



City of Boiling Spring Lakes

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Boiling Spring Lakes, NC 28461**

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Parks and Recreation Advisory Board

Meeting Minutes

April 15, 2015

6:30 P.M.

ATTENDANCE: Bob Stanley, Chairman, Sandra Krasnow, Bruce Pennington, Suzanne Goffredo

Absent: Verda Darrell, Bon Cantrell, Janet Wall

Commissioner Liaison: Mary Stilwell

Staff: Mary Green ~ P&R Director, Pamela Bellina ~ Administrative Assistant

I. CALL TO ORDER

The meeting was called to order by Chairman Robert Stanley at 6:00 p.m.

II. APPROVAL OF AGENDA

A motion was made by Bruce Pennington and seconded by Sandy Krasnow to approve the agenda as written.

Vote: 4 – 0; Motion Carried

III. APPROVAL OF MINUTES

Mary Green requested a change to the March 18, 2015 minutes - Bobby Mason be changed to Roberta "Bobbie" Mason on page 6 and Bobbie Mason on page 7.

A motion was made by Suzanne Goffredo and seconded by Bruce Pennington to approve the February 18, 2015 minutes as written and the March 18, 2015 minutes as amended.

Vote: 4 – 0; Motion Carried

IV. Public Comment ~ There was no public comment.

V. Old Business

a. Pets in the Park

Mary Green stated she did not have anything to report at this time and requested the matter be tabled until July.

A Motion was made by Bruce Pennington and seconded by Suzanne Goffredo to table the discussion to the July meeting.

Vote: 4 – 0; Motion Carried

b. Dog Park

Mary Green stated she had not yet received direction with respect to the dog park. Commissioner Stilwell believed Mary and Jeff Repp were to jointly look into grants for the project. Bob Stanley presented his idea for the park: Sponsors such as pet stores and veterinarians to advertise on something in the park such as the waste bag or glove receptacles. Mary Green stated it is not yet known what is needed or wanted. Location needs to be decided along with amenities but Mary believes the community needs to determine that. She also stated there is a Parks and Recreation Trust Fund grant however the requirement is that there must be three new recreation elements on site. The dog park would be one but there would need to be two more elements such as a playground, shuffle board courts, walking trails, picnic pavilions. Commissioner Stilwell received several emails with respect to the request for a dog park which emails were provided to the Commissioners. Mary Green noted there are local organizations that have built dog parks and they need to be contacted. Oak Island has a great dog park with volunteers who lock and unlock the gates every day and who take the garbage out every week. The City would have some responsibility but it would need to be a cost/share with the community. The community would have to raise some funds and the City would have some financial responsibility and to apply for a grant. Mary believed finding a grant for a dog park only may be difficult. Bob Stanley suggested a survey for a dog park and Mary advised she did have dog park survey results from a few years ago. Bob Stanley researched the American Kennel Club's suggestions for a dog park which are: at least 1 acre of property surround by a 4 to 6 ft. high fence with a double gated entry, allow wheelchair access and have an area to park. Mary Green would like the ability to open and close the dog park so the right type of area needs to be considered. Commissioner Stilwell stated some of the requests for a dog park included it being located on water. Mary Green discussed the obvious risk of alligators and dogs in the lake and did explain there is the North Carolina Open Risk and Recreation Law with respect to this type of park issue and the dog park would be posted with proper signage. Commissioner Stilwell stated the alligator/dog risk was a good discussion to have with the citizens who requested the dog park on the water.

A Motion was made by Bruce Pennington and seconded by Sandy Krasnow to table the Dog Park discussion to the May meeting.

Vote: 4 – 0; Motion Carried

Commissioner Stilwell advised Bob Stanley that a vote was not required to table a matter as long as the Advisory Board were all in agreement.

c. Survey Results

Mary Green received no corrections/changes to the survey from the Advisory Board. She asked the Advisory Board how they would present the information to the Board of Commissioners and the public. Did the Advisory Board want to give the BOC the survey information in their Agenda package for them to read on their own or did they want to make a PowerPoint presentation at the BOC meeting and allow for questions after. Mary suggested making the presentation at the May BOC meeting which would allow for the BOC to adopt any of the survey suggestions. Commissioner Stilwell suggested if there were items in the survey the Advisory Board wished to see happen, to highlight them during the presentation. Mary Green stated the number one item most wished for on the survey were walking/biking trails and the number two item was the acquisition of the boiling spring. Sandy Krasnow offered to make the presentation to the Board of Commissioners at the May meeting. Commissioner Stilwell will request the presentation be added to the Board of Commissioner's Agenda for the May hearing.

d. Fiscal Year 2015 – 2016 Budget

Mary Green advised the first budget workshop was Thursday at 10 AM and the public was invited. Mary stated she had not asked for anything out of the realm of possibility in the budget and hoped to get the budget she requested. Suzanne Goffredo asked if Mary would be adding any more openings to summer camp. Mary advised that she was working on shifting the number of openings in each age group as they fill up or do not fill up. Some age groups may not have as many applicants so she will rearrange the openings. Mary will then have to arrange staff to properly cover each age group, per event per day. Registration was still open for the remaining openings.

VI. New Business

a. Parks and Recreation Brochure

Mary presented the new Parks and Recreation brochure which was created by Maggie Della Badia at City Hall. Maggie started the brochure while she was a part-time administrative assistant with the City and continued working on it when she became a full-time administrative assistant in the Building and Inspections Department. Mary advised the brochure will be in the Welcome Packages handed out by the Community Appearance Commission and are at the Community Center and City Hall. Mary also advised there have been a lot of real estate agents bringing potential new residents to the Community Center and plans to start a sign-in sheet for the agents so she can track how many are bringing potential new residents to our community. Mary, Commissioner Stilwell and the Advisory Board gave a big thank you to Maggie for her hard work in creating the brochure.

Commissioner Stilwell noted the new signs in the parks were being noticed by residents. Mary advised she and Ernie Siriani had to purchase all new signs for the parks to bring them up to date because of ordinance and telephone number changes. The new signs should be in place by the end of April. Mary anticipated new signage next year at Alton Lennon Park for the parking area.

Sandy Krasnow asked if the property next to Alton Lennon Park was available and was advised it is currently for sale. Mary Green asked Commissioner Stilwell if the Parks and Recreation Department should advise the Board of Commissioners when properties next to City parks become available. Commissioner Stilwell thought it was a good idea to advise the Board of Commissioners. Mary Green remarked that once adjacent property next to the parks is gone, it is gone. Mary noted the property next to Alton Lennon park was a large parcel but the properties next to Mirror Lake and Spring Lake were smaller. Mary thought those two smaller properties would provide good buffers between the residents and the parks and that the lot on Spring Lake was a woodpecker lot.

VII. Announcements

Bob Stanley was advised by Suzanne Goffredo that her term will be up in June and she will not be reapplying for the position. Commissioner Stilwell advised the position will automatically be advertised but if Suzanne did not wish to reapply, then she needed to notify City Hall.

Bob Stanley advised he was having open heart surgery on April 20th and will be out of commission for the next few weeks after surgery.

Commissioner Stilwell announced the Special Event's Spring Bicycle Ride on Saturday, April 18th at 9:00 AM, Spring Lake Park. There will be cash prizes for first and second place.

VIII. Next Meeting Agenda Items

Dog Park

4th of July event ~ Mary Green advised she has plans in the works for the event and will have more info at the next meeting

IX. Adjourn

A Motion was made by Sandy Krasnow and seconded by Bruce Pennington to adjourn the meeting at 7:09 PM.

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Respectfully submitted,

Pamela Bellina  
Administrative Assistant