



## ***City of Boiling Spring Lakes***

9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461

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### **Special Events Committee**

#### **Meeting Minutes**

**May 10, 2017**

**6:00 P.M.**

**City Hall**

**ATTENDANCE:** Michelle Hennessy, Chairperson, Kathleen Caric, Lucille Launderville, Kevin Metzker, Sr., James Stein

**COMMISSIONER LIAISON:** David Crawford

**STAFF:** Pamela Bellina, Administrative Assistant

Prior to the beginning of the meeting, Commissioner Crawford stated he wanted to bring the committee up to date on items previously discussed at the last meeting but advised he had to leave after his comments as he had a situation at home he needed to attend to.

#### **I. CALL TO ORDER**

Chairperson Michelle Hennessy called the regular monthly meeting of the Special Events Committee to order at 5:59 p.m.

#### **II. APPROVAL OF AGENDA**

A motion was made by Lucille Launderville and seconded by Kevin Metzker to approve the agenda as written.

**Vote: 5 - 0**

#### **III. APPROVAL OF MINUTES**

A motion was made by Kevin Metzker and seconded by Kathleen Caric to accept the April 12, 2017 minutes as written.

**Vote: 5 - 0**

#### **IV. PUBLIC COMMENT**

There was no public comment.

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Commissioner Crawford brought the committee up to date on topics previously discussed. For Spring Fling he will be cooking about 35 to 40 pounds of barbeque for sandwiches. He will have for sale little containers of coleslaw, chips and water. He is going to charge \$3 per sandwich, 50 cents for coleslaw. He advised funds raised by the sale of the barbeque, after deduction of expenses, will be donated to the Special Events Committee.

Commissioner Crawford advised the other Commissioners approved the trailer and were waiting for public hearing and then a vote on the budget. He said the incidental items to be added to the trailer such as the spare tire, etc. could be purchased after the trailer was purchased. He said the storage unit would be rented monthly until the trailer can be picked up. He has been given permission to pick up the trailer or have one of the employees go down and pick it up.

Commissioner Crawford received permission from Lt. Rick Spencer to use the generator for the Spring Fling event.

Commissioner Crawford also spoke with City Manager Jeff Repp about adding an electrical outlet at Spring Lake. Jeff said he will have Ernie Siriani, Building and Ground Superintendent, have additional electric added to the park.

Commissioner Crawford spoke with the Raleigh company that provides casino night gaming for events who advised they were booked until the Fall.

Commissioner Crawford left the meeting at 6:07 pm.

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#### **V. OLD BUSINESS**

##### **a. Spring Fling @ The Lakes ~ May 20, 2017**

Michelle advised they have approximately 20 vendors for the event and 4 food vendors. Kathleen was able to procure coupons from Texas Roadhouse that she will have given out at the event. Lucille was having a hard time getting in touch with the party rental place to get their invoice and insurance information. She spoke with the owner just before the meeting and he will be sending her the invoice on Thursday. Michelle advised the car show trophies were made and were waiting at Brandall for pick-up. Kathleen heard a complaint when she was placing flyers that if kayaks were not going to be provided, it should not be on the flyer. Jim said he had not yet called the person who offered to bring their kayak but he will call them on Thursday. He said he will also call Becky who had loaned her kayaks in the past to see if she can this year. Michelle reached out to Barbara Glidden to ask if the committee can use her kayaks but has not heard from

her yet. The committee agreed they only need 2 to 4 kayaks. Michelle mentioned putting a note on Facebook asking to use kayaks. Kevin said there would be a water rescue boat available on the lake for the kayakers. He said there would also be a ladder truck, engine truck, medic truck and chief's car at the event.

Michelle confirmed Thor the Cannon's appearance. The cannon would be fired at the opening ceremony at 11:00 AM and again at 12:00 PM. Michelle advised if anyone was interested in firing the cannon, they can and they get to keep the firing pin. Lucille confirmed the JROTC would be in attendance. Kevin will find out if Eddie Gardner can say the prayer. The Mayor will make a speech and Dennis will play the National Anthem and then play music for the rest of the event.

As to food, Michelle confirmed the VFW would be selling hotdogs; Vanida Sisters will have chicken wings, sweet potato fries, quesadillas and nachos. They may also provide Italian Ice but they are not positive yet. There will also be funnel cakes and spiral fries. Commissioner Crawford, as mentioned earlier, will have the barbeque sandwiches for sale on behalf of the committee.

Michelle advised they have five contestants for the barbeque cook-off. As for tents, the committee has two, Commissioner Crawford will bring his, the Police Department has two Corporal John Thomas said they can use and Michelle has one of her own which she will bring.

Michelle asked the members to please be at the park at 8:00 AM to help with vendors.

#### **b. Music Festival ~ June 17, 2017**

The members discussed whether to change the event since they are having a hard time getting bands. Michelle asked the members if they had any ideas for a fundraising event other than the music festival. Kathleen thought a basketball tournament might be a great way to raise funds and it as something she coordinated when she lived in Florida. She said the committee would need to hire a licensed referee to keep the tournament fair. There could be a \$10 charge per person to play and with 3-member teams. The games would be 15 minutes each and would be played on a half court. There would be a door charge to watch the games and they could have a concession stand to sell drinks. Kathleen thought it might be a good idea to have all first responders from the surrounding towns compete. Kevin said he could contact all the fire departments in the area and get flyers out to all first responders. Kathleen will get in touch with the school to see if they can use the court for the tournament. If the high school courts were not available, Kathleen will contact the County for availability of their courts. Trophies need to be purchased for the brackets. There may also be a charge to use the courts at the County but Michelle said they have money in the budget for the event and there may be some money left over from Spring Fling if needed. The committee discussed t-shirts for the event but Michelle said they do not always sell and had problems in the past trying to sell them. The committee thought koozies might a better item to purchase for the event.

A Motion was made by Kevin Metzker and seconded by Jim Stein to change the event from a music festival to a basketball tournament.

**Vote: 5 – 0**

The members discussed the date may change since they are unsure when they can get the basketball court. Michelle will make the announcement at the BOC about the event change.

**VI. NEW BUSINESS**

There was no new business for discussion.

**VII. ANNOUNCEMENTS**

There were no announcements.

**VIII. NEXT MEETING AGENDA ITEMS**

Spring Fling @ The Lakes ~ recap  
Basketball Tournament

**IX. ADJOURNMENT**

A Motion was made by Lucille Launderville and seconded by Kevin Metzker to adjourn the meeting at 7:03 PM.

**Vote: 5 – 0**

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Respectfully submitted,

Pamela Bellina  
Administrative Assistant