



City of Boiling Spring Lakes
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PARKS AND RECREATION ADVISORY BOARD

City Hall
February 19, 2014
6:30 P.M.

ATTENDANCE:

Melissa Thomas ~ Chair	Bob Stanley	Suzanne Goffredo
Sandra Krasnow ~ Absent	Verda Darrell	Bruce Pennington ~ Absent
Mary Green ~ P&R Director	Mary Stilwell ~ Commissioner Liason	
Maggie Della Badia ~ Admin Asst		

1. CALL TO ORDER ~

The meeting was called to order by Chairman Melissa Thomas at 6:30 p.m.

2. APPROVAL OF AGENDA

Mary Green requested to add letter D to new business. ~
Brunswick County Transportation ~ bus purchase.

The order of the agenda items was changed.

New Business went before Old Business.

The order of new business became:

- A. Presentation Police Chief Brad Shirley
- B. Discuss Geo-Cashing Location Request
- C. Brunswick County Transportation ~ Bus Purchase
- D. Elect new Co-Chair

A motion was made by Bob Stanley and seconded by Suzanne Goffredo to approve the agenda with the changes.

Motion Carried 4-0

3. APPROVAL OF MINUTES ~

A motion was made by Robert Stanley and seconded by Verda Darrell to approve the January 15, 2014 minutes as written.

Motion Carried 4-0

4. PUBLIC COMMENT ~ No public was in attendance

5. NEW BUSINESS ~

A. Presentation by Police Chief Brad Shirley

Police Chief Brad Shirley attended the meeting to request the picnic shelter at Spring Lake Park be renamed in honor of former Police Chief James Randolph Vaughn Jr.

Chief Shirley explained ~ Chief Vaughn implemented the Small Fry Fishing Tournament. This is the twenty fifth year the City's Police Department will host the tournament. Chief Vaughn came up with the idea because there were things for the older children to do and very young children, but nothing for the in between ages to participate in. Chief Vaughn and his wife would purchase toys for children that participated in this tournament. They invested not just time but their own money. Over the years it has evolved into a city sponsored event. This year being the twenty fifth annual event the Police Department would like to honor the Vaughn Family by putting something permanent in place at the park to signify his contributions to the city for children. The Fishing Tournament will be Saturday April 26, 2014.

Mary Green agreed this would be a great memorial for him and a great honor for his family. This is for Spring Lake Park Shelter Number one.

A motion was made by Suzanne Goffredo and Seconded by Robert Stanley for the Parks and Recreation Advisory Board to support the Police Department in this endeavor of naming Shelter Number One at Spring Lake Park in Honor of James Vaughn Jr.

Motion Carried 4-0

Chief Shirley will present this request to the Board of Commissioners and thanked the Parks and Recreation Advisory Board.

B. Discuss Geo-Caching Location Request

The Parks and Recreation Advisory Board received a letter from Bud and Patty Goodlin requesting permission to place seven Geo-Cache locations throughout Boiling Spring Lakes. The request also included a map and picture. (See Attachment A)

Mary Green explained more information about Geo-Caching ~ It has been around for about twelve to fifteen years, it's a great way to connect people to nature, low cost, not an eyesore, the pictures show the size of the objects. The Community Center has a few already. It's a great way to get people to parks they wouldn't go to and connect people to nature.

**A motion was made by Bob Stanley and Seconded by Verda Darrell to allow Bud and Patty Goodwin to make the seven Geo-Cashing locations they requested.
Motion Carried 4-0**

C. Brunswick County Transportation ~ Bus Purchase

Mary Green explained ~

The departments are starting their initial budget meetings with Finance and the City Manager. The Parks and Recreation Department currently spends four thousand dollars on transportation. There are between forty two and fifty children for summer camp. The transport ability is very low. The Community Center has a fourteen passenger mini bus, a seven passenger van and a four passenger car. In the past they have rented a school bus with a driver. Last year the school system didn't have steady transportation available during the summer. The Parks and Recreation Department had rented a fifteen passenger van for the entire summer costing approximately four thousand dollars. Mary Green explained she and the City Manager discussed this and decided buying a used school bus could save money. They have been talking with Brunswick County Transportation. The Parks and Recreation Department would like to get permission from the Board of Commissioners to purchase a bus under a certain price and with the city mechanic's recommendation. If one becomes available they won't miss a chance to buy it at a good price. There is a Parks and Recreation Department staff member who has a CDL license and it may be required for one summer camp staff member to have a CDL. Funds have been saved on other projects in the current budget. Mary Green would ask the Board of Commissioners to allow those funds to go toward the bus.

Suzanne Goffredo explained it would help during the school year because they can transport more children and wouldn't have to turn down children. It would also help with staff because they are currently using more vehicles. Mary Green explained there are three children on the waiting list.

Commissioner Stilwell asked how many children will the big bus hold? Mary Green explained the last one that was available will hold twenty eight with room for two wheelchairs. Melissa Thomas suggested it would be good to have the wheelchair lift.

Mary Green explained their minibus is not suited for adults. If they had a bus they would be able to transport seniors also and could expand the programs in a very cost effective way.

A motion was made by Verda Darrell and seconded by Bob Stanley that the Parks and Recreation Advisory Board supports the purchase of a bus with a purchase price of no greater than five thousand dollars.

Motion Carried 4-0

D. Elect New Co-Chair

Item tabled until April 2014 Parks and Recreation Advisory Board Meeting due to members being absent.

6. OLD BUSINESS ~

Master Plan ~ Mary Green gave information to the Advisory Board about “where we are now”. Some examples were new floors in the community center, electrical upgrades, replacement cycle for fitness room equipment, and senior programs. There are plant gardens at Spring Lake Park, Delsy Joan Zemus Native Plant Garden and Margaret Davis Wild Flower Garden. There is a carnivorous plant garden at the Community Center. Mary Green commended the Garden Club for all they do for the City.

Family Events ~ The Community Center will start to do more Sunday Events.

7. NEW BUSINESS ~ No new business

8. ANNOUNCEMENTS ~

There are four applicants for the open Parks and Recreation Advisory Board seat. The new member will be chosen and announced at the March 2014 Board of Commissioners Meeting.

Bob Stanley ~ The fourth Thursday of each month there is live music at the Community Center from six to eight o'clock. Mary Green ~ Bringing an appetizer is encouraged.

Special Events Committee will have a Family Bike Run April 5, 2014.

9. NEXT MEETINGS AGENDA

Create questions for the Master Plan Survey.

All Advisory Board Members are asked to bring a list of questions for the survey.

Elect new Co-Chair.

10. ADJOURN

A motion was made by Suzanne Goffredo and seconded by Bob Stanley to adjourn the meeting.

Meeting Adjourned at 7:53 p.m

Respectfully Submitted by: ~ Maggie Della Badia