



**City of Boiling Spring Lakes**  
**9 East Boiling Spring Road**  
**Boiling Spring Lakes, NC 28461**

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**Pamela Bellina • 910.363.0025 • Fax: 910.363.0023 • E-mail: [pbellina@cityofbsl.org](mailto:pbellina@cityofbsl.org)**

**Parks and Recreation Advisory Board**  
**Meeting Minutes**  
**January 21, 2015**  
**6:30 P.M.**

**ATTENDANCE:** Bob Stanley, Chairman, Verda Darrell, Vice-Chair,  
Sandra Krasnow, Bruce Pennington, Bon Cantrell

**Absent:** Suzanne Goffredo, Janet Wall

**Commissioner Liaison:** Mary Stilwell

**Staff:** Mary Green ~ P&R Director (participated via conference call),  
Pamela Bellina ~ Administrative Assistant

**I. CALL TO ORDER ~**

The meeting was called to order by Chairman Robert Stanley at 6:31 p.m.

**II. APPROVAL OF AGENDA ~**

A motion was made by Bruce Pennington and seconded by Sandra Krasnow to approve the Agenda as presented.

**Vote: 5-0 ~ Motion Carried**

**III. APPROVAL OF MINUTES ~**

A motion was made by Bon Cantrell and seconded by Verda Darrell to approve the November 19, 2014 minutes.

**Vote: 5-0 ~ Motion Carried**

**IV. Public Comment ~ None.**

## **V. Old Business ~**

### **A. Parks and Recreation Transportation**

Mary Green discussed with the Advisory Board the need for another bus for Parks and Recreation. She advised they currently had a 14-passenger minibus, a 7-passenger minivan and a 5-passenger Chevy Impala which is not in good condition. Parks and Recreation spent approximately \$8,000 this year on van rentals which she felt was very expensive and will be an ongoing expense for the foreseeable future. Mary Green stated she wanted to present to the Board of Commissioners at this year's budget meeting options for the purchase of another bus and requested the Advisory Board's help in obtaining information such as: what other municipalities are doing, what their cost was as far as purchase, how much they have spent for maintenance. Mary and the Advisory Board members discussed what the needs of Parks & Recreation were for transportation. Commissioner Stilwell stated that at last year's budget meeting, Mary provided information that the cost of a new bus would be approximately \$21,000 to \$41,000 for a 25-passenger bus. Mary Green stated they would realistically have to stay under \$50,000 and she would feel comfortable if it were in the \$35,000 to \$45,000 range – late model used or new – and felt a 25 passenger bus is what was needed. She stated they could also consider two 15-passenger buses. Mary advised that a 25-passenger bus would work if she were able to keep the 14-passenger minibus and 7-passenger minivan; but the Impala was on its last leg and did not feel it should be used for out-of-town transportation. Mary stated she could plan camps around the vehicle purchase but having to plan camps before they know what transportation was available is very difficult. Commissioner Stilwell agreed it was time to purchase instead of renting. Mary Green requested if some of the Advisory Board members could call Southport and Oak Island to inquire about their transportation expenses.

Mary Green also asked Commissioner Stilwell what type of package they needed to provide for the Board of Commissioners that would be most helpful. Commissioner Stilwell stated the BOC would want to see a newer vehicle rather than an old vehicle as maintenance would be a concern. Commissioner Stilwell stated she was for the \$25,000 range and would lobby the others for it. Commissioner Stilwell added they would need to include the year of the vehicle, how many miles and how much maintenance would be required. A 5-year old vehicle may not be opposed but she suggested they compare that price against a brand new one and the BOC may be more inclined. Mary Green advised that a brand new 25-passenger bus would cost approximately \$50,000 to \$70,000; but purchasing a 5-year old bus for \$25,000 may be difficult. Mary advised there could be grant funds available since the bus would be used 8 months out of the year for senior transportation or there may be a cost/share program where the City could put in \$25,000 and find a grant to match the \$25,000 which would be a good win/win. Commissioner Stilwell asked if Jim Fish could help with a grant and Mary Green stated he may be able to.

The Advisory Board members discussed at length the pros and cons of the purchase; whether Brunswick County could help with the purchase; how much more money would having a bigger bus bring in which could cover the cost of the purchase, selling the Impala and using the proceeds toward the purchase of another bus; the purchase of one 25-passenger bus versus two 15-passenger buses, the maintenance with respect to the two buses purchased versus

one bus and the fact that it would not cost \$8,000 to maintain a bus as it would to rent a vehicle every year for \$8,000. Also discussed were websites for purchasing either new or used buses. In response to a question posed by Bon Cantrell, Mary advised that the summer camp program was designed to be break-even however when leasing a bus for the season at \$8,000, it was not break-even. Mary advised that the bus could be paid off in four to five years versus the cost of renting every year at \$8,000 which never ends. Mary explained this service they provide was a very viable service to the community as well as a very valuable service.

