



City of Boiling Spring Lakes

9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461

**Parks and Recreation Advisory Board
Meeting Minutes
October 21, 2019
6:00 P.M.
City Hall**

Attendance: Bruce Pennington, Barbara Bennett Snyder, Sheryl Johnson, Joene Williamson

Absent: Chastity Rosebrock (excused), Marsha Stone (unexcused),
Stephen Dunn (unexcused)

Commissioner Liaison: Tom Guzulaitis

City Staff: Mary Green - P&R Director

I. Call to Order

Meeting was called to order at 6:04 PM by acting chair Bruce Pennington

II. Introductions

- a. New member Sheryl Johnson (actually returning former member) introduced herself.
- b. Mary Green discussed the P&R Youth Program Staff, but none were in attendance.

III. Approval of Agenda

Barbara Snyder made a motion to approve the agenda, with a second by Sheryl Johnson.

Vote: 4 - 0

IV. Approval of Minutes

Sheryl Johnson made a motion to approve the minutes, and it was seconded by Barbara Snyder.

Vote: 4 – 0

V. Director's Monthly Report

- The report was distributed to all members present with encouraging news about the Community Center! Fitness Room hours have expanded, but remain by appointment only. The Fitness Room is now open until 8 pm, with daily passes offered between 1 pm and 6 pm, by appointment. It is cleaned after each appointment, with deep cleaning occurring at 12:00 pm and 7:00 pm.
- There are still P&R vacancies, and while the hiring freeze is still in place, there will be no full time Community Center Supervisor.
- Before and After School programs began on Oct. 5, with max capacity in before school and 23 enrolled for after school.
- Senior exercise, Line Dancing and Yoga have all moved back to the Community Center.
- Congregate meals are still through the drive thru lane.
- Revenue and Expenses are both under budget for the year. With the grant that Mary was able to procure, about \$12,000 will be used to pay for things that were used for the 'camps' that were run at the beginning of the school year.
- The rezoning request for City Owned Property to REC zoning will go to Public Hearing at the BOC meetings in November and December, to save money on signage that must be posted.
- Trunk or Treat is happening on October 31 at the Community Center in a reverse parade fashion where the cars that are decorated will be stationed on the trail or in the parking lot, and parents, with their children, will drive through the area, where volunteers will first hand them water and bags of candy.

VI. Committee Selection & Reports

a. Communications Committee – Sheryl Johnson and Barbara Snyder volunteered to be on the Communications Committee.

b. Facilities Committee – Bruce Pennington agreed to remain on the committee with a possibility of Stephen Dunn joining him.

c. Department Committee – Joene Williamson volunteered for this committee.

VII. Public Comments

No Public Comments

VIII. Old Business

A. Pedestrian Plan Presentation - Mary Green will make the presentation to BOC and ask for a resolution to accept the Pedestrian Plan.

B. North Lake Property Acquisition – Tom Guzulaitis reports that it was not passed at the meeting (boo). He will bring it back in a couple of months, but will need people to stump and put pressure on the Commissioners.

C. Election of Chair & Vice Chair – Barbara Snyder said she would like to be chair, so she was officially nominated by Sheryl Johnson, Bruce Pennington seconded the motion, and all approved it. Barbara then nominated Sheryl Johnson as vice-chair, Joene seconded the motion, and all approved.

Vote: 4 - 0

D. BOC Review & Remind - Barbara Snyder will go to the November BOC meeting with a report, Sheryl Johnson will go to the December meeting, and Joene Williamson will go to the January meeting.

IX. New Business

A. No new business

X. Next Meeting Agenda Items

How to proceed with the Pedestrian Plan (once adopted)
Learning Garden

Joene Williamson asked about a possible trail into Shadow Lake once rezoning is approved.

XI. Announcements

No announcements

XII. Adjourn – Barbara Snyder made a motion to adjourn, seconded by Sheryl Johnson, all approved it.

Vote: 4 - 0

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Respectfully submitted,

Joene Williamson  
Parks & Recreation Advisory Board Member