



*City of Boiling Spring Lakes*  
9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461

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**Planning Board**  
**June 9, 2015**  
**7:00 P.M.**  
**City Hall**

**CALL TO ORDER:**

The regular monthly Planning Board meeting was held at City Hall on June 9, 2015 Chairman Bill Clark called the meeting to order at 7:00p.m.

**ATTENDANCE: ~**

***Members Present ~***

Bill Clark, Chairman                      Jeremy Sexton                      Bill Sraver                      Nancy Crawford ~ 1<sup>st</sup> Alternate

***Members Absent ~***

Ray Rumsey ~ Absent    1<sup>st</sup> Alternate Nancy Crawford filled an absentee seat  
Gene Fiorvante ~ Excused Absence

***Staff Present ~***

Jim Nicholas ~ Building Inspector                      Maggie Della Badia ~ Administrative Assistant  
Bill Murphy ~ City Engineer ~ Excused Absence

**Note ~** Bill Sraver is now a full member of the Planning Board.

**AGENDA ~**

**A motion was made by Jeremy Sexton and seconded by Bill Sraver to approve the agenda.**

**Motion Carried 4-0**

**APPROVAL OF MINUTES ~ The minutes of the May 12, 2015 Meeting.**

**A motion was made by Bill Sraver and seconded by Nancy Crawford to approve the minutes as written.**

**Motion Carried 4-0**

**PUBLIC COMMENT~ No public in attendance.**

## **OLD BUSINESS ~**

### **1. Dates for Workshops with the BOC ~ Tabled from May 12, 2015 Meeting**

Bill Clark explained The Cape Fear Council of Government is looking to attend the July Planning Board meeting. He suggested that the Planning Board and Board of Commissioners meet after the CFCOG meets with the Planning Board to find out what direction they would like the Planning Board to take.

The members discussed and decided on the following dates to submit to the Board of Commissioners ~

Requesting the meetings start at 7:00 pm

Between July 15th and August 3rd

November ~ Between November 7th and the end of November

February ~ Anytime in February after the Board of Commissioners Meeting

May ~ Between the first and second Tuesday.

### **2. Indoor/Outdoor Archery Ranges ~ Tabled from May 12, 2015 Meeting**

Bill Clark will gather information for the design criteria for indoor/outdoor archery ranges.

### **3. Indoor Firing Ranges ~ Tabled from May 12, 2015 Meeting**

Bill Clark explained he spoke with the owner of a range in Wilmington and received information the process of opening a range. Mr. Clark also met with Brunswick County zoning, inspection and code enforcement and the county requirement is the range must be insured. To get insurance the range has to meet either the NRA Guide Book, National Institute for Building Sciences for Firing Ranges or the Department of Energy Range Design Criteria. Bill Clark explained part of the building design is that the exterior walls must be able to withstand the largest weapon that will be fired. Mr. Clark explained he spoke to a company that retrofits or up fits a building. In order to be insured all this criteria must met.

The recommended new section for Indoor Firing Ranges ~  
Indoor Firing Range ~

1. Shall conform to NRA Guidelines, The National Institute of Building Sciences for Firing Ranges and the Department of Energy Range Design Criteria.
2. Shall conform to all OSHA requirements.
3. Insurance ~ Shall be fully insured.  
Minimum General Liability ~ Two Million Dollars  
Minimum General Aggregate ~ One Million Dollars
4. Current Certificate of Insurance shall be on file with the City Clerk.

**A motion was made by Jeremy Sexton and seconded by Bill Sraver to forward indoor firing range criteria to the Board of Commissioners and table the indoor/outdoor archery ranges until next month.**

**Motion Carried 4-0**

#### **4. UDO Section 6.6.1 Building Restrictions ~ Detached Garage/Storage Buildings**

Bill Clark explained currently the UDO reads a detached garage cannot exceed the height ridge of the main dwelling but an out building can be a maximum of twenty eight feet. An out building can exceed the height of the residence and a detached garage cannot.

**After discussion the board decided on the following verbiage:**

##### **6.6.1 Building Restrictions**

###### **Add Letter (K)**

Except in Residential zone R-6. Detached garage and accessory/utility buildings shall not exceed the ridge height of the main dwelling. Deviation from this height requirement for detached garages, accessory and utility buildings shall be determined by the Board of Adjustments.

###### **Change to (B)**

Change items that have "not to exceed twenty eight feet" to "not to exceed the ridge height of the main dwelling.

##### **5.6.1 Residential Districts (For lots platted prior to March 7, 2000)**

Footnote # 6 will change~

###### **Current ~**

The maximum building height for an accessory building in all zoning districts except R-3 shall be 28 feet. Accessory building heights in R-3 shall be limited to 20 feet.

###### **New ~**

The maximum building height for an accessory building in all zoning districts except R-6 shall not exceed the height of the main dwelling.

##### **5.6.2 Residential Districts (For lots platted after March 7, 2000)**

Footnote # 5 will change ~

###### **Current ~**

The maximum building height for an accessory building in all zoning districts except R-3 shall be 28 feet. Accessory building heights in R-3 shall be limited to 20 feet.

###### **New ~**

The maximum building height for an accessory building in all zoning districts except R-6 shall not exceed the height of the main dwelling.

**A motion was made by Jeremy Sexton and seconded by Bill Sraver to forward the recommendations for indoor firing ranges to the Board of Commissioners as decided tonight. Motion Carried 4-0**

#### **UDO Section 6.6.1 Building Restrictions ~ Detached Garage/Storage Buildings**

The Board decided to review the changes they are recommending at the next meeting before submitting them to the Board of Commissioners.

**NEW BUSINESS: ~ None**

**OTHER BUSINESS ~ None**

**NEXT MEETING AGENDA ITEM'S:**

1. Indoor/ Outdoor Archery Ranges
2. Detached Garage/Storage Buildings ~ Review
3. Indoor Firing Ranges ~ Final Review
4. Meet with the CFCOG

**AJOURNMENT:**

**A motion was made by Bill Sraver and seconded by Nancy Crawford to adjourn the meeting at 7:02 pm**

**Motion Carried 4-0**

**Respectfully Submitted by,  
Maggie Della Badia ~ Administrative Assistant**