



## ***City of Boiling Spring Lakes***

9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461

---

### **Parks and Recreation Advisory Board**

#### **Meeting Minutes**

**March 20, 2019**

**6:00 P.M.**

**City Hall**

**Attendance:** Dory Manz - Vice Chair, Bruce Pennington, Tom Guzulaitis,  
Jodi Moon, Sheryl Johnson

**Absent:** Phil Casper (unexcused)

**Commissioner Liaison:** Dana Witt (absent)

**Staff:** Mary Green - P&R Director (excused), Pamela Bellina - Administrative Assistant

***Prior to the start of the meeting, the Advisory Board received an email from Chairperson Bon Cantrell who resigned his seat on the Parks & Recreation Advisory Board for personal reasons.***

#### **I. Call to Order**

Vice Chair Dory Manz called the monthly meeting of the Parks and Recreation Advisory Board to order at 6:00 PM.

#### **II. Approval of Agenda**

Dory requested to add to the agenda under VI. New Business, c. Kiwanis/Landscape Structures LLC playground grant.

A motion was made by Bruce Pennington with a second by Sheryl Johnson to approve the agenda as amended.

**Vote: 5 - 0**

### **III. Approval of Minutes**

A motion was made by Tom Guzulaitis with a second by Jodi Moon to approve the February 20, 2019 minutes as written.

**Vote: 5 – 0**

### **IV. Old Business**

#### **a. Bicycle & Pedestrian Task Force**

Tom advised everything was on hold until they heard back from the NCDOT Planning person. The City Manager was getting ready to sign the contract as it was approved by the BOC at their last meeting.

#### **b. North Lake Property Acquisition**

Tom spoke with the real estate agent representing the seller who was aware the seller had received two letters from Jeff. Tom discussed with the agent the fact that there is no real value in that property, which the agent agreed, and would take that back to the sellers. Tom has not heard back yet.

#### **c. Pets in the Parks**

Tabled to April meeting in Phil's absence who is the member working on gathering information.

#### **d. Hurricane Florence Damage Report**

Tabled to the April meeting for the Parks & Recreation Director to give an update.

#### **e. Crystal Lake Treatment for Vegetation**

Tom spoke with City Manager Jeff Repp who was not sure they could get access to the lake because of the damage from Hurricane Florence to North Lake Park. Tom also noted there were several other lakes that were choked with lily pads and perhaps the other lakes need to be looked at also for treatment. Tom will follow up.

#### **f. USDOT BUILD Grant (Brunswick County Greenway Trail)**

Tom emailed the County representative that the Parks & Recreation Advisory Board would support the County should it apply for the USDOT BUILD Grant again.

**g. Report at BOC Meeting (review and remind)**

April – Sheryl Johnson

May – Tom Guzulaitis

**V. Public Comment**

There was no public comment.

**VI. New Business**

**a. 2019/2020 Budget and Fee Schedule**

Because of Mary's absence and at her suggestion, the Advisory Board has agreed to hold a special meeting on March 27, 2019 at 5:00 PM to discuss the 2019/2020 fiscal year budget and fee schedule because the BOC has its first budget workshop on April 16 which is a day before the Advisory Board next meets.

**b. Subcommittee Reports and Goals**

- Facilities; Communication; and Department Subcommittees

Facilities: Bon has resigned and Bruce did not have an update.

Communications: Phil has been absent; therefore, Jodi has not been able to speak with him about communications. She will reach out to Mary about Facebook posts, etc.

Department: Tom and Dory did not have a report.

**c. Kiwanis / Landscape Structures LLC Playground Grant**

Sheryl Johnson reported the Kiwanis Club has partnered with Landscape Structures LLC providing a playground grant in the amount of \$25,000 and are looking for a local partner that would need a playground. Sheryl's husband is a member of the Kiwanis club and wanted to know if BSL Parks & Recreation would want to apply for the grant. Because the Parks & Recreation Director was not present, the members requested that Sheryl's husband attend the special meeting on March 27 to make the presentation to Mary. The Advisory Board members agreed they would support Mary going for this grant pending more information.

A Motion was made by Tom Guzulaitis with a second by Dory Manz to support the pursuit of the Kiwanis Club/Landscape Structures, LLC grant of \$25,000, pending further information.

**Vote: 5 - 0**

## **VII. Next Meeting Agenda Items**

Special Meeting: 2019/2020 fiscal year budget and fee schedule  
Kiwanis/Landscape Structures LLC Playground Grant

April 17 Meeting: Bicycle & Pedestrian Task Force ~ update (if available)  
North Lake Property Acquisition ~ update (if available)  
Pets in the Parks  
Hurricane Florence Damage Report  
Crystal Lake Treatment for Vegetation  
Kiwanis/Landscape Structures Playground Grant  
Elect New Chairperson

## **VIII. Announcements**

Tom reminded the members that Operation Clean Sweep was on Saturday and requested any of the members who agreed to be on the committee be available on said date to help with registration. Registration starts at 8:30 AM and volunteers need to be there by 7:30 AM.

## **IX. Adjourn**

A Motion was made by Tom Guzulaitis with a second by Sheryl Johnson to adjourn the meeting at 6:39 PM.

**Vote: 5 - 0**

~ ~ ~ ~ ~

Respectfully submitted,

Pamela Bellina  
Administrative Assistant