



## ***City of Boiling Spring Lakes***

9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461

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### **Special Events Committee Meeting Minutes June 10, 2015 6:00 P.M.**

**ATTENDANCE:** Michelle Hennessy, Chairman, Karen Johnson, Melina Trivette,  
Amanda Creel

**ABSENT:** Elizabeth Snyder (excused)

**COMMISSIONER LIAISON:** Barbara Glidden

**STAFF:** Pamela Bellina, Administrative Assistant

#### **I. CALL TO ORDER**

The regular monthly Special Events Committee meeting was held at City Hall on June 10, 2015. Chairman Michelle Hennessy called the meeting to order at 6:03 p.m.

#### **II. APPROVAL OF AGENDA**

Michelle Hennessy added to the Agenda under New Business: Mayor's Cup Golf Tournament.

A motion was made by Melina Trivette and seconded by Amanda Creel to approve the Agenda as amended.

**Vote: 4 - 0; Motion Carried**

#### **III. APPROVAL OF MINUTES**

A motion was made by Amanda Creel and seconded by Melina Trivette to accept the April 8, 2015 and May 16, 2015 Special Meeting minutes as written.

**Vote: 4 - 0; Motion Carried**

**IV. PUBLIC COMMENT** ~ None.

## **V. OLD BUSINESS**

- a. Spring Bicycle Ride**
- b. Spring Fling**

The Committee discussed both events went well except for the rain on the Spring Bicycle Ride day which may have caused low participation. The Committee agreed to discuss next year whether to have the Bicycle Ride event or plan a different Spring event.

- c. Battle of the Bands**

The Committee discussed they have five bands confirmed but had three cancel. Michelle will check the list from last year and make some calls to more bands. Commissioner Glidden questioned whether the bands may have a conflict with the Southport songwriters event being held on the same day but Melina stated some of the bands she spoke with have broken up or a member cannot participate on that date. Dennis Walton will be splitting his time between the songwriter's event and Battle of the Bands, has shared the Committee's Facebook event post and is trying to get some of the songwriters from the Southport event to participate at Battle of the Bands. Michelle advised that if they only have 5 bands competing, then the bands can play longer. The Committee had the following bands confirmed: Linda Snyder, Heather Skipper, Bare Nobels, 34 Steps, Joey Trivette, Parker & Mandy and Mad Dog Radio. Karen contacted three bands but they were unable to participate. Melina planned to bring flyers to Oasis Grill and Karen left flyers at the Pirate's Table. Commissioner Glidden spoke with a singer from Wilmington and discussed the Battle of the Bands with him. Michelle stated that some bands may be waiting to hear if they have a paid gig before committing to participate at Battle of the Bands so they may hear from more bands as the date gets closer. The Committee agreed to go shopping for the event on June 19<sup>th</sup>. Melina has rented the bouncy house. The members agreed to meet at 9:00 AM on the day of the event.

- d. Mission Statement / Ordinance / Committee Description**

The Committee discussed the three documents and the changes which were discussed at the March and April meetings. The Committee agreed that the document they were referring to as the "Ordinance" at the previous meetings was in fact the "Committee Description" and that the changes discussed would be made to the Committee Description and not the Ordinance.

## **VI. NEW BUSINESS**

- a. Mayor's Cup Golf Tournament**

The Committee discussed changing the workshop date to procure golf packages from local golf courses from July 10 to July 11 at 8:00 AM to allow all Committee members to attend the workshop. Melina confirmed with Michelle the Committee would provide self-addressed, stamped envelopes with package requests this year to assure receiving the responses timely. Packages consist of a round of golf for four people and cart fees. The golf courses sponsor a package for the winners.

## **VII. ANNOUNCEMENTS**

Michelle announced that Elizabeth has invited everyone to her house at 3:00 PM on Saturday for Morgan's graduation party.

## **VIII. NEXT MEETING AGENDA ITEMS**

The Committee discussed not holding their regular July meeting as they have in the past; however, they will have a workshop on July 11<sup>th</sup>.

A Motion was made by Melina Trivette and seconded by Amanda Creel to not hold a regular meeting in July; however, they will have a workshop on July 11<sup>th</sup>.

**Vote: 4 – 0; Motion Carried**

The next regular monthly meeting will be August 12, 2015. Agenda items will include:

Battle of the Bands ~ event follow-up report  
Mayor's Cup Golf Tournament

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**DISCUSSION:** The Committee discussed the door prizes they had available - gifts cards from the following places: \$25 Campbell gas cylinder card, BBQ House, Lowes Foods, Bella Cucina, Food Lion and Sands Beachwear. Melina suggested getting a few of the Boiling Spring Lakes t-shirts the Dollar General is now selling. Melina's mother will be donating a new Harley Davidson women's shirt as a door or raffle prize.

The Committee also discussed purchasing shirts to wear at events. Michelle has the information of where to get them embroidered. Karen Johnson found a shirt she believed would be a material the Committee members would like.

Michelle has appointed Amanda Creel as official photographer at their events and she will maintain the Special Events box at City Hall.

## **VIII. ADJOURNMENT**

A Motion was made by Karen Johnson and seconded by Amanda Creel to adjourn the meeting at 6:37 PM.

**Vote: 4 – 0; Motion Carried**

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Respectfully submitted,

Pamela Bellina, Administrative Assistant