

# City of Boiling Spring Lakes

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# Special Events Committee Meeting May 8, 2013 6:30 P.M.

### I. CALL TO ORDER:

The regular monthly Special Events Committee Meeting was held at City Hall on May 8, 2013. Chairman Stilwell called the meeting to order at 6:30 p.m.

### ATTENDANCE:

Mary Stilwell, Chairman Elizabeth Snyder Commissioner Charlie Carroll Michelle Hennessy Maggie Della Badia

Melina Trivette ~ Excused Absent

### II. AGENDA APPROVAL:

A motion was made by Michelle Hennessy and Seconded by Mary Stilwell to approve the Agenda.

### **Motion Carried 3-0**

### III. MINUTES APPROVAL:

A motion was made by Michelle Hennessy and Seconded by Elizabeth Snyder to accept the April minutes as written.

### **Motion Carried 3-0**

# IV. ANNOUNCEMENTS:

~ None

### V. OLD BUSINESS:

A. Fun Day ~ May 11, 2013 11 am to 4 pm

## 1. Entertainment Schedule

Mary Stilwell distributed a schedule of the entertainment and a list of all of the vendors with a map. Melina Trivette has contacted everyone and they are all set.

# 2. Car Show/ Trophies

The car show is all set. Ballets have been made for voting. Melina Trivette will be taking care of getting the trophies. The Cape Fear Cruisers as well as individual owners will be coming.

# 3. Children's Games / Blow Ups

They will get picked up and starting to set them up on Friday.

### 4. Vendors

Including the Fire Department, Police Department and Lions Club, there will be about thirty one vendors.

## 5. Food/Ice Cream

The Fire Department is all set with the food. The JROTC will be given tickets for lunch. Sunset Slush will be coming and set up by 10 a.m. There will be a funnel cake vendor.

# 6. Bingo Tent

There will be a tent set up with table and chairs. There are about one hundred and fifty prizes.

### 7. Misc/ Set Up

There will be about twenty JROTC volunteers attending. They will help set up and with other things throughout the day.

Pastor John Roy will do the invocation.

Presentation of Colors.

Star Spangled Banner will be sung by Kaitlyn Trivette.

The cannon will be fired.

Mayor White will introduce the new Police Chief.

There will be a board for Military Personnel to sign with their name and rank and they will receive a flag and a pin.

# B. Battle of the Bands ~ June 8, 2013 11 am until the last band plays Spring Lake Park

### 1. Solicitation of Bands

# a) Bands

The committee would like to have the bands sign up by June 4<sup>th</sup>. So far there are possibly three bands. Michelle Hennessy will check with bands from last year.

# b) Food & Drinks

Josh and Melina Trivette will donate half of a pig for the event. There will be hotdogs, soda, water, chips and pulled pork sandwiches. They will come up with pricing at the next meeting. Elizabeth checked with Coke and right now they are not able to give donations. Josh Trivette will cook. The committee will ask for

about eight to ten JROTC to volunteer to help with the day. Elizabeth Snyder will check with Sunset Slush to see if they can come to the event.

### c) Funding

The event funded.

### 2. Flyers

All of the members will hand out flyers everywhere to get out information about the event.

# 3. Set up

The committee will talk more about set up at the June meeting when the event is closer. Dennis Walton will be the lead MC.

## V. NEW BUSINESS

# The Golf Tournament ~ August 25, 2013

The committee will start planning to get packages. They are going start soliciting for them at the end of June. Michelle Hennessy will create a new flyer. The committee will think about where the proceeds will go.

There is now a line item for the scholarship fund and one for donations to The Special Events Committee. This will keep the funds separated.

# The 9/11 Bike Run ~ September 21, 2013

Will be discussed further at a later date.

### Candidates Forum ~

The Committee will be looking into hosting a meet the candidate event in the Fall. Last year it was done on two separate nights.

# The Haunted Hayride is scheduled for October 19, 2013

## VI. PUBLIC COMMENTS: ~ No public in attendance

#### VII ADJOURNMENT:

The meeting adjourned at 7:37 p.m.

The next meeting will be held on June 5<sup>th</sup> at 6:30 p.m.

# Respectfully submitted by,

Maggie Della Badia ~ Administrative Assistant