



City of Boiling Spring Lakes

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Boiling Spring Lakes, NC 28461**

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Special Events Committee Meeting Minutes

June 19, 2014

6:00 P.M.

ATTENDANCE:

Michelle Hennessy, Chairman
Karen Johnson
Elizabeth Snyder

Melina Trivette
Barbara Glidden, Commissioner Liaison
Pamela Bellina, Admin Assistant

I. CALL TO ORDER ~

The regular monthly Special Events Committee Meeting was held at City Hall on June 19, 2014. Chairman Michelle Hennessy called the meeting to order at 6:00 p.m.

II. AGENDA APPROVAL ~

A motion was made by Elizabeth Snyder and seconded by Melina Trivette to approve the Agenda

Motion Carried 4 – 0

III. MINUTES APPROVAL ~

A motion was made by Karen Johnson and seconded by Melina Trivette to accept the May 7, 2014 minutes as written.

Motion Carried 4-0

IV. ANNOUNCEMENTS ~

A. Karen Johnson prepared and handed out for review and comment a Thank You letter which she planned to submit to the newspaper with respect to the Battle of the Bands held on June 7th.

The Committee voted (4-0) in favor of submitting to the newspaper the Thank You as written.

B. Special Events will not be holding a meeting in July. Notice will be placed on the website. The next meeting will be held August 13 at 6:00 PM.

The Committee voted (4-0) in favor of not having a meeting in July

V. OLD BUSINESS ~

A. Battle of the Bands

The Committee received no negative comments about the event and believed a good time was had by all who attended.

The first place winner, Mr. John Toppings, donated his winnings of \$400 to the Special Events Committee. The Committee raised \$1,080 for this year's event. Last year the event raised over \$500. Michelle Hennessy has a call in to Karen Thompson, BSL Financial Director, to provide the exact figure. The Committee will have a picture taken for the Special Events board at City Hall when Commissioner Stilwell returns.

B. Spring Bicycle Run

Michelle Hennessy gave Karen Johnson a check representing the proceeds from the Spring Bicycle Run. Karen Johnson stated she is having a difficult time getting in touch with the winner to present the check.

VI. NEW BUSINESS ~

A. Golf Tournament Event Date ~ August 23, 2014

1. Golf Packages

The Committee will be working on getting more golf packages together. They anticipate meeting on July 11th to sell more packages. Melina Trivette suggested getting a nice item to raffle. Karen Johnson advised that she got Beecroft to commit to a 4-person package with a cart, t-shirt and/or a hat or visor. They will finalize that commitment on July 11th. Michelle Hennessy has a call in to Steve White about a Wilmington business that wants to provide a \$5,000 hole sponsorship. She is unsure what it entails but has provided the contact information to Steve. Commissioner Glidden believes that would be a good attraction for the event. Melina Trivette stated that last year's event had 132 players. Michelle Hennessy plans to speak with Steve White about the free drinks provided at last year's event and how the situation was taken advantage of. Commissioner Glidden stated she would like to participate in the event and help the Committee. The Committee also plans to have a 50/50 at the event, the proceeds of which will be put into the Special Events Fund. Last year the proceeds received from the Golf Tournament were \$660.

B. 9/11 Memorial Bike Run Event Date ~ September 13, 2014

The Committee will start preparing the flyers to be included with the golf packages as well as for distribution.

The Committee would like the new location for the 9/11 Memorial Bike Run to be at the Community Center. Elizabeth Snyder will verify with Mary Green permission to hold the event there. It was also discussed whether or not to have a roasted pig and all were in agreement to have the roasted pig. There was a discussion on how the proceeds were to be split. The Committee decided they are more than willing to split the proceeds of the event between the Fire Department and the Police Department; however, they would like to have the presence of both Departments at the event. There were comments from participants last year that the Fire Department was not present although they would be receiving proceeds from the event. Michelle Hennessy will email the Chief of the Fire Department.

Elizabeth Snyder reminded Michelle Hennessy to get in touch with the Sheriff about a new route for the motorcycle run.

The Committee has some door prizes for this year's motorcycle run. Michelle Hennessy stated Charlie Carroll has an item to donate to the Committee to be raffled. Michelle would like to make a blanket to be raffled if she can find Harley related fabric. Karen Johnson stated Joann Fabric had motorcycle themed fabric.

There will be a 50/50 at this event. Commissioner Glidden asked where the proceeds of the 50/50 go and Michelle Hennessy stated the funds go into Special Events. She explained that the funds received from the events helps pay for banners, etc. and this year they will put money toward the Annual Holiday Tree Lighting.

VI. PUBLIC COMMENT ~

No public comment

VIII. ADJOURNMENT ~

A motion was made by Karen Johnson and seconded by Melina Trivette to adjourn the meeting.

Motion Carried 4-0

The meeting adjourned at 6:30 p.m.

The next meeting will be held August 13, 2014 at 6:00 p.m.

**Respectfully submitted by ~
Pamela Bellina ~ Administrative Assistant**