



City of Boiling Spring Lakes

**9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461**

Parks and Recreation Advisory Board

Meeting Minutes

June 15, 2016

6:30 P.M.

ATTENDANCE: Bob Stanley, Chairman, Bon Cantrell, Co-Chair, Bruce Pennington, Carolyn Doshier, Kay Talbot

ABSENT: Paige Garza (excused), Sandy Krasnow (unexcused)

Commissioner Liaison: Mary Stilwell (absent/excused)

Staff: Mary Green ~ P&R Director, Pamela Bellina ~ Administrative Assistant

I. CALL TO ORDER

The regular monthly meeting of the Parks and Recreation Advisory Board was called to order by Chairman Bob Stanley at 6:33 p.m.

II. APPROVAL OF AGENDA

Bon Cantrell requested to add to Old Business, (d) Alligators.

A motion was made by Carolyn Doshier and seconded by Kay Talbot to approve the agenda as amended hereinabove.

Vote: 5 - 0; Motion Carried

III. APPROVAL OF MINUTES

A motion was made by Bruce Pennington and seconded by Carolyn Doshier to approve the April 20, 2016 minutes as written.

Vote: 5 - 0; Motion Carried

IV. Subcommittee Reports

- a. Communications Subcommittee**
- b. Facilities Subcommittee**
- c. Department Subcommittee**

Facilities: Carolyn Doshier brought in a flyer from the Salty Dog Park of Oak Island which will be discussed under New Business.

Department: Bob Stanley remarked that the fishing pier was coming along. Mary advised that parking lot should be finished next Wednesday and that the pier has been open and is being used. Bruce asked if there was signage about licenses needed to fish and Mary advised she has ordered one.

V. Old Business

- a. Parks & Recreation Fee Schedule update**

Mary advised the Board of Commissioners approved the recommended changes to the Parks & Recreation fees and those new fees will start July 1. Also included was the change from taxpayer/non-taxpayer to resident/non-resident.

- b. Fiscal Year 2016 – 2017 Budget update**

Mary advised the Parks & Recreation 2016 – 2017 budget has been approved which includes \$18,000 for renovations to the Muse Park basketball and tennis courts as well as fencing for the courts. Mary is currently getting quotes for two adjustable goals and looking for two to three quotes for fencing. The goals will have break-away rims and will be adjustable. They will be top of the line commercial goals and expects the quotes to come in at approximately \$6500 for two goals. The cost of the fencing will be determined by the remaining funds after the goals are purchased. Bruce Pennington suggested maybe there should only be one adjustable goal instead of two which could save money. The members discussed when renovations of the courts should take place, summer, fall or winter. Mary said the courts would be closed for at least 1 week to 10 days and when renovations takes place will most likely be determined when the contractor can get the work done.

Mary also advised that the BOC did approve \$6,000 for the Master Plan and she has an intern that has started the legwork for the plan.

- c. Dog Park Survey**

Paige was not in attendance at the meeting therefore the matter has been tabled to July.

d. Alligators

In light of the current events happening at Disney in Orlando, Florida with the child who was snatched in the water by an alligator, Bon Cantrell wanted the members to be mindful of what the residents are asking of Animal Control when it comes to alligators and to listen to what the residents are saying about alligators in our area. Mary reminded the members to educate and advocate the residents...do not feed the alligators, especially inadvertent feeding with fish cleaning stations at the end of docks and people tossing unwanted food in the water. Mostly alligators will leave you alone but if there is an aggressive alligator, contact Animal Control immediately. May through July is their breeding and nesting season so there will be a lot of alligator activity now.

VI. Public Comment ~ none

VII. New Business

Before the members discussed new business, Bob Stanley welcomed Kay Talbot to the Advisory Board.

a. Dog Park Subcommittee

Carolyn verified with Mary Green that the Advisory Board received permission from the BOC to form a dog park subcommittee. She also discussed the flyer she got from Salty Dog Park of Oak Island. Carolyn spoke with the Parks and Recreation Department who said they started with a subcommittee who did the fundraising, got the donations and volunteers to create the park. OI Parks & Recreation maintains the grass and they have Mansfield spray for fleas and ticks.

Carolyn wanted to know how the Advisory Board should form the subcommittee. Mary suggested first the Advisory Board would have to recruit people for the subcommittee. Once the subcommittee is formed, it should be tasked with determining things such as the size of the park and what amenities would be needed for the park. Public input will be needed prior to any conclusions determined. The subcommittee could handle the project similar to how Oak Island did with fundraising, donations and volunteers. Mary advised the land use planning will come in handy to help determine where the dog park should be located. She thought two to three acres would be ideal but finding the correct area is most important. The idea is to not put too many user groups in one area which is why Spring Lake Park area is not a good area.

b. Subcommittee Goals

- 1. Communications Subcommittee**
- 2. Facilities Subcommittee**
- 3. Department Subcommittee**

The Facilities Subcommittee is working on the dog park and waiting for the land use plans to help determine where it should go. Bon said he would like to eventually work toward

lighting Muse Park. Mary Green reminded the members that one memorial park bench sold and she was waiting to hear where the family wanted it placed. She advised the benches are so well made that her plan is to replace all parks benches with the same bench as the memorial benches. Bon suggested a splash pad as an amenity for the dog park.

c. Presentation to Volunteer Emily Schrom

Mary made a presentation at the Board of Commissioners' meeting to Emily Schrom. Emily is a resident of Boiling Spring Lakes, a senior at South Brunswick High School and had started with the after school program back when she was 7 years old. Emily volunteered 500 hours of community service with the after school program this year.

VIII. Next Meeting Agenda Items

Skate park/Wheeled sports
Vote for new Chairperson
Meet the new Parks & Recreation Intern

Mary advised that the new intern is working on doing the legwork for the Master Plan update. She will also help develop a standardized volunteer program which Mary would like to implement to help get the local teens active within the community helping with seniors and/or the after school program.

IX. Announcements

Bruce complimented Mary on the new playground. Mary advised she is still waiting on two more pieces which should be coming in soon. The parking lot and walkway to the playground should be finished soon too.

Mary advised the June concert in the park was cancelled due to Special Events having their Battle of the Bands event earlier in the day which may not be done by 6:00 PM. The band that would have played in June will now play in August. There will be 2 concerts in August.

X. Adjourn

A Motion was made by Bruce Pennington and seconded by Carolyn Doshier to adjourn the meeting at 7:31 PM.

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Respectfully submitted,

Pamela Bellina  
Administrative Assistant