



City of Boiling Spring Lakes

**9 East Boiling Spring Road
Boiling Spring Lakes, NC 28461**

Parks and Recreation Advisory Board Meeting Minutes February 17, 2016 6:30 P.M.

ATTENDANCE: Bob Stanley, Chairman, Bon Cantrell, Co-Chair, Bruce Pennington, L. Paige Garza,

Absent: Sandra Krasnow, Carolyn Doshier (excused); Janet Wall (resigned)

Commissioner Liaison: Mary Stilwell (absent/excused)

Staff: Mary Green ~ P&R Director, Pamela Bellina ~ Administrative Assistant

I. CALL TO ORDER

The regular monthly meeting of the Parks and Recreation Advisory Board was called to order by Chairman Robert Stanley at 6:32 p.m.

II. APPROVAL OF AGENDA

Bruce Pennington advised he would need to leave the meeting by 7:30 to go to work. Bon Cantrell advised he may have to leave the meeting to pick up his son. In light of the absences and the early departures, Mary Green asked if New Business a. FY 2016-2017 Budget can be moved to before IV Subcommittee Reports as she needs to hand in her budget in early March and she requires voting on two items. Without a quorum, voting cannot take place.

A motion was made by Bon Cantrell and seconded by Bruce Pennington to approve the agenda as changed hereinabove.

Vote: 4 - 0; Motion Carried.

III. APPROVAL OF MINUTES

A motion was made by Bon Cantrell and seconded by Bruce Pennington to approve the December 16, 2015 minutes as written. (There was no quorum/meeting in January).

Vote: 4 - 0; Motion Carried

IV. New Business

a. FY 2016-2017 Budget

Mary advised that the two projects the Advisory Board has been working on would need to be added to her budget if the Advisory Board wanted them to go forward. Mary would need a vote whether the members wanted her to add the projects to her budget. The two projects are: Restoration/update of Muse Park basketball and tennis courts and the Alton Lennon Park expansion. Paige thought Mary should ask for everything and see what the BOC will give. Bob and Bon agreed.

A Motion was made by Bon Cantrell and seconded by Paige Garza to have Mary put in her budget the restoration of Muse Park and the Alton Lennon Park expansion projects.

Vote: 4 – 0; Motion carried

Mary advised she will also put in her budget one or two memorial park benches as discussed at previous meetings.

The other item Mary wanted to bring to the Advisory Board's attention was proposing to update the Parks & Recreation Open Space Comprehensive Master Plan which ended in 2014. It would be about a two to four month project and would require public meetings and to hire a consultant. This revision of the Master Plan would allow for changes from the previous plan and she would like the Advisory Board members to review the old Master Plan and come up with suggestions.

Mary would also like to hire a consultant to prepare a feasibility study for a new recreation center. She would prefer to use the same consultant as the one for the Master Plan. She believes the cost for the two plans would be approximately \$25,000.

Mary would also like the Advisory Board members input as to upgrades she envisions to Spring Lake Park. Mary envisions a concession area to sell chips, pretzels, popcorn and drinks. Mary also wanted the concession stand to provide rentals of kayaks, paddle boards, water bikes, etc. She feels that having this concession stand could maybe bring a return on the investment. Paige suggested leasing the concession to entities such as booster clubs. Bruce inquired as to vandalism of the concession stand and would the City consider an alarm. Mary believed the City may consider it and since the Police Department is in need of Wi-Fi hotspots and maybe the alarm could be hooked into a hotspot.

Paige inquired about upgrading the playground equipment at the Community Center. Mary advised that she has some money and will present quotes to the BOC at the March meeting. She hopes to break ground by the third week in March and open it sometime in April.

Mary advised the Council of Governments is conducting a city-wide salary study whereby she has to prepare updated job descriptions along with salary ranges for the employees in the Parks & Recreation Department which will be incorporated into her budget.

Mary advised that the North Lake Pier project will go before the BOC as to expenses. The grant received was for \$58,000. A tree assessment was done by our City Engineer and the removal of 29 trees is required but it has to go before the State before any trees can be removed. The fishing pier is made of material that is easily maintained and can be moved. There will be hand rails all around and a third rail was added. The pier will be handicapped accessible. There will be a handicap parking spot and there will be a permanent surface to the pier for the handicapped. The city owns three lots and she has spoken with the owners of the other remaining lots however they were not interested in selling at the time. One of the lots perks and is worth approximately \$30,000 and the other two lots do not perk and are worth approximately \$6,000 each. Mary will revisit conversations with the property owners once the pier has been installed. At that time she will ask if the owners of the two lots which do not perk if they would be interested in a trade of other property owned by the City. Mary estimates that in approximately six weeks you will see a major difference at North Lake. Bon asked what will happen with the old dock and Mary advised it will be surplus through Gov Deals.

b. Subcommittee Goals

Bon stated he would look into properties for sale across from the schools and Paige requested helping the Facilities committee as she was aware of a grant through Lowes and she wanted to get more information.

V. Subcommittee Reports

a. Communications Subcommittee

Paige advised that the students were able to canvas a few hundred homes; however, the semester has ended and she is awaiting the teacher to assign the next students with the project. Mary asked Paige if it were feasible to get input from the teachers at the school and Paige advised that it was certainly feasible and that she believes the teachers would like to be part of that input. The teachers know the afterschool problems first hand and maybe a special meeting inviting the teachers would be a good idea. The schools do not have facilities for recreation/sports at this time and their input would be valuable.

b. Facilities Subcommittee

Bon advised that all the information is in the Google Drive with respect to the restoration of the Muse Park basketball and tennis courts and the Alton Lennon property. He spoke with the realtor and he believes the owner of the property may have contacted City Hall about purchasing the property but the owner does not know if the property will perk. Bon feels that if the property does not perk, then the asking price should be much lower. Bon inquired if the City would consider doing the perk test. He also advised that other properties on the big lake are going for approximately \$79,000 and there is a new house for sale on the big lake at \$250,000. Bon also advised that he was unable to find a grant to purchase the property and Mary advised there would be grants available through PARTF and the Coastal Access grant but they were 50% grants and the City would have to match the other 50%. Mary said she would present the proposed acquisition as well as a property acquisition with development and a PARTF grant to the BOC in her budget.

c. Department Subcommittee

Mary asked Bob and Bruce if they needed anything from her with respect to department information and they inquired as to what work has been accomplished with the problems they found at the parks. Mary advised that almost everything has been taken care of.

VI. Old Business

a. 4th of July 2017

This matter has been tabled to the March meeting.

VII. Public Comment ~ none

VIII. Next Meeting Agenda Items

4th of July 2017
FY 2016-2017 Budget

IX. Announcements ~ none.

X. Adjourn

A Motion was made by Bon Cantrell and seconded by Paige Garza to adjourn the meeting at 7:30 PM.

Vote: 4 – 0; Motion carried.

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Respectfully submitted,

Pamela Bellina
Administrative Assistant