



## ***City of Boiling Spring Lakes***

9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461

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**Parks and Recreation Advisory Board  
Meeting Minutes  
January 15, 2020  
6:00 P.M.  
City Hall**

**Attendance:** Dory Manz, Vice Chair, Bruce Pennington, Barbara Snyder, Stephen Dunn

**Absent:** Phil Casper

**Commissioner Liaison:** Tom Guzulaitis

**Staff:** Mary Green - P&R Director (attended via teleconference)

### **I. Call to Order**

Vice Chair Dory Manz called the monthly meeting of the Parks and Recreation Advisory Board to order at 6:00 PM.

### **II. Approval of Agenda**

A motion was made by Barbara Snyder with a second by Stephen Dunn to approve the agenda as written.

**Vote: 4 - 0**

### **III. Approval of Minutes**

A motion was made by Bruce Pennington with a second by Dory Manz to approve the September 18, 2019 minutes as written.

**Vote: 4 - 0**

#### **IV. Old Business**

##### **a. North Lake Property Acquisition**

Parks & Recreation Director updated the board on the completed property acquisition adjacent to North Lake Park (Parcel # 142PA00203 & 142PA00205). The City is currently exploring two additional lots (Parcel # 142PA00901 & 142PA00204). Lakeview Drive is currently under construction. Once complete, the shade canopy and portable toilet will be replaced.

##### **b. Pedestrian Plan**

Parks & Recreation Director announced the next steering committee meeting with NCDOT & AECOM will be held at 5:00 PM on 1/28/20 with the first of the public meetings to follow at 6:30pm. Both meeting to be held in the commissioner chambers at BSL City Hall.

##### **c. Muse Park Redevelopment**

Parks & Recreation Director announced that the final stages of planning are underway. Parking and stormwater permitting are the final two stages prior to the project being started. Groundbreaking goal is April 2020.

##### **d. Wake Boats**

Discussion by board members included the banning of commercial and recreational wake boats on Patricia Lake (Big Lake) to prevent shoreline erosion. Prior to making a decision, the board agreed with the Parks & Recreation Director that further research into the boats are needed. Mary Green agreed to put together a power point presentation for the February meeting to show how these boats create the wake and how the lake bed handles the wakes.

##### **e. Report at BOC Meeting (review and remind)**

Report at BOC Meeting in February – Bruce Pennington.

#### **VI. Public Comment**

There was no public comment.

#### **VII. New Business**

##### **a. Vote Chair and Vice Chair of Advisory Board**

No member at this time has committed to becoming chair. Bruce Pennington agreed to be second vice chair to help Dory Manz run meetings until the two open spots on the board are filled.

**b. Vote Member of Advisory Board for Minute Taking & Agenda Preparation**

Ms. Green offered to work with Ms. Bellina on the monthly agenda and to take meeting minutes until such a time that a new chair is elected. Board agreed.

**c. Parks & Recreation Monthly Department Report**

Ms. Green gave a brief report on the financial status and program number of the department. Current revenue is approximately \$13,000 over revenue forecast and monthly program numbers are growing each and every month.

**d. Parks – Police Report**

None received.

**e. Community Garden**

Tabled until February 2020 meeting.

**f. Meet the Staff of the Community Center (Part I)**

**Introductions:** Community Center Manager, Sue McKenzie, introduced herself and gave a brief overview of her duties within the Parks & Recreation Department. She also introduced Community Center evening staff member Myriam Connelly and Sabra Barfield.

P&R Advisory Board members introduced themselves to the community center staff.

**g. Subcommittee Reports and Goals**

- Facilities; Communication; and Department Subcommittees

Facilities: Bruce Pennington reported that with his last park tours: Muse Park- corrosion on playground clamps, Spring Lake Park – New portable toilet location, Mirror Lake – swing posts need painting, Schneiders Park – Basketball net needs replacing, Both Tate Lake and Seminole Lake look great.

Communications Subcommittee – No Report

Department Subcommittee – No Report

**VIII. Next Meeting Agenda Items**

Pedestrian Plan  
Muse Park Redevelopment

Wake Boats  
Community Garden

**IX. Announcements**

Commissioner Guzulaitis gave an update on the Sanford Dam project. P&R Director advised board of the Garden Club's Living with Wildlife seminar that will be held at the community center on Tuesday, January 21<sup>st</sup> @ 6:30pm.

**X. Adjourn**

A Motion was made by Bruce Pennington with a second by Barbara Snyder to adjourn the meeting at 7:03 PM.

**Vote: 4 - 0**

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Respectfully submitted,

Mary Green  
Parks & Recreation Director