Sandy Krasnow and Bon Cantrell offered to make the phone calls and gather what information they could for this project. Commissioner Stilwell advised that the information gathered should be presented at the budget workshops tentatively scheduled for March.

## **VI. New Business ~**

### **A. North Carolina Department of Environmental Protection & Natural Resources – Water Resources Development Grant**

Mary Green advised that the City Engineer has written a Water Resource Development Grant. Mary stated she and Bill Murphy met in September or October to speak about the feasibility of installing the fishing dock at Alton Lennon Park. As an Engineer, Bill was not comfortable with the installation of the dock so close to the dam and Dam Safety would not be comfortable with driving pilings into the bed of the lake so close to the dam. Mary informed the Advisory Board members that the dam goes from the boat ramp all the way to the spillway itself. Bill and Mary looked at other options for a fishing pier at Alton Lennon but there was no other option other than moving the boat ramp which was not an option. North Lake was then considered which is a beautiful lake and does not have a lot of neighbors. Bill found the grant which would match any money the City spent on the dock. Mary and Bill did receive permission from the BOC to write the grant. The grant itself will help put in a little over 100 feet of floating dock, constructed of the same high-grade commercial, low-maintenance material as the boat ramp at Alton Lennon and to clear trees to provide a small parking lot with handicap accessibility. Mary Green felt this was a great project. She advised the grant should be awarded the third week in February. Bill Murphy and Mary Green have copies of the detailed grant application with pictures, etc. Mary Green also advised that the State will come in and stock North Lake and take a full count of what wildlife exists in the lake. The State will commit to helping us stock the lake no cost to the City, make sure we have the correct species and number to keep the lake healthy as well as a long-term plan to provide that to all of our publicly used lakes. Bob Stanley recommended that Parks and Recreation could host a fishing tournament which would help raise money.

Commissioner Stilwell suggested that should the grant be awarded, Mary Green explain to the Board of Commissioners that the lake bottom would not support the installation of the pilings for the dock at Alton Lennon Park because of the close proximity to the dam. The Advisory Board discussed the floating of pilings and why it was not a viable option for that corner of the lake dam. It was also discussed that that fishing would be better in North Lake because of no boating. Mary advised that the dock will be a floating dock with handrails and benches.

## **VII. Citizens Concerns ~**

None.

## **VIII. Announcements ~**

Bob Stanley asked the Advisory Board to plan to get things done this year. He does not want to keep tabling topics.

Commissioner Stilwell advised that the Board of Commissioners will set a date at the February meeting for the workshop on the Animal Control Ordinance. Bob Stanley stated he would like to attend the workshop.

Bob Stanley announced that The Hired Hands will be playing at the Community Center tomorrow night from 6:00 to 8:00 PM.

Bon Cantrell announced they have started sign-ups for softball and baseball at Town Creek Park. He stated there were still more things to be done at the park but they hope to be open by March.

## **IX. Next Meeting Agenda Items ~**

Bon Cantrell reminded the Advisory Board that the following topics were tabled and need to be placed back on the Agenda:

- Lighting at Tennis/Basketball Courts
- Flotilla / Chili dinner
- Advertising in the Parks
- Pets in the Parks
- Survey Results

Mary Green advised that she was having someone from UNCW extrapolate data from the survey results and expected to have the extrapolated data by the middle of next week. She would get the results to the board members within 7 – 10 days after that.

Bon Cantrell did speak with Steve White who stated he did not wish to host the chili dinner at the golf course clubhouse because administration of the event was difficult and because of the septic capacity of the golf club system. He also advised that Coastal Catering based their business from the restaurant. Steve White did agree to have the flotilla start at the golf course. Also discussed was asking Joe at Coastal Catering to cater the chili dinner at another location. Bon stated he knew that Mary did not have the staff to the host event and thought the Advisory Board could help staff the event.

**X. Adjourn ~**

A Motion was made by Sandra Krasnow and seconded by Bruce Pennington to adjourn the meeting at 7:24 PM.

**Vote: 5-0 ~ Motion Carried**

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Respectfully submitted,

Pamela Bellina, Administrative Assistant