



## ***City of Boiling Spring Lakes***

**9 East Boiling Spring Road  
Boiling Spring Lakes, NC 28461**

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### **Parks and Recreation Advisory Board Meeting Minutes November 16, 2016 6:30 P.M.**

**ATTENDANCE:** Bob Stanley, Chairman, L. Paige Garza, Co-Chair, Bruce Pennington, Bon Cantrell, Carolyn Doshier, Kay Talbott

**Commissioner Liaison:** Mary Stilwell

**Staff:** Mary Green ~ P&R Director, Pamela Bellina ~ Administrative Assistant

#### **I. CALL TO ORDER**

The regular monthly meeting of the Parks and Recreation Advisory Board was called to order by Chairman Robert Stanley at 6:30 p.m.

#### **II. APPROVAL OF AGENDA**

A motion was made by Carolyn Doshier and seconded by Paige Garza to approve the agenda as written.

**Vote: 6 - 0; Motion Carried**

#### **III. APPROVAL OF MINUTES**

A motion was made by Bruce Pennington and seconded by Bon Cantrell to approve the October 19, 2016 minutes as written.

**Vote: 6 - 0; Motion Carried**

#### **IV. Subcommittee Reports**

- a. Communications Subcommittee**
- b. Facilities Subcommittee**
- c. Department Subcommittee**

The subcommittee reports will be given under Old Business.

## **V. Old Business**

### **a. Proposed Dog Park**

Bernadette Balderston and Karen Kreitzbender, members of the Dog Park Subcommittee, were in attendance. Bernadette mentioned there was a bit of a communication breakdown otherwise more members of the subcommittee would have been in attendance.

Kay requested a list of the members of the subcommittee. Paige advised that the members have access to the list in the Google Drive she created. She advised that members of the Dog Park subcommittee met two weeks ago and the Dog Park Subcommittee was officially formed, goals were created with the most pertinent goal establishing community support for a dog park by unofficial petition. They worked at the 11/8 election to garner over 500 signatures on the petition. In addition to those signatures, each subcommittee member also had neighbors and friends (residents) signatures totaling well over 600 signatures on the petition which is approximately 10% of the population. The subcommittee's Chairperson is Jill O'Leary. The subcommittee will determine their meeting dates whether they coincide with the Parks & Recreation Advisory Board meeting days or any day they wished. Another of the goals established during the meeting was to share with the Board of Commissioners their progress and not to ask for anything. They want to be communicative with the Board of Commissioners about their continual progress such as sharing those numbers.

Karen Kreitzbender advised the subcommittee would like to know if the BOC would like them to continue. Carolyn explained that the subcommittee does not want to put a lot of work into going forward, getting more signatures on the petition, fundraising and then for the Commissioners to not support the dog park. Paige advised their concern was based in the past when a dog park initiative was brought to the Board of Commissioners with funding attached which was not enough to gain the BOC's support. It seems counterproductive if there is not some baseline support initially from the BOC. Many of the ways dog parks are funded is through donor support and the last thing anyone wants to do is canvas for donor support and then have to go back and say the project was not supported. Commissioner Stilwell stated if you have donors and 600 signatures, what does the subcommittee want from the Board? Carolyn and Kay both replied for the Commissioners to say yes to the project. Paige said it is not about it being monetarily supported by the Board but that the idea that funding can be found and that there is community support, that the subcommittee can do it. Networking and burning bridges is not what they want to do. The go ahead is needed from the BOC so the subcommittee can move forward. Bon suggested the subcommittee not focus on the parcel on Perch Road but focus on multiple locations because issue about neighbors may be raised.

Mary Green asked who on the Advisory Board or subcommittee has answers to the questions posed by the Commissioners to which Bernadette Balderston replied she did. Paige advised she has taken pictures of regulatory signs at local dog parks as well as pictures of how some dogs parks separate large dogs from small dogs which answers some of the concerns of the Commissioners. These pictures can be combined into a presentation for the Commissioners. She

believes they also have some input from residents who attended the last Advisory Board meeting who want the dog park which can also be incorporated.

Mary Green feels going to the Board of Commissioners in December is too soon and Bon agreed. Commissioner Stilwell suggested going before the Board in January because the Advisory Board should not wait too long and present the progress and the interest from the community and then have the BOC ask questions at that time and then decide if they want the subcommittee to go forward. Paige thought waiting until January would allow them to gather information to be more impactful in their presentation. Commissioner Stilwell also suggested getting all of the people at the BOC meeting who want the dog park. Paige thought this would be a good time to get in a few more meetings of the subcommittee to further their progress and also to contact all of the people on the petition to come to the BOC meeting which is January 3 at 6:30 PM. Commissioner Stilwell advised there are issues she needs to check into with the Board of Adjustments because there may be no zoning for a dog park. The subcommittee has set tentative meeting dates of November 29<sup>th</sup>, 30<sup>th</sup> or December 1<sup>st</sup> at 6:30 PM and would like to hold the meeting at the Community Center which Mary Green will advise if it is available.

