



City of Boiling Spring Lakes

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Special Events Committee Meeting Minutes November 12, 2014 6:00 P.M.

ATTENDANCE ~ Michelle Hennessy, Chairman, Karen Johnson, Elizabeth Snyder

ABSENT ~ Melina Trivette

COMMISSIONER LIAISON: Barbara Glidden

STAFF: Pamela Bellina, Administrative Assistant

I. CALL TO ORDER ~

The regular monthly Special Events Committee Meeting was held at City Hall on November 12, 2014. Chairman Michelle Hennessy called the meeting to order at 6:00 p.m.

II. APPROVAL OF AGENDA ~

A motion was made by Elizabeth Snyder and seconded by Karen Johnson to approve the agenda.

Motion Carried 3-0

III. APPROVAL OF MINUTES ~

A motion was made by Karen Johnson and seconded by Elizabeth Snyder to accept the October 8, 2014 minutes as written.

Motion Carried 3-0

IV. ANNOUNCEMENTS

Michelle Hennessey advised the Committee of complaints on Facebook with respect to the flyer posted for the 1st Annual Holiday Tree Lighting. The complainants objected to the word "holiday" tree lighting and some residents stated they would not be attending because of

same. Karen Johnson stated that there are many religions/observances and the best way to accommodate all was using the word “holiday.”

Michelle introduced Amanda Creel who was submitting her application to become a member of the Special Events Committee.

Michelle also introduced Paige Garza who would like to volunteer her time helping with events. Paige stated that while she cannot commit to joining the Committee, she would like to volunteer her time and ideas when she is available.

Karen Johnson introduced her daughter Catherine who was attending the meeting in an effort to satisfy her civics project and would be interviewing Commissioner Glidden after the meeting closed.

V. OLD BUSINESS ~

A. Haunted Hayride / Fall Festival ~ Michelle Hennessey stated the event was a huge success and there were 500 people for the hayride alone. Karen Johnson and Elizabeth Snyder both received many compliments for the event. Karen stated the refurbishment of the games was good but thought that the toilet paper toss game should be updated. Michelle Hennessey received a suggestion for a bonfire at the end of the hayride with someone telling ghost stories and kids making s’mores. Michelle stated the Committee would need to get Mary Green’s permission and would also have to ask the Fire Department to monitor the bonfire. The Committee members discussed whether or not to have s’mores because of fire safety reasons and also discussed how to control/prevent teenagers from going into the woods down in that area. The Committee further discussed at length having the bonfire in another area at the Community Center (overflow parking area). The Committee decided to further discuss this new suggestion at December’s meeting when the events are planned for next year. Karen Johnson thanked Elizabeth Snyder for making the great Super Girl costumes the Committee Members wore at the event.

B. 1st Annual Holiday Tree Lighting ~ Commissioner Glidden advised the Committee that Joan Kinney had a Santa costume the Committee could borrow for the event. Michelle stated she would like to purchase a costume after the holidays when they go on sale. There are funds in the Committee’s capital fund account to purchase it. The Committee then discussed at length the tree. The discussion entailed topics such as the different species of trees, what is hardy for this area, what will grow fast, and where to obtain a tree. The Committee intended for the tree to be donated to the City however if a tree was not donated, then they would have to purchase one. Michelle stated that the tree needs to be planted in the ground this week. Paige suggested Leyland Cypress and Karen Johnson stated that they do grow fast and should probably consider an 8 foot tree. Paige suggested as part of the first annual holiday tree lighting stating: we are not only having this annual event, we are going to watch our community grow with this tree. It is not the size of the tree, it is the strength of the community.

Paige asked if she could pitch an idea for a future event: to help provide a great family image of Boiling Spring Lakes, host a Festival of Lights where homes are judged for their

outdoor Christmas display. Commissioner Glidden stated that the Community Appearance Commission hosts that type of event.

Commissioner Glidden advised that the Parks and Recreation Committee will not be holding the Christmas Flotilla this year but does plan on hosting it next year. Karen Johnson stated she felt it was a good event since Southport's flotilla was so heavily attended, people would probably enjoy coming to Boiling Spring Lakes to attend our flotilla. Commissioner Glidden felt that a 4th of July Flotilla would be a great event to host since there is not another event held in the City for that holiday. Michelle Hennessey stated they can discuss this event at the next meeting when they plan events for next year. Commissioner Glidden also suggested another idea for the 4th of July flotilla: selling (fundraising) red, white and blue lights to be placed at the end of resident's docks which would decorate the lake for the flotilla.

Michelle stated the Committee will go shopping for the tree lighting event on November 17th. Elizabeth explained that there will be two tents decorated for the holidays which will have a table for cookie decorating with individual cups of frosting and sprinkles, an ornament craft table, hot chocolate with marshmallows, letters to Santa table with a mailbox, the letters would be three-fold: the children would write their wishes on the front and the parents can address the back of the letter so the letter could be mailed to them. Amanda Creel advised that the party store across from Wal-Mart had a Letters to Santa mailbox. Karen Johnson stated they can refurbish some of the wood from the old games to make a mailbox for Santa to use at this annual event. She had a few ideas and would show them to the Committee Members. Commissioner Glidden asked about a chair for Santa. She mentioned getting a big wicker peacock chair that could be decorated but Michelle Hennessey stated she had a big vintage wooden chair which she can use for Santa. Karen Johnson suggested making a background to put behind Santa and that the Committee had an old display they could refurbish and decorate. Michelle suggested just a white background but perhaps getting an arch and red and white tulle which can be threaded through. The Committee discussed twinkle lights and candy cane decorations for the arch. Commissioner Glidden offered to have the signs made for the event made. Michelle mentioned Dennis Walton had Christmas music he can play but did not have a karaoke machine. He will provide sheet music of the most popular Christmas songs and they can have a sing along. The Committee then discussed whom to ask to play Santa. Karen offered to ask her husband to play Santa.

Commissioner Glidden suggested having a fire pit at the tree lighting so residents can stand around to keep warm and would donate wood for the fire pit. Paige offered her help at the event and to take the event information to the school. The Committee discussed ornaments for the tree, candy canes and other decorations. Michelle Hennessey was going to ask a photographer who was at the Haunted Hayride if she wanted to take pictures at the event. Michelle also had an idea for a snow machine but the day would have to be really cold. The Committee discussed asking the City Manager for permission to move the cookie decorating inside City Hall if there would be inclement weather and for permission to use the bathrooms. Karen Johnson offered to bring some logs to put around the fire pit so there would be seating. Commissioner Glidden will ask the Mayor if he could speak at the event and ask the City Manager for the use of the bathroom at City Hall. Paige Garza stated she could put together a speech for the Committee for the event.

Melina Trivette had texted the Committee during the meeting with a picture of a tree she procured for the event and she stated it would be ready for planting on Friday.

VI. NEW BUSINESS ~

A. Event planning for 2015 ~ This matter was tabled until the December meeting.

VII. PUBLIC COMMENT ~

There was no public comment.

VIII. ADJOURNMENT ~

A Motion was made by Karen Johnson and seconded by Elizabeth Snyder to adjourn the meeting at 7:17 PM.

Vote: 3 – 0

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Respectfully submitted ~ Pamela Bellina, Administrative Assistant