



City of Boiling Spring Lakes

**9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461**

Maggie Della Badia • 910.845.2614 • Fax: 910.845.2040 • E-mail: mdellabadia@cityofbsl.org

Special Events Committee Meeting March 5, 2014 6:00 P.M.

I. CALL TO ORDER:

The regular monthly Special Events Committee Meeting was held at City Hall on March 5, 2014. Chairman Michelle Hennessy called the meeting to order at 6:00 p.m.

ATTENDANCE:

Michelle Hennessy, Chairman
Karen Johnson
Elizabeth Snyder

Melina Trivette
Barbara Glidden, Commissioner Liaison
Maggie Della Badia, Admin Assistant

II. MINUTES APPROVAL:

The proceeds from the Spring Bicycle Run will go to the South Brunswick High School Booster Club instead of the Southport/Oak Island Cougar Family.

A motion was made by Elizabeth Snyder and Seconded by Karen Johnson to accept the February 18, 2014 minutes with changes.

Motion Carried 4-0

III. ANNOUNCEMENTS:

Michelle Hennessey ~ Silver Coast Winery and First Call Heating and Air have made donations in response to the sponsorship letters that were sent out.

Karen Johnson ~ Explained she has submitted event information to the TV/Radio station calendars that would allow her to.

Karen Johnson ~ Members of the Special Events Committee participate in Relay for Life events.

IV. PUBLIC COMMENT:

No Public in attendance.

V. OLD BUSINESS:

A. Bicycle Run

Food ~ Pizza and drinks.

Banner ~ Committee will get a new banner ~
Spring Bicycle Ride, April__ at Spring Lake Park
Family Friendly Event For more info call 363-0025

Registration~ Registration starts at 9:00 am. Ride starts at 10:00 am.

Route ~ Route has been finalized.

B. Spring Fling at the Lakes

Vendor Letter and Application ~

The Special Events Committee will create a letter for vendors and will hand write the envelopes.

Elizabeth Snyder will map out the vendor locations for the event.

Vendors are responsible for getting their own food permits.

A motion was made by Elizabeth Snyder and seconded by Melina Trivette to charge a fee to participate in voting at the Wing Fling.

Motion Carried 4-0

VI. NEW BUSINESS

A. Budget

The committee will work on their budget needs to submit for 2014-2015 fiscal year.

VII. ADJOURNMENT:

A motion was made by Karen Johnson and seconded by Melina Trivette to adjourn the meeting.

Motion Carried 4-0

The meeting adjourned at 7:24 p.m.

The next meeting will be held April 9, 2014 at 6:00 p.m.

Respectfully submitted by ~ Maggie Della Badia ~ Administrative Assistant