



City of Boiling Spring Lakes

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Special Events Committee Meeting Minutes

September 10, 2014

6:00 P.M.

ATTENDANCE ~ Michelle Hennessy, Chairman,
Melina Trivette, Karen Johnson

ABSENT ~ Elizabeth Snyder (excused)

COMMISSIONER LIAISON: Barbara Glidden

STAFF: Pamela Bellina, Admin Assistant

I. CALL TO ORDER ~ The regular monthly meeting of the Special Events Committee was held at City Hall on September 10, 2014. Chairwoman Michelle Hennessy called the meeting to order at 6:10 p.m.

II. APPROVAL OF AGENDA ~ A motion was made by Karen Johnson and seconded by Melina Trivette to approve the agenda.

Motion Carried 3-0

III. APPROVAL OF MINUTES ~ A motion was made by Melina Trivette and seconded by Karen Johnson to accept the August 13, 2014 minutes as written.

Motion Carried 3-0

IV. ANNOUNCEMENTS ~ Karen Johnson stated the Committee received a donation of a Harley Davidson bracelet to use as a door prize for the 9/11 Memorial Bike Run. She has brought it to the jewelers to have the clasp fixed.

V. OLD BUSINESS ~

A. Mayor's Cup Golf Tournament ~ held on August 23, 2014

Michelle Hennessey stated the Committee has received \$560 from the Lakes Golf Club and \$204 from Cal Rogers whose company provided the Hole In One challenge at the

tournament. Michelle recommended that the Committee use a portion of the proceeds received from the Mayor's Golf Tournament to adopt a Boiling Spring Lakes family in need for Christmas. Michelle Hennessey will make the announcement at the Board of Commissioner's Meeting in October. She will also speak with Mary Green since Parks and Recreation also does a similar event at Christmas.

A Motion was made by Karen Johnson and seconded by Melina Trivette to use a portion or all of the proceeds received (depending on the size of the family) by the Committee from the Mayor's Golf Tournament to adopt a Boiling Spring Lakes family in need for Christmas.

Motion Carried 3-0

B. 9/11 Memorial Bike Run ~ September 13, 2014 @ 8:00 AM

Michelle Hennessey will stop by The Pepperoni Grill to ask if they would like to donate a door prize. The Harley shop will donate gift cards and a t-shirt. The amount of the gift cards will determine whether they will be door prizes or used for a raffle item. The current raffle items will be a gift card from a tattoo parlor and the Harley bracelet. Another door prize will be a \$25 gift certificate to the BBQ House on Oak Island.

Michelle advised that Dale from the Low Riders will not be able to attend the Bike Run. She stated she would search for a Blessing of the Bikes to be read by either a committee member or she would see if someone attending the Bike Run would like to read it. Michelle mentioned she visited each of the stops and they are aware of the bike run. She spoke with Colonel Brandi Harris who finalized all of the stops and was waiting for Jeremiah King to approve it.

The Committee discussed whether they would have to cancel the bike run for rain as there would only be two days available to reschedule which would be October 4 and October 11. Melina Trivette suggested that if the run had to be called for rain, that they sell BBQ plates. Michelle commented that October 11th is the VFW horseshoe tournament which leaves October 4. Michelle Hennessey also thought that selling BBQ plates would be a good alternate option to fundraise. Michelle would put the information on Facebook. The Committee also discussed what they would charge per plate. The Committee also discussed what they needed to purchase for the BBQ plate sale. Commission Glidden stated she can provide the ice.

A Motion was made by Melina Trivette and seconded by Karen Johnson to have a BBQ plate fundraiser if the Bike Run has to be cancelled due to rain.

Motion Carried 3 - 0

VI. NEW BUSINESS ~

A. Fall Festival / Haunted Hayride ~ October 18, 2014 4:00 PM to 9:30 PM

Michelle Hennessey stated she received a request from Mary Green, Director of Parks and Recreation, to merge the Anniversary Party with the Fall Festival/Haunted Hayride. Michelle asked the Committee their opinions on merging the two events. After a lengthy discussion, the Committee decided not to merge the two events. Michelle Hennessey will speak with Mary Green and decline the request.

Vote: 3 – 1 (Elizabeth Snyder, absent from this meeting, advised Michelle Hennessey prior to the meeting of her consenting vote).

Michelle Hennessey and Karen Johnson stated they each have a scene for the Haunted Hayride. Michelle stated she will create a flyer and Karen suggested the Committee advertise it in the *State Port Pilot*.

The Committee also discussed selling Tacos in a Bag again this year at the event. At the October meeting, the Committee will discuss choosing the Judges and the age groups for the costume contest. The Rules of the Hayride will also be discussed and created and whether they will use the bracelets again. The Committee will consider having the ROTC again this year to monitor the woods. There will also be a discussion to mark the different scene set up areas and placement of coolers with bottled water.

The Committee also discussed the new games they are considering and will have a workshop to finalize. Ernie Siriani advised Michelle Hennessey that he has a trailer he has offered for use to the Committee but would need a truck and a driver to pull it. Michelle discussed asking the Fire Department if they could help. The Fall Festival/Haunted Hayride workshop will be September 28th at 11:00 AM. The Committee also discussed getting a new banner for the Fall Festival / Haunted Hayride because the telephone number for City Hall has changed.

A Motion was made by Karen Johnson and seconded by Melina Trivette to proactively submit an ad to the *State Port Pilot* to advertise for scenes for the Haunted Hayride utilizing funds to pay for the ad from the capital fund.

Motion Carried 3 – 0

VII. PUBLIC COMMENT ~ There was no public comment.

VIII. ADJOURNMENT ~ A Motion was made by Karen Johnson and seconded by Melina Trivette to adjourn the meeting at 7:00 PM.

Respectfully submitted ~ Pamela Bellina, Administrative Assistant