Hennessy, former Special Events committee member for 10 years and former Chairperson apologized for the turmoil caused by her resignation. A former member assured Michelle she would assume the Chair position with no problem. She hopes the BOC will vote to accept her application to come back as a member of the Special Events committee and she looks forward to working with the members again.

## **VI. OLD BUSINESS**

### **a. Spring Fling ~ recap**

The members noted that, unfortunately, the event ended up being a total wash out with torrential rain on that day.

### **b. Battle of the Bands ~ June 24, 2018**

Jackie boosted the event on Facebook and has been inviting the people that the boost reached to like their Facebook page. Lucille will call the State Port Pilot about the event to make sure it is mentioned on page 2 and maybe they will include it under the Happenings page. Jackie will email Mitzi at the Chamber of Commerce about adding the event to their calendar.

The AMVETS will be providing food at the event. Jackie has been advising they need to bring their own generator but has not heard back from their contact person. The members discussed the importance of verifying that he will bring his own generator since they need to know if they have a food vendor for the event. Michelle said they could always get hamburgers and hotdogs, and bring a grill to the event and she would be happy to help. Michelle did suggest that if the AMVETS did bring their own generator, to make sure they are set up as far away from the bands and the attendees as possible because of the generator noise.

Four bands have been confirmed. Someone was interested in participating but she is a singer (no band). There may be another singer (no band) who may be interested too. The members capped the bands at five because of time constraints but Michelle said they could always lessen the play time for each band which will allow more bands/singers to play.

Lucille noted Ralph Marshall was on board as their sound person, will have his own equipment and will also have an emcee. Mr. Marshall lives here in town.

Jackie prepared the rules for the event which the members commented was a great job. The members discussed asking the bands which one would be willing to leave their drum set for all bands to use which would allow the set up/break down time to go faster.

The members discussed how Connie gets the prize money and check for Ralph Marshall from City Hall. Michelle explained there should be a check request form on the thumb drive she provided to Kathleen and the form can be emailed to Karen Thompson at City Hall.

## **VII. NEW BUSINESS**

### **a. Trailer shelving**

The members decided they wanted to go with the stackable plastic tubs using eyebolts and bungees instead of traditional shelving that would limit what could be placed on them. Connie will look into purchasing the plastic tubs and capital funds would be used for the purchase. The members will meet on July 14 at 7:30 AM to organize the trailer.

### **b. Mayor's Cup Golf Tournament ~ August 18, 2018**

Lucille emailed with Steve White about the event and everything was set on his end. Steve noted he would need nine golf packages. Michelle offered to get packages from the golf courses in South Brunswick County. Jackie will create the flyer. The committee was also planning a 50/50 raffle at the event.

## **VIII. ANNOUNCEMENTS**

Commissioner Barger announced the Special Event Committee would stay a committee and the BOC voted that the ordinance would be changed to allow someone that lived outside of the city to be on the committee.

## **IX. NEXT MEETING AGENDA ITEMS**

Welcome New Members  
Battle of the Bands ~ recap  
Mayor's Cup Golf Tournament

## **X. ADJOURNMENT**

A Motion was made by Lucille Launderville and seconded by Jackie Barker to adjourn the meeting at 6:19 PM.

**Vote: 3 - 0**

Respectfully submitted,

Pamela Bellina, Administrative Assistant