



City of Boiling Spring Lakes

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Boiling Spring Lakes, NC 28461**

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Special Events Committee Meeting September 11, 2013 6:00 P.M.

I. CALL TO ORDER:

The regular monthly Special Events Committee Meeting was held at City Hall on September 11, 2013. Chairman Michelle Hennessey, called the meeting to order at 6:00 p.m.

ATTENDANCE:

Michelle Hennessey, Chairman	Melina Trivette
Karen Johnson	Maggie Della Badia

Excused Absence ~ Elizabeth Snyder

II. AGENDA APPROVAL:

A motion was made by Karen Johnson and Seconded by Melina Tivette to approve the Agenda.

Motion Carried 3-0

III. MINUTES APPROVAL:

A motion was made by Melina Trivette and Seconded by Karen Johnson to accept the August 14, 2013 minutes as written.

Motion Carried 3-0

IV. ANNOUNCEMENTS:

There is an article in Southport Magazine ~ A Ride to Remember about the annual 9/11 Bike Run.

V. OLD BUSINESS:

A. THE MAYORS CUP GOLF TOURNAMENT ~ August 25, 2013

The Golf Tournament went well, there were one hundred and thirty two players. It made six hundred and sixty dollars for their Capital Fund.

VI. NEW BUSINESS

A. THE 9/11 BIKE RUN ~ September 21, 2013 Registration 9:30 am -10:30 am

Michelle Hennessey explained Elizabeth Snyder will be checking with Police Chief Shirley to ask if the Police Officers could lead the parade from The Olde Brunswick Store and if he would like to speak at the event. Michelle Hennessey emailed Sylvia to see if Pastor Ray will say the Prayer. Michelle Hennessey emailed Fire Chief Grace to let him know Special Events would like to switch every other year between the Fire Department and Police Department to lead the parade and they would like the Fire Department to have a presence at the Bike Run. Mary Stilwell has been asked to MC and she has agreed.

1. Speaker

Elizabeth will be asking Chief Shirley to speak at the event.

2. Food & Servers

The pig has been ordered and there will be donuts for the morning

3. Registration & Stops

Michelle Hennessey will go by and check in with the stops. A member of the committee will be at each stop.

The stops are:

Start at First Baptist Church in Boiling Spring Lakes

1. Scotchman in Shallotte

2. Beach House Harley

3. McDonalds in Supply

4. The Olde Brunswick Store

Back to the First Baptist Church in Boiling Spring Lakes

4. Door Prizes

There has been many items donated to be prizes for the event.

5. Trophy

Melina Trivette has ordered the trophy

6. Flyers

The Committee will work on giving out fliers with the events information.

Kaitlyn Trivette will sing the National Anthem.

Proceeds will go to the Boiling Spring Lakes Police Department and Fire Rescue Department.

B. HAYRIDE ~ October 19, 2013

1. Costumes

The committee will be deciding their costumes.

2. Games/Fortune Teller

There will be a Fortune Teller. The committee will be working on refurbishing the games and creating new ones.

3. Volunteers

Michelle Hennessy will ask the ROTC for volunteers to help.

4. Sections

They are still looking for people to create scary scenes for sections. Michelle Hennessy will ask that an announcement be put in the paper that they are looking for people to create scary scenes.

5. Food

They are deciding on food and prizes. Possibly Tacos in a bag or hot dogs.

C. CANDIDATES FORUM ~

Dates ~ Tuesday October 22, 2013 and Thursday October 24, 2013

The Special Events Committee will host a candidate's forum.

1. Contact Candidates

Special Events will contact the candidates to give them the information about the event.

2 Go over plan

- ~ The candidates will have a certain amount of time to speak.
- ~ Each candidate will have a table set up for people to visit.
- ~ Candidates will put what they want on their tables.
- ~ The Special Events Committee will only provide tables and be time keepers.

VI. PUBLIC COMMENTS: ~ No public comment.

VII ADJOURNMENT:

A motion was made by Melina Trivette and seconded by Karen Johnson to Adjourn the meeting.

Motion Carried 3-0

The meeting adjourned at 7:10 P.M.

~ The next meeting will be October 3, 2013 at 6:30 P.M.

Respectfully submitted by,

Maggie Della Badia ~ Administrative Assistant