**b. North Lake Park ~ Lighting and Hours**

Bon put together a package about lighting North Lake Park and extension of the hours. He also included a map of the location with tentative locations of the lights. Bon asked the members if anyone had suggestions other than what he has in the presentation. Bruce visited the park and liked the location of the first two lights but thought the third light should be moved closer to where the turn in the road is and locate the light on the lake side. Mary Green advised she is meeting at the lake on Thursday morning with the Chief of Police, Bon Cantrell and a Duke Energy representative to help determine where the lighting should be located with input on safety of people who will be using the fishing pier as well as Officer safety who patrol the park. Mary Green also advised Duke Energy now has an underground utility fee which is a one-time charge that is \$521 per pole so there would be a capital cost to start but the \$30 per month is close to the monthly cost. The poles would be 25 feet with LED lighting so it would be energy efficient lighting and cost effective. Commissioner Stilwell asked Mary if the City would need to fund the initial costs which Mary Green replied yes. Mary Green will use the presentation from Bon along with a safety liability letter from the Chief of Police because there are liability issues in parts of the park as to visual presence. Mary Green will also request for a lighting audit by Duke Energy of all of the parks which will help determine deficiency in lighting of the parks.

Bon also included in the presentation documents extension of the park hours to coincide with the hours county parks are open. Mary Green advised the hours of the City parks are currently sunrise to sunset which allows for different hours in the summer and winter. Bon reminded the members that they are only asking for an extension of the North Lake Park hours, not any of the other parks, because they want to allow night fishing at the pier. Mary Green would like to present this to the Board of Commissioners at their January meeting. Commissioner Stilwell asked Mary if this is something the Advisory Board wants now or wait until budget time. Bon thought since it was a low cost upgrade it could be done now and Mary Green agreed it did not have to wait until budget time. She will keep the members apprised.

**c. Parks, Recreation and Open Space Master Plan Update**

Mary advised the contract was awarded to the only bidder, Dr. Herstine. She has a meeting with him on Thursday where they will develop the time frame, focus groups and public groups. She believes in January or February he will want to meet with the Advisory Board at their monthly meeting. They will want to determine some of the focus groups such as a senior focus group and a youth focus group with perhaps a 35 to 45 age focus group which appears to be the predominant age group in the City. Paige suggested having a demographic survey done first before determining any of the focus groups since the survey would determine the focus groups. Mary will keep the members advised of the meeting results with Dr. Herstine.

**d. Skate Park Facilities**

Bon is still researching skate park facilities. He has looked into a Tony Hawke grant however they require the facility to be concrete and the plot of land would need to be stable. The grant would be approximately \$20,000 to \$25,000. He has also looked into a California company which sells half-pipes at an approximate cost of \$6,500 to \$7,000. He will research more on the subject but feels the Master Plan Update will determine where the park should go. Paige asked Mary if she could put together something that would state how she sees what the future of the City would be in 10 years. Mary said that is not something she can do but is something she would like the Advisory Board members to put together as they are the spokespeople for the residents of the City. Mary found that public input and public pressure is tremendous in helping the Board of Commissioners know what is important to the residents. Paige thought that the Master Plan and a Community plan will go a long way in bringing property values up in the City which will allow the City to grow.

**VI. Public Comment ~ see Proposed Dog Park**

**VII. New Business ~ none**

**VIII. Next Meeting Agenda Items**

Ideas for Future of the City

Discussion points for Dr. Herstine

Dog Park Subcommittee (to be added to Subcommittee Reports/Goals going forward)

**Discussion:** Mary Green asked who on the Dog Park subcommittee will present the progress reports at the BOC meetings. Paige thought Jill O'Leary would and the Advisory Board will support the subcommittee. Bon suggested Jill also attend the Advisory Board meetings to present their progress and thought more organization was needed within the subcommittee if they are having communication problems. Paige will speak with Jill about organizing the subcommittee members going forward.

**IX. Announcements**

Mary announced the Annual Pancake Breakfast is on December 3<sup>rd</sup> from 8:00 AM to 10:30 AM and a donation of \$5 is requested.

Commissioner Stilwell announced the Annual Tree Lighting will be held on December 2<sup>nd</sup> at 5:30 PM and the Christmas Festival is December 3<sup>rd</sup> from 5:00 PM to 8:00 PM at the Fire Department on Rt. 87 and Miller Road.

**X. Adjourn**

A Motion was made by Bon Cantrell and seconded by Bruce Pennington to adjourn the meeting at 7:46 PM.

**Vote: 6 – 0; Motion carried.**

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Respectfully submitted,

Pamela Bellina,  
Administrative Assistant