



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Special Events Committee Meeting Minutes October 10, 2018 5:30 P.M. City Hall

ATTENDANCE: Connie Ruehl, Chair, Lucille Launderville, Barbara Snyder,
Brenda Hogan, Clark Sizemore

ABSENT: Jackie Barker, Michelle Hennessy (both excused)

COMMISSIONER LIAISON: Steven Barger (absent/excused)

STAFF: Pamela Bellina, Administrative Assistant

I. CALL TO ORDER

Connie Ruehl, Chair of the committee, called the regular monthly meeting of the Special Events Committee to order at 5:25 p.m.

II. APPROVAL OF AGENDA

A motion was made by Lucille Launderville and seconded by Brenda Hogan to approve the agenda as written.

Vote: 5 - 0

III. APPROVAL OF MINUTES

A motion was made by Barbara Snyder and seconded by Lucille Launderville to accept the August 8, 2018 minutes as written.

Vote: 5 - 0

IV. WELCOME NEW MEMBER

The members all welcomed Clark Sizemore to the committee.

V. PUBLIC COMMENT

Melanie Johnson, Palmetto Drive, had been speaking with many residents after Hurricane Florence who wanted to have a “fun day” event for children and would like to collaborate with the Special Events committee to host this event. Melanie explained she has many people who would like to make a donation toward an event or be involved with it. She would like the event to be open to any age group and to have games for them to play. She has someone who would like to donate a bouncy house for the event, a few women who would like to provide baked goods or candy bags for the children, another person who would like to donate juice or drinks for the event. Melanie asked if the committee could provide a blow-up slide for the event to which the committee agreed. The members discussed having food at the event and will ask the VFW if they would like to participate.

The committee noted that because Hurricane Florence damaged the Community Center, which is not currently open and may not be open until November, they have to cancel their Haunted Hayride/Fall Festival event on October 27th. They discussed with Melanie possibly hosting this new event on that date. Connie will check with Mary Green if Spring Lake Park is available on that date to hold this event. It was agreed the name of the event would be Family Fall Fun Day and would be held from 10 AM to 4 PM. Melanie has a few ideas for games and will purchase the items needed for the games. Barbara will contact the VFW about availability on that date to cook the food. The members decided to use a ticket system for food providing each member of a family with one ticket each. Melanie offered to post flyers for the event and the committee will ask Jackie if she can make the flyers. If she is not available, they will ask Michelle.

A Motion was made by Lucille Launderville and seconded by Brenda Hogan to allocate \$300 for the rental of a bouncy slide for Family Fall Fun Day.

Vote: 5 – 0

The committee and Melanie Johnson will communicate further once they have secured the rental of Spring Lake Park.

The members also discussed purchasing new games for what would normally be their Fall Festival / Haunted Hayride event. The games are quite old and either need refurbishing or some of them replaced. It was agreed new games were needed and would be a good idea to keep the event fresh.

A Motion was made by Brenda Hogan and seconded by Barbara Snyder to allocate \$300 for new games for the Fall Festival/Family Fall Fun Day.

Vote: 5 - 0

VI. OLD BUSINESS

a. Mayor's Cup Golf Tournament ~ August 18, 2018

Connie noted the event was a huge success and the weather was great. It was well attended and was the most money they ever raised at an event – over \$900 with the 50/50 and the mulligan contest.

b. 9/11 Memorial Bike Run – September 22, 2018

The members had to cancel the event because of Hurricane Florence. Lucille still wanted to hold the event, which the committee discussed. It was discussed to perhaps hold the event in the Spring but they would rename the event, as the committee would hold the 9/11 Memorial Bike Run in September of 2019, which is in the next fiscal year. Lucille asked the members if they would consider donating the money they raised at the Golf Tournament to the Police and Fire Departments since the Bike Run did not take place and the Committee does not have a donation to make to the Police and Fire Departments which they wanted to recognize all they did for the residents of the City throughout Hurricane Florence and the aftermath.

A Motion was made by Lucille Launderville and seconded by Barbara Snyder to donate the proceeds raised at the Mayor's Cup Golf Tournament to be divided between the Police Department and the Fire Department.

Vote: 5 – 0

Connie will contact Karen Thompson to have checks prepared for the Police Department and Fire Department in the amount of \$450 each for presentation at the November BOC meeting.

c. Haunted Hayride / Fall Festival – October 27, 2018

Because of the damage at the Community Center and to the grounds of the Community Center, the committee had to cancel the Haunted Hayride / Fall Festival event. They will, however, co-host the Family Fall Fun Day with resident Melanie Johnson to be held October 27th at Spring Lake Park from 10 AM to 4 PM pending availability of the park on said date. See V. Public Comments for full discussion.

d. Christmas Festival – December 1, 2018

As reported in August, Connie and Lucille met with Fire Chief Tickle with respect to co-hosting the Christmas Festival to be held on December 1 from 6:00 PM to 8:00 PM at the Fire Department on Rt. 87 and Miller Road. In agreement with the Fire Department, both will provide three raffle prizes (one for each age group) totaling six raffle prizes. The committee will have crafts at the event and hope to come up with new craft ideas. There will be cookie decorating and hot chocolate available. Santa will be at the Fire Department. Connie will track down the tree lights donated by Sergeant John Thomas and contact the High School to get volunteers to help with face painting and with the craft tables.

VII. NEW BUSINESS

There was no New Business.

VIII. ANNOUNCEMENTS

Connie invited the members of the committee to a brunch to be held on her house on December 8th.

IX. NEXT MEETING AGENDA ITEMS

Family Fall Fun Day (in lieu of the Fall Festival/Haunted Hayride)
Christmas Festival

X. ADJOURNMENT

A Motion was made by Lucille Launderville and seconded by Brenda Hogan to adjourn the meeting at 6:41 PM.

Vote: 5 - 0

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Respectfully submitted,

Pamela Bellina
Administrative Assistant