



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

Special Events Committee Meeting Minutes August 12, 2015 6:00 P.M.

ATTENDANCE: Michelle Hennessy, Chairman, Karen Johnson, Elizabeth Snyder,
Amanda Creel

ABSENT: Melina Trivette (excused)

COMMISSIONER LIAISON: Barbara Glidden

STAFF: Pamela Bellina, Administrative Assistant

I. CALL TO ORDER

The regular monthly Special Events Committee Meeting was held at City Hall on August 13, 2015. Chairman Michelle Hennessy called the meeting to order at 6:10 p.m.

II. APPROVAL OF AGENDA

A motion was made by Elizabeth Snyder and seconded by Karen Johnson to approve the agenda as written.

Vote: 4 - 0

III. APPROVAL OF MINUTES

A motion was made by Elizabeth Snyder and seconded by Amanda Creel to accept the June 10, 2015 minutes as written.

Vote: 4 - 0

IV. PUBLIC COMMENT ~ none

V. OLD BUSINESS

a. Battle of the Bands

Karen Johnson noted they had new bands participate at the event and they were awesome. A Wilmington band won and Karen hopes they spread the word to other bands how great the event was so there will be more bands participating at next year's event.

b. Mayor's Cup Golf Tournament ~ 8/22/15

Michelle Hennessy advised they had 6 packages in hand: The Pearl, Meadowlands, Farmstead, River's Edge, Crow Creek and Ocean Ridge and three more need to be picked up: Sea Trail, Carolina National and Oak Island Golf Club which totals nine golf packages. Karen Johnson faxed package information to Echo Farms, Old Point and Landfall but has not heard back from them to date and will follow up. Michelle emailed Steve White to ascertain whether anyone has signed up for the tournament and was awaiting his reply. The Committee members plan to be at the golf club by 7:30 AM the day of the event. The event starts at 9 AM.

VI. NEW BUSINESS

a. 9/11 Memorial Bike Run ~ 9/12/15

Commissioner Forte advised Michelle there were two big motorcycle events taking place the same weekend of the Committee's event. NC Hog Rally takes place September 10th through the 12th and the Red Knights Motorcycle Club has an event on Sunday the 13th. The Committee discussed moving their event to another date and decided on Saturday, September 19th.

A Motion was made by Karen Johnson and seconded by Elizabeth Snyder to reschedule the 9/11 Memorial Bike Run event from Saturday, September 12th to Saturday, September 19th because of conflicting motorcycle events in the area.

Vote 4 – 0

Michelle will check the availability of the Community Center on that date and will advise the Police and Fire Departments. Michelle will also contact the motorcycle clubs and Dennis Walton about the new date.

Food: The Committee plans to have donuts and coffee in the morning and chicken, baked beans, pasta salad and bread after the event. Water and bags of chips will be available at the stops that do not already have refreshments available.

Flyers and Door Prizes: The date needs to be changed on the flyers before displaying. Michelle asked Amanda to take over Melina's area which is Oak Island to display the flyers and to ask each location if they would like to donate a door prize. Michelle asked the members to get at least 5 door prizes each but there were still some door prizes left from last year: Campbell Gas, Bella Cucina and BBQ House. Every registered rider will receive a small flag.

The event will be advertised in the *State Port Pilot* and the members are considering advertising in the *Brunswick Beacon*. Karen Johnson will place the event on the Next Door website which is a social media website for neighborhoods.

The trophy purchased for last year's event, which did not take place because of the weather, will just need the plate changed. The trophy will be awarded to the group with the most riders.

Karen Johnson reminded the members they still had that very nice bracelet which could be raffled but it still needed to be repaired.

The Committee needs volunteers for the event along with someone to bless the bikes and someone to read an excerpt commemorating 9/11.

The Committee plans to prepare an inventory of items needed for the event by September 9 and will go shopping on Wednesday, September 16th.

Proceeds from the event will go to the Boiling Spring Lakes Police and Fire Departments.

The Committee discussed the possibility of selling 9/11 Memorial Bike Run t-shirts at the event. Karen Johnson will get prices.

VII. ANNOUNCEMENTS ~ None.

VIII. NEXT MEETING AGENDA ITEMS

Fall Festival / Haunted Hayride
New flyer, need clear plastic 1 gallon containers

Annual Christmas Tree Lighting
Coordinate with Fire Department Santa Ride

VIII. ADJOURNMENT

A Motion was made by Karen Johnson and seconded by Amanda Creel to adjourn the meeting at 7:13 PM.

Respectfully submitted,

Pamela Bellina
Administrative Assistant